

Cyngor Tref Llandeilo Fawr

Llandeilo Fawr Town Council



Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, April 22nd 2020 remotely in Llandeilo at 7.30pm

Present : Mayor Cllr Owen James, Deputy Mayor Cllr Robert Jones
Cllr Edward Thomas, Cllr Colin Jenkins, Cllr Christoph Fischer,
Cllr Eifion Davies, Cllr Dawn Wallace, Cllr Gordon Kilby,
Cllr Kevin Sivyver, Cllr Lesley Prosser, Cllr Geraint Price.
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)

Apologies: Cllr Christopher Parish,

There were no Police Matters.

Min 1 / April / 20 Declaration of Interests.

Cllr Edward Thomas declared a declaration of interest in reimbursement for the purchase of a mobile phone to assist in setting up the volunteer network. He signed the Book of Interests and did not take part in the March Accounts for payment

Min 2 / April / 20 The County Councillor's Report

Cllr Edward Thomas had circulated his report in advance of the Meeting. Cllr Thomas wished to thank Cllr Robert Jones for all his work in organising this year's Dathlu Dau Sant festival. CCC had resolved to increase the rates by 4.8% for 2020/21. Consultations with the Welsh Government regarding the proposed Bypass had been postponed. The work on the market hall, due to commence in April have been postponed. Arrangements had already started to be made to support vulnerable people in Llandeilo due to the Corid 19 with many volunteers already on board.

Min 3 / Apr / 20 Previous Minutes.

The Minutes of the Full Council Meeting held in the Dyfed Archaeological Trust Committee Room on Wednesday, February 19th 2020 were read and confirmed as a true record.

The Minutes of the Planning & General Purposes committee held in the Salutation Room on Wednesday, March 11th 2019 were read and confirmed as a true record. This was proposed by Cllr Owen James, seconded by Cllr Dawn Wallace. All were in favour.

The Minutes of the Finance Committee Meeting held in the Salutation Room on Wednesday, March 11th 2020 were read and recommended for acceptance. This was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace. All were in favour.

Min 4/ Apr / 20 There were no Matters arising from previous meetings.

Min 5 / Apr /20 There was no Correspondence that requires a response

Min 6 / Apr / 20 Financial Matters

1.Accounts for payment for March 2020

	Net	Vat	Total
WCVA (payroll admin March)	£ 26.25	£ 5.25	£ 31.50*
Pendragon (fireworks) to be paid April	£ 4,500.00	£ 900.00	£ 5,400.00
Glasdon (3 benches)	£ 1,489.61	£ 297.92	£ 1,787.53
CCC Footway Lighting	£ 753.96	£ 150.79	£ 904.75
Edward Thomas (mobile phone as Covid support line)	£ 19.99		£ 19.99
JW Thomas (leaflets)	£ 50.00		£ 50.00

dd- direct debit # - cheque * bacs .These were recommended for payment. Proposed by Cllr Colin Jenkins and seconded by Cllr Dawn Wallace. All were in favour.

2. Account Balances

LTC Current Account as at 23/03/20	£ 3,470.02
LTC Deposit Account as at 23/03/20	£ 2,097.78
LTC High Interest Deposit Bond	£ 30,000.00

Min 7/ Apr /20 Financial Matters

1.Accounts for payment for April 2020.

	Net	Vat	Total
WCVA (payroll admin April)	£ 26.25	£ 5.25	£ 31.50*
Hugh Gwynne (PLQ604) litter	£ 100.00	£ 20.00	£ 120.00*
Hugh Gwynne (PP 604) litter	£ 100.00	£ 20.00	£ 120.00*
Hugh Gwynne (PLQ 604) grass	£ 707.20	£ 141.44	£ 848.64*
Hugh Gwynne (PP 604) grass	£ 405.00	£ 81.12	£ 486.72*
Easy PC (clerk computer repair)	£ 40.00		£ 40.00*
Extreme Tree Services (Penlan park)	£ 750.00	£ 150.00	£ 900.00*

dd-direct debit # cheque * bacs These were recommended for payment. Proposed by Cllr Edward Thomas, seconded by Cllr Christoph Fischer. All were in favour.

Min 8 /Apr /20 Other Financial Matters

a) Budget Data for 2019-20 Year End

The Responsible Finance Officer presented this report. Mr Plummer stated that the most significant change to the annual budget is the release of reserve monies towards the Shire Hall project who now lease the building from the Town Council. The amount transacted was £135,000.

The Council has managed to retain its £30,000 reserve into the new financial year.

The other most significant change has been the reduction in expenditure on the parks after the completion of the necessary initial work following Asset Transfer.

b) External Audit for the year 2019/20

Mr Plummer presented the following information to all Councillors

- i) The Annual Return Accounting Statement summarising the receipts and expenditure for the financial year.
 - ii) Councillors answered the Annual Governance Statement (part1) questions.
 - iii) Councillors answered the Annual Governance Statement (part 2) questions.
 - iv) Also provided for information was the Asset Register and Risk (Finance) Assessment.
- The Chair of the Finance Committee Cllr Edward Thomas proposed a vote of thanks to Mr Plummer for all his hard work in completing this Audit especially under difficult circumstances due to the Corid 19 virus. Cllr Colin Jenkins seconded. All were in favour

Min 9 / Apr /20 There were no Transportation & Highway issues.

Min 10/ Apr / 20 Mayor's Report.

Min 11/ Apr / 20 Other Reports

1.Parks Management Subgroup Report.

Minutes of the meeting held on March 3rd 2020 had been agreed and arrangements had been finalised for the tender process for the grass cutting and litter collections in Penlan Park and Parc Le Conquet for 2020-2023. Noted.

Min 12/ Apr /19 There were no other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972.

Meeting closed at 8.30pm