



CYNGOR TREF LLANDEILO FAWR TOWN COUNCIL

Minutes of the July Full Council Meeting of Llandeilo Town Council held in Hengwrt on Wednesday, July 26th 2023 at 7:00PM

Present : Mayor Cllr Christoph Fischer
Deputy Mayor Cllr Charlotte Morgan
Cllr Rob Jones Cllr Simon Brownsill Cllr Sian Lewis
Cllr Gordon Kilby Cllr Keely Clarke Cllr Matthew Crayford
Cllr Geraint Price
Mr Owen James (Clerk)
Mr David Eve (Finance Officer)
Mr Eifion Jones (Facilities Officer)
CC Edward Thomas until minute 67

Apologies : Cllr Kate Glanville (Holiday)
Cllr Guy Evans (Prior engagement)
Cllr Charlotte Walker (Hospital appt.)

Min 64 / July / 23 - Declaration of Interests

Cllr Charlotte Morgan declared an interest in PL/05932 and will not vote on the matter

Min 65 / July / 23 - Police Report

No update on Police Central Site since April

Min 66 / July / 23 - County Councillors Report

County Councillor Edward Thomas forwarded the monthly report and attended to expand on the points given:-

1. Councillors may have seen a report in local papers that Lee Water Deputy Minister stated he was considering diverting HGV's. More responses due September/October
2. SWTRA have announced resurfacing work on the bridge Sunday 6th August over 3 days. Partial lane closure with Traffic Lights in operation. This work had been rescheduled from last year.
3. SWTRA will also at about the same time undertaking resurfacing work on A40 – likewise traffic light in operation.
4. Reminder that 20mph speed limit will be active from 17th September. All residential roads with street lights will be signposted/ road markings etc.
5. This additional work caused by WG introduction of new legislation has delayed the implementation of double yellow lines in Carmarthen Road/ Diane Road. Chasing dept

6. Reported the incident of fly tipping in Bro Hywel advised by Cllr Brownhill
 7. Facilitated a meeting with residents from Parc Pencrug and their advisor re Pre-Application from POBL for 88 homes in the bottom of the estate. They met last week with Cllr Fischer & Cllr Morgan
 8. Advised clerk to obtain dispensation for Cllr Rob Jones & Cllr Matthew Crayford from Standards Committee, as they live in Parc Pencrug, this will allow them to speak etc when the Full application comes before LTC.
 9. Residents of Maes y Farchnad were concerned that POBL's Pre application mentioned their area and thought more housing on the old playground. It is in fact a water mitigation plan not housing. I reassured resident who approached.
 10. Clerk forwarded on correspondence from resident regarding the profusion of Himalayan Balsam {HB}. HB is an invasive plant and is subject to reporting. The area the residents was concerned was by the rail and on riverbank. Network Rail & Landowner advised of the obligations to eradicate.
 11. Whilst the owner of Waterloo Villa 23 Bridge Street has repaired the wall as previously reported. It is not in compliance with the Grade Listing – it should stone and lime mortar not cement. Given a deadline to reinstate to comply with listing.
 12. POBL have confirmed that they are not going ahead with the number plate recognition system which had upset residents and were going to put up more signage to try dissuade parents from parking during school collection times etc.
 13. I have chased up the temporary closure of the disabled toilet as reported to the Mayor over Pride weekend. I have not had a response from contractor DANFO
 14. Supported a Licensing application for Diod @ Hen Farchnad
 15. Met with resident of George Hill re concerns of vandalism emanating from Penlan park. Passed on to LTC Parks Committee
 16. Llandeilo Youth Council Plans trying to facilitate a meeting with officers from LA who may be able to help. Officer concerned was on holiday until I believe later this week.
 17. Will chase up the provision of electric bike charging point in main car park – looking for grant funding
 18. Had a Teams Meeting with Police Sergeant who has responsibility for NPT [Neighbourhood Policing Team } i.e. PCSO 's after concerns from residents – vandalism
 19. Finally congratulations to all the organisers of the events during 8th July and the Music Festival running to 15th July.
- Cllr Geraint Price asked what is happening to the Cresnet Rd Council building? It is current occupied by the library and possibly up to 5 others.

Cty Cllr Edward Thomas will look into the matter but is aware that the building is not being used to it's full potential.

Cllr Geraint Price asked if the parking spaces are available to public? There are approx. 15 spaces currently un-occupied, in a town that is heavily dependant on parking spaces.

Cty Cllr Edward Thomas will look into the matter as above.

Min 67 / July / 23 - Questions from Councillors

No questions

Min 68 / July / 23 - Minutes of the Full Council Meeting held in the Hengwrt on Wednesday, June 28th 2023

The June Full Council Minutes were read by Chair Mayor Christoph Fischer.

Cllr Charlotte Morgan proposed them as correct, seconded by Cllr Simon Brownsill.

All were in favour.

Min 69 / July / 23 - Matters arising from previous meetings

None

Min 70 / July / 23 – Correspondence

1. 20MPH consultation CCC (email circulated 07.07.23 – 12:43 PM)

As mentioned by Cty Cllr Edward Thomas, the 20MPH speed limits are being implemented on September 17th.

Noted

2. Mayoress Broach costings

Clerk circulated a costing for Past consort/Mayoress medals, 5no @ £239.23 each nett. Cllr Geraint Price proposed this costing was very high and look for alternative. Seconded by Cllr Simon Brownsill. All in favour. Clerk to investigate other costings, utilising local businesses where possible.

Cllr Keely Clarke proposed that the design was very outdated, to update a more gender-neutral broach. Seconded Cllr Charlotte Morgan. All in favour

Cllr Rob Jones proposed to honour the two outstanding medals owed to the past two consort/mayoresses, permitting costing is reasonable. Seconded by Cllr Geraint Price. All in Favour
Clerk to pass costing prior to purchase.

3. Eastern Roundabout

Salem Community Council Clerk contacted LTC to comment on the current state of the Eastern Roundabout, with any information welcome. Adding “Councillors felt that the vegetation on the roundabout itself had been allowed to become completely overgrown and limited visibility even more than usual.”

Cllr Geraint Price didn't see an issue with the roundabout, the vegetation making vehicles slow down when approaching the roundabout, this should be seen as a positive not negative.

Cllr Geraint Price proposed a response where Clerk of Salem and Manordeilo request an accident report from SWTRA and CCC to determine is there a safety issue. Also to request if any locals have complained to the council. Seconded by Cllr Christoph Fischer. All in favour

4. Twts Tywi Toilet use Park Le Conquet

Twts Tywi have asked to see if there's any movement on the £100.00 quoted to use the toilet for the summer, adding that it will be a day a week they intend to come to the park.

Cllr Keely Clarke stated that this £100.00 simply covers staff and water for the Tennis pavilion, therefore keep the original £100.00 quoted, seconded by Cllr Rob Jones. All in favour

5. POBL Housing – Parc Pencrug development

Pre-application has been submitted and invite for comments, deadline 14th August.

Cllr Charlotte Morgan advised council to scrutinise the documentation thoroughly prior to devising a response.

Mayor Cllr Christoph Fischer called a special meeting for August 3rd 2023 to discuss the development pre-application

6. Invite to Llandeilo Beach Cleanup meeting

Invite to Councillors to attend the first meeting.

Noted

Min 71 / July / 23 – Planning Matters

Planning matters

Alcohol licence application

Premise Name And Address:- Diod, Yr Hen Farchnad, North Bank, Llandeilo SA19 6AP

Details of the application:- Application for:

Sale of Alcohol: Monday to Sunday 08:00-23:00

Opening Hours: Monday to Sunday 08:00-23:30

No Additional Comment

-

PL/06224 - Renewal of outline permission E/24639 for the erection of one detached dwelling - Land adjacent to 28 Carmarthen Road, Llandeilo, SA19 6RS

No Additional Comment

-

PL/05932 - The proposal is to add a Velux conservation (or similar) roof light to the front elevation to provide natural light to the loft space - 12A Bank Buildings, Llandeilo, SA19 6BU

Only comment would be to ask the question if 1 window would be more in keeping with the area.

Planning Decisions

PL/05353

Full planning permission

Formation of a new combined Pedestrian and Cycle Path between Ysgol Bro Dinefwr, Ffairfach and Nantgaredig, plus associated engineering and landscaping works (Tywi Valley Path - Eastern Phase)

Land along route of former railway line with minor deviations between Nantgaredig and Ffairfach, Llandeilo, Carmarthenshire

Full Granted

Min 72 / July / 23 - Financial Matters

1. Accounts for payment

i) Accounts for payment

	Net (£)	Vat (£)	Gross (£)
EDF - Tennis Pav - June	47.85	2.39	50.24
EDF - Bowls Club - June	43.98	2.20	46.18
EDF - Shed - qtr invoice	25.54	2.38	27.92
LAS Recycling - June	31.84	6.36	38.20
Media Peak - Web	684.50	136.90	821.40
LBS - Stanley Knife + Hooks	10.58	2.12	12.70
E Flory - Data entry App - June/July	100.00	0.00	100.00
Bevan Buckland - Payroll Processing Qtr. charge	112.50	22.50	135.00
IT Associates - Fees - July 22 to July 23	225.00	45.00	270.00
Carreg Law - Lease Cabin Tregib	149.00	29.80	178.80
Expenses - D Eve - Mileage and postage – Wales Audit + Int audit meetings	51.45	0.00	51.45

ii) Invoices Paid

Julia Lewis - App refund	50.00	0.00	50.00
DC Moses - Bin Install Penlan Park	108.00	21.60	129.60
SLCC Membership - Clerk	177.00	0.00	177.00
Pitchcare - Bowls Club Green - grass seed etc	766.25	97.25	863.50

These payments were recommended for approval. Proposed by Cllr Geriant Price, seconded by Cllr Sian Lewis. All in favour

2. Income Received

	£
Apps for Wales - refund	70.80
Go Cardless - App Income	245.80
Boom Cymru - use of park	50.00

3. Account Balances

LTC Current Account as at 22th July 2023 = £2,447.37

LTC Deposit Account as at 22th July 2023 = £30,304.75

4. Any other matters from the Responsible Finance Officer

i) Budget Report

Copy of budget report to 18th July attached and circulated for comment.

No comment from councillors

ii) Quarterly Check

Cllr Simon Brownsill presented a list of payments in the quarterly check. Proposed by Charlotte Morgan, seconded by Cllr Sian Lewis to accept the report. All in favour

5. Financial Requests

None

Min 73 / July / 23 – Reports

1. Facilities officer (FO) report

Report circulated to all councillors prior to meeting:-

1. Weekly Park Inspections

2. Monthly Electric Meter readings

3. Notification from Owen James Clerk that the police had made contact with regard to a theft from a property in New Road next to the Hen Vic they wanted to know if we had any CCTV coverage of this so after much trawling through the tapes three youngsters were found to have gone into the house and come back through the rear garden and into the tennis courts to get away and steal equipment.

The stills were sent to Helen PCSO for Dyfed Powys Police and the investigation is ongoing

4. Matthew had also reviewed the edges of the soft play areas and had given a quote for repairs which has been forwarded to the Clerk to take to Parks Committee

5. Still no further communication from the electric company wanting to change the electric meter in the shed of the bowls storage area.

6. Spoken to the owner of 9 George Hill with regard to youngsters who climbed her roof and had removed some flashing from around her velux window she had been frightened with their action and wanted the council's involvement to help prevent this ever happening again. It has been discussed and a few ideas have been put forward.

7. It was noted that two trees have fallen onto the fence on the bottom path in Penlan Park these have not severally damaged the steel fencing and can be cut down quite easily one is large it seems to have fallen from a wooded area and not from the dwelling's garden

2. Parks Report

Parks and Green Spaces Report

Report Circulated to councillors, main aspects:-

- Clerk to circulate questionnaire for responses on the parks, for a grant application

- Clerk to speak with RFO David Eve regarding reserves and how specific it needs to be

- Heritage Trail board maintenance will commence in August, on the 6 boards around Llandeilo

- 'Shakespeare play' dates TBC in 2024, aiming end of June beginning of July. Penlan Park is the location. Cost to be confirmed once date is set.

- FO Eifion Jones to get costings for moving of Gorsedd Stones at Tregib to a site within Llandeilo, Location TBC
- Clerk to invite other community groups to take over a planter. Dementia Friendly and MIND possible groups.
- Clerk to Chase CADW re works to bandstand between 2006 and 2016

3. Fireworks report

Report Circulated with recommendations as follows :-

- Go ahead with date 03.11.23, Rugby Club happy with this date
- Fire service to attend as Health and Safety
- FO Eifion Jones to do risk assessment
- £5 adult ticket, £3 child. Acquire card machines if possible for the evening
- Reprint banners and erect October 1st to advertise event
- Organise posters for advertising and social media
- Organise entertainment via schools and other acts

Proposed by Cllr Rob Jones, seconded by Cllr Keely Clarke
All in favour

4. Christmas Lights report

Report Circulated with recommendations as follows :-

- go ahead to budget limitations, £10,000 budget 23/24
- organise anchor point testing for October
- Send tender out 28th July for return by 28th August
- Purchase tree from permitting around similar rate 22/23
- Make payments to last year businesses and keep it at £20 for this year

Proposed by Cllr Rob Jones, seconded Cllr Simon Brownsill. All in favour

Min 74 / July / 23 – Parking and Permit changes

Cllr Charlotte Walker would like to propose a letter be sent to County Councillor Edward Thomas regarding permits and charges within Llandeilo. Has anything changed in the last 12 months? Clerk to ascertain if there is a map available of which areas are for Permit and which areas are personal use.

In the absence of Cllr Charlotte Walker, Cllr Charlotte Morgan proposed the letter be sent, seconded by Cllr Geraint Price. All in favour

Min 75 / July / 23 – Merging all Events into an Events Group :- Fireworks, Christmas Lights, Dydd Gwyl Dewi

Cllr Charlotte Morgan proposed to merge all events from individual working groups into one 'Events Committee'. This would include Christmas Lights, Fireworks and Dydd Gwyl Dewi currently. Seconded by Cllr Simon Brownsill. All in favour

Clerk to action and bring the revised Terms of Reference to Full Council

Cllr Christoph Fischer proposed that the maximum limit for the Group to spend on any one item be £500.00. Seconded by Cllr Keely Clarke. All in Favour

Min 76 / July / 23 – Llandeilo Town Council Memorabilia

Cllr Charlotte Morgan requested that the memorabilia list be updated in line with what's being stored, along with erecting the relevant memorabilia that Menter Dinefwr and Llandeilo Town Council agreed. This included the Charter, Crest and Mayors board.

Cllr Rob Jones proposed we send a letter to Menter Dinefwr advising that we would like the items erected at the earliest opportunity. Seconded by Cllr Charlotte Morgan. All in favour.

Clerk to contact Menter Dinefwr and arrange.

Cllr Charlotte Morgan also proposed LTC take into consideration a storage unit/locker in the Bowls Pavilion extension. Seconded by Cllr Christoph Fischer. All in favour

Min 77 / July / 23 – Llandeilo Town App

Two reports were circulated with information regarding the Town App. First report was the findings from the recent meeting between publications committee of Cllr Charlotte Morgan, Cllr Kate Glanville and Cllr Keely Clarke. The Second report being a financial breakdown of the App.

Key points from the reports :-

- Working through the list provided, it was found that many businesses were not easy to find, some listed twice, and some were not listed at all.
- The listings cannot be searched. This makes the app hard to use.
- After a considerable amount of time searching, checking, and referencing this data, it was decided not to proceed on to discussions about development and propose to discontinue the App.
- On a Financial aspect, there would be a minimum £1750.00 deficit (loss) due to the low business uptake on the app.

Having stated from the beginning of the 10 Towns funding, Llandeilo Town Council would be happy to proceed as the owners of the app, permitting it did not effect the finances of Council. It has now come to a point where LTC will be making a loss annually on the app.

Cllr Keely Clarke proposed to stop financing the app, in effect shutting it down due to the above reasons. Seconded by Cllr Geraint Price. All in Favour.

Cllr Simon Brownsill added is this something that Carmarthenshire County Council should lead and create an app County Wide from one hub. Clerk to forward the proposal to Cty Cllr Edward Thomas to investigate possibilities.

Responsible Finance Officer (RFO) David Eve stated that some businesses had paid for another 12 months, which will be refunded. Any contractual agreements will be honoured until the app is shut down.

Min 78 / July / 23 – To consider the updated Equality and Diversity policy

Proposed by Cllr Geraint Price to consider the updated Equality and Diversity Policy. Seconded by Cllr Charlotte Morgan. All in favour.

Documentation to be circulated for approval in September Full Council

Min 79 / July / 23 – To consider the updated Harassment and Bullying Policy

Proposed by Cllr Geraint Price to consider the updated Harassment and Bullying Policy. Seconded by Cllr Christoph Fischer. All in favour.

Documentation to be circulated for approval in September Full Council

Min 80 / July / 23 – To consider the updated Model standing orders in line with Welsh Government and elections 2021 Act

Proposed by Cllr Charlotte Morgan to consider the updated Model standing orders in line with Welsh Government and elections 2021 Act. Seconded by Cllr Rob Jones. All in favour.

Documentation to be circulated for approval in September Full Council

Min 81 / July / 23 – Mayors report

- 28th June - Ysgol Teilo Sant School Governor Meeting

- 29th June - Attended Sports Day Teilo Sant at Rugby Club
- Congratulated Cutting Edge on their 25th business anniversary
- Attended the opening of Llandeilo Market Hall with 7 councillors
- Code of conduct training
- Attended Ffairfach School Fair with Deputy Mayor
- Twinning Association social with Deputy Mayor

- 1st July Young Farmers Tractor Run with Deputy Mayor
- Bowls Club and Tennis Club discussions
- Ysgol Teilo Sant Summer Fair with Deputy Mayor
- Llandeilo Show Presidents dinner with the Deputy Mayor in Green Grove, Llangadog.

- 3rd July - Meeting with the Civic Hall Trustees

- 4th July - School governor training
- Attended the Pride final meeting

- 5th July - Glasallt Fawr care home art exhibition opening.
- Attended Pride with Cllr Keely Clarke
- Classic car show judging with Deputy mayor

- 9th July Attended the Music Festival Church Service with deputy mayor
- Attended the Beyond the Border Storytelling Festival - biannual event

- 11th July Attended the Jazz event, part of the Music festival at the Cawdor
- 12th July Opened the Sports day of Ffederasiwn Cwrt Henri, Ffairfach & Talylychau in the Tregib Sports hall.
- Attended the lunchtime performance of Music festival with soprano Llinos Jones

- 13th July Attended the lunchtime Performance of Elin and Llewellyn Jones playing harps as part of the Music festival
- Attended Bro Dinefwr school event "Grow your Future" with Deputy Mayor
- 14th July Attended the Young farmer's Club 80th birthday celebrations with the Mayoress
- 15th July Visited the Mens' Shed in Llangadog with the Mayoress and the Deputy Mayor
- 17th July Cradle Choir end of year concert in Newton House, organised by Welsh National Opera and Dementia Friends Llandeilo with Mayoress.
- 18th July Red Dot Business anniversary.
- 19th July Meeting with Edward Thomas, Kedrick Davies, Richard Workman and Deputy (as Chair of Planning) re POBL development
- 20th July Funeral of former councillor and Mayor Chris Parish.

Min 82 / July / 23 – Any other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972

None

Meeting Closed at 20.45PM