



CYNGOR TREF LLANDEILO FAWR TOWN COUNCIL

**Minutes of the April Full Council Meeting of Llandeilo Town Council held in Hengwrt on
Wednesday, April 26th 2023 at 7:00PM**

Present : Mayor Cllr Gordon Kilby
Cllr Charlotte Morgan Cllr Simon Brownsill Cllr Sian Lewis
Cllr Rob Jones Cllr Guy Evans Cllr Keely Clarke
Cllr Matthew Crayford Cllr Geraint Price Cllr Charlotte Walker
Mr Owen James (Clerk)
Mr David Eve (Finance Officer)
Mr Eifion Jones (Facilities Officer)

Apologies : Deputy Mayor Cllr Christoph Fischer (prior engagement)
County Councillor Edward Thomas

Min 1 / April / 23 - Declaration of Interests

None

Min 2 / April / 23 - Police Report

PCSO Louise Lewis has confirmed that the Clerk can access the Police report online if a report has not been sent officially. Clerk Noted

Min 3 / April / 23 - County Councillors Report

County Councillor Edward Thomas sent apologies prior to the meeting, and forwarded the monthly report :-

1. Confirmation from Wales & West Utilities that the essential gas pipeline work will be completed by 9th May
2. I understand however that DCWW will be wanting to work on the water leak near Hugh Williams Son & Co. No date yet but will advise when I hear from South Wales Trunk Road Agency/Carmarthenshire County Council
3. The pavement in Bridge Street has now been repaired after the accident on Saturday 15th.
4. I was advised Saturday of vandalism on the Kings Bridge { Swing Bridge }.I have reported to PROW.
5. CCC are chasing Network Rail regarding Station Road. As previously reported station Road is a non-adopted road and is governed by Railways Act. CCC would like to support residents of Thomas Terrace who would like double yellow lines at the junction to prevent cars parking across the junction or obstructing the visibility. Network Rail have not responded as yet but initially stated they had no major concerns about granting.
6. Assisted a local resident who is using the Purple Bags for Nappies to get a specific bin.
7. Attended a meeting last Thursday where Linda & Mared of CCC 10 Towns Team presented the small number of attendees, details of the UK Shared Prosperity Fund, where £100,000 of capital

funding will be made available to each of the 10 towns from UK Government. In addition £20k of revenue funding will be made available, Ideas were given and Linda & Mared will report back. The Town Clerk Owen was present also

8. I raised a Notice of Motion in County Hall on Wednesday requesting CCC to write to Barclays deploring the decision to close their branch on 23rd June. It was supported but I don't know whether it will affect the decision. Our local MP Jonathan Edwards had hoped to persuade LINK to set up another ATM in town but it's not looking hopeful

9. The Old Provisions Market will be known as 'Yr Hen Farchnad'. I understand prospective tenants have been to look at the building last week. I will update you as and when I have more information. There was an issue after the handover with the alarm – now resolved

10. Dolen Teifi have submitted the grant application for funding of electric community bus /car They will be based in Llandeilo & Llandovery – will update as I get more information

11. Reported issues from constituents re cars parked in Parc Le Conquet and an old Tv dumped to Town Clerk

12. A public meeting held with residents of Parc Pencrug/Lon Rhys in the White Hart. Residents expressed their concerns about POBL plans. The residents were concerned about the access road, the volume of traffic etc. POBL have yet submitted a pre application to LA

Cllr Simon Brownsill proposed sending an email to CC Edward Thomas regarding repairing the water leak in Rhosmaen Street during the period whilst the stop lights are in place. Cllr Charlotte Morgan seconded. All in Favour. Clerk to write to CC Edward Thomas

Cllr Geraint Price stated in one area outside the newly refurbished market hall, a wheelchair would not be able to pass the Street lighting pole. Clerk to send photos and report to CC Edward Thomas

Min 4 / April / 23 - Questions from Councillors

None

Min 5 / April / 23 - Minutes of the Full Council Meeting held in the Hengwrt on Wednesday, March 22nd 2023

The March Full Council Minutes were read by Chair Mayor Gordon Kilby.

Cllr Charlotte Morgan proposed them as correct, seconded by Cllr Simon Brownsill.

All were in favour.

Min 6 / April / 23 - Matters arising from previous meetings

None

Min 7 / April / 23 – Correspondence

1. Tennis Court Cleaning

Cllr Geraint Price declared an interest and left the room

Clerk presented four quotations to clean the three public tennis courts in Parc Le Conquet as per annual agreed plan, prices as per below :-

Masters of Glass - £1500

Pressure Wash Wales - £900

Geraint Price - £750

Under Pressure Cleaning Services - £550 (no confirmation of cleaning solution)

Cllr Rob Jones proposed accepting the quotation from Geraint Price, adding Council should be actively looking to support local businesses. Seconded by Cllr Charlotte Morgan.

7 votes for

0 against

1 abstention

Clerk to advise Geraint Price that they have been awarded the contract

2. Llandeilo Website Update

Website has been transferred to Media Peak from Orchardweb, Clerk is in discussion with Fern and Liam from Media peak regarding updating the site on a regular basis and general functionality

3. Pump Track Update

Pump track design is almost complete. Next stage is consultation evening regarding the project. Tender stage will be managed by Cartwright Associates.

4. Scouts Hut update

Scouts hut has been taken down and area made good by ETL Jones, this was an agreement between them and the Bowls Club. Next stage is to transfer the land from CCC to LTC.

5. Dispensation – Cllr Christoph Fischer

Cllr Christoph Fischer has been granted the below dispensation from CCC :-

UNANIMOUSLY RESOLVED that dispensation be granted under Regulations 2(2)(d)(e) and (f) of the Standards Committees (Grant of Dispensation) (Wales) Regulations 2001 to Councillor Christoph Fischer to speak and make written representations but NOT vote on council business at meetings of Llandeilo Town Council regarding electricity transmission from Nant Mithil Energy Park and other energy park developments to a grid connection in Carmarthenshire and the dispensation be valid until the end of the current electoral term.

Noted and Minuted

6. 10 Towns funding update

Linda, CCC officer for the 10 towns project met with local businesses and explained the funding pots available.

There is £100,000 available for Town enhancement projects, to better the streetscape of Llandeilo. This will be led by CCC

There is also a £20,000 revenue fund available for projects that better the economic aspect of Llandeilo. This will have to be led by a community group such as Llandeilo Town Council or another Not-for-profit organisation.

7. Eisteddfod yr Urdd – Window competition for the event. As per minutes July 2022

Cllr Keely Clarke proposed we do a Window Competition for the Urdd. Seconded by Cllr Charlotte Morgan. All in favour.

Prizes will be 1st - £50, 2nd - £30, 3rd – £20

8. Accident in the playpark, in the Gym equipment area.

Clerk reported a local resident had sent a message via Facebook that her child had fallen in the playpark over the missing numbers. This area has since been repaired.

Cllr Geraint Price proposed we record the accident and thank the resident for reporting to Town Council. Cllr Keely Clarke seconded. All in favour

Min 8 / April / 23 – Planning Matters

Planning matters

PL/05748 - Replace six windows to south elevation - 4 Abbey Terrace, Llandeilo, SA19 6BD

Permitting Conservation area has been considered in the application, Council has no addition comment.

Planning Decisions

None

Min 9 / April / 23 - Financial Matters

1. Accounts for payment

i) Accounts for payment

	Net (£)	Vat (£)	Gross (£)
Yr Hen Vic - Volunteer Evening	239.00	47.80	286.80
Carmarthenshire County Council CC - Drainage Approval	168.00	0.00	168.00
LAS Recycling - March	51.78	10.32	62.10
Simon Brownsill - Plants Penlan Park	166.67	33.33	200.00
EDF - Bowls Club March	124.49	6.22	130.71
EDF- Tennis Club	26.11	1.31	27.42
Relm Signs - Volunteers Banner + Pump track sign	69.50	13.90	85.40
LBS - Bowls Club	561.84	112.37	674.21
Geraint Price - Keys + Barrier Tape	19.62	2.38	22.00
Menter Dinefwr - Room Hire 23/24	625.00	125.00	750.00
E Flory - Data Entry App	225.00	0.00	225.00
Carmarthenshire County Council - Footway Lighting	680.16	136.03	816.19
M Phillips Fencing - Parc le Conquet Fencing	1,620.00	0.00	1,620.00
Geraint Price - Hand Tools - Storage Buckets & Flag Storage	154.52	30.91	185.43
Newsletter – JW Printers	490.00	0.00	490.00

ii) Invoices Paid

Pendragon Fireworks	5,400.00	1,080.00	6,480.00
Thermapply Ltd	1,875.00	375.00	2,250.00
M W Consult Ltd - Drainage	1,100.00	220.00	1,320.00
Lewis J Jones - Pump Track	2,000.00	0.00	2,000.00
Lewis J Jones - Pump Track	2,000.00	0.00	2,000.00

These payments were recommended for payment. Proposed by Cllr Charlotte Walker, seconded by Cllr Guy Evans. All in favour

2. Income Received

£

Mayor's Dinner - May 2023	525.00
HRMC - VAT Refund	9,865.28
Tennis Club - Electricity	50.00
Newsletter Sponsorship	160.00
Bowls Club - Work to Green	996.00

3. Account Balances

LTC Current Account as at 23rd April 2023 = £4,648.28
LTC Deposit Account as at 23rd April 2023 = £22,193.45

4. Any other matters from the Responsible Finance Officer

- i) Figures to be forwarded to Audit as per year end. Yet to officially hear from previous year.
- ii) Draft accounts for 2022/23 and a final budget statement circulated for information

5. Financial Requests

i) Llandeilo Womens Institute

Financial documents and requested has been received.
Cllr Rob Jones proposed £200, seconded by Cllr Gordon Kilby.

Cllr Geraint Price counter-proposed £100, seconded by Cllr Simon Brownsill.

4 votes for the counter-proposal
5 votes for the original proposal

Clerk to advise WI Llandeilo that council are supporting the group with £200.00. RFO David Eve to sanction payment.

ii) Car Show Llandeilo

Financial year in and out form sent, but no balance sheet. Cllr Simon Brownsill proposed we wait for a balance sheet and more information who is hosting the event before deciding to support.
Seconded by Cllr Matthew Crayford. All in favour

iii) Town Band Llandeilo

Cllr Keely Clarke declared an interest and left the room.

Financial year in and out form sent, but no balance sheet. Cllr Matthew Crayford proposed we wait for a balance sheet before deciding to support. Seconded by Cllr Matthew Crayford. All in favour

Cllr Geraint Price proposed the Clerk and RFO David Eve devise a statutory checklist prior to discussing any financial request. Cllr Matthew Crayford seconded. All in favour.
Clerk to liaise with the RFO and create a statutory checklist

Min 10 / April / 23 – Reports

1. Facilities officer report

Report circulated to all councillors prior to meeting:-

1. Weekly Inspection

2. Statutory Electric Meter readings sent on a monthly basis
3. Water turned back on in Bowls Pavilion after the threat of frost has decreased reported back to Clerk.
4. Chase up text messages to Josh & Woody and Under Pressure Cleaning Company regarding the cleaning by water and steam of the tennis courts not yet not received a reply from either.
5. Cled Moses builder has removed and replaced two rusted bins in Penlan Park.
6. Received and phoned Johnno the contractor who has been approached to lay the Hopscotch etc on the tarmac in picnic area of Parc Le Conquet it has now been done with a good response from the children.
7. Check CCTV after getting message from Clerk that the police wanted footage of people who had egged windows in Lon Cae Ffynnon, no video footage of this was available
8. Removed numbers from exercise area after getting notification from Clerk that children had tripped over them on doing so a computer monitor had been deposited by the bin and had been smashed by someone, glass everywhere, CCTV showed it was a person who had bought it from the back of the bowls pavilion where someone had dumped it.
9. Windows in new shed in Penlan Park blown in with the high winds
10. Read and passed tender prior to requesting quotes from builders.
11. Phoned George & Price, Doel & Rowlands and Cled Moses to see if they were interested in quoting for the work gave Clerk e-mail addresses of the builders who had replied.

2. Parks Report – Chair Cllr Charlotte Morgan

Parks and Green Spaces Report

- Final items purchased from 22/23 budget

- Volunteering days.

2nd volunteering day was equally as successful as the first with different people attending. Cllr Charlotte Morgan stressed thanks to everyone for their efforts to set up and run.

Next date will be 20th May, to share on social media.

Jobs to include; clearing Mediterranean area, planting, dead heading plants/gravel/paving around flag pole.

- Volunteer thanks/recruiting event not as well attended as hoped.

Plan to have a September thank you as part of the last volunteer day of the year and a March start of season recruit next year.

- Tesco fundraising campaign for 'Play markings project' begins start of April – confirmed in Tesco in Ammanford

Penlan Park:

- Keep Wales Tidy Grant items installed. Planting of one of the accessible beds to be in collaboration with Jackie Norton, CCC – Manor Road Day Centre.

- Tree work completed – future plan to be discussed to keep costs reasonable.

- Fund raising event to be planned – ie outdoor cinema evening.

PLQ:

- Pump Track in progress, major works have started

- Opening event to be planned by Clerk and Arran at Cartwright Associates

- Play area games completed

- Repair exercise area cost confirmed.

Date for next meeting 3rd May at 6.30pm, Hengwrt

Penlan Park:

Probation team and volunteers working well

Keep Wales Tidy Grant items received and report given back

Tree work booked – postponed due to bad weather

PLQ:

Pump Track in progress.

Play area games in progress and hopefully finished by April

3. Publication report

Publications Report

Website

Change over in progress - holding page in place currently before page is updated

Newsletter

Newsletter completed and delivered. Cllr Charlotte Morgan Thanked everyone for helping out

Digital version to be added to website and app.

Llandeilo Town App and Town Trail.

Town App:

First amendments completed

An additional postcard advertising the community sign up for the Llandeilo Town App was printed and added to the newsletter, along with a QR code for general use printed within the newsletter

Future development and costs will be discussed in due course.

Town Trail:

Media Peak redesigning pamphlet. Update by 10.05.23. Map boards to be located in and around Llandeilo, on Council owned land.

Digital version to be added to website and town app.

Date for next meeting 2nd May at 6.30pm, Hengwrt

Min 11 / April / 23 – Co-option of new councillor, decide a method of co-option

Cllr Rob Jones proposed we advertise the post and hold an interview process as previous. Cllr Charlotte Morgan seconded. All in favour.

Deadline for advert 06.05.23

Interviews 16.05.23

Cllr Geraint Price proposed we add these to the standing orders as an official process for co-opting councillors. Seconded by Cllr Charlotte Morgan. All in Favour.

Clerk to propose an official paragraph to be added to the standing orders, to be proposed in the next meeting

Min 12 / April / 23 – LTC Volunteer email communication

Clerk highlighted that LTC do not currently use an email service for subscribed members and that Cllr Christoph Fischer set up the Parks group email service in 2020 at the request of the previous Clerk to accommodate the requirement of volunteers for the Park Maintenance.

Proposed by Cllr Charlotte Morgan to create a new subscription moving forward. Seconded by Cllr Charlotte Walker.

All in favour.

Clerk to look into any costings involved

Min 13 / April / 23 – Bike repair stations

Cllr Matthew Crayford proposed that Llandeilo Town Council look into the feasibility to purchase bike repair stations for Llandeilo, as cycling is being promoted widely throughout the county.

Clerk advised there may be funding available through the 10 TOWNS grant.

Cllr Matthew Crayford proposed the clerk look into possible funding avenues, seconded by Cllr Charlotte Morgan. All in favour

Min 14 / April / 23 – Notice of Motion : To consider the updated GDPR, Data Security and Internet Policies

Clerk circulated the proposed notice of motion for scrutiny and approval in May 2023 Full Council

Min 15 / April / 23 - Notice of Motion : To consider the Llandeilo Town Council Training Plan under section 67 of the Local Government and Elections (Wales) Act 2021

Clerk circulated the Llandeilo Town Council Training Plan under section 67 of the Local Government and Elections (Wales) act 2021. To approve in May 2023 Full Council

Min 16 / April / 23 – Mayors report

March 24th – Attended and Chaired subgroup meeting at Ysgol Bro Dinefwr

March 25th – Attended Pylon consultation Meeting (public) at the Civic Hall

March 31st – Attended a farewell event for retiring Headteacher, Ionwen Spowage

April 14th – Attended Fundraising event and dinner for Tenovus

April 15th – Made an official visit for the start of the season at Bowls Club

April 21st – Attended 10th Anniversary concert by the Llandeilo Town Band

April 22nd – Attended the Public meeting for proposed Pylons, Estimated over 120 attendees including Adam Price AS and Jonathan Edwards MP

April 24th – Attended Welcome event with buffet for hosts and guests from Brittany held at Hengwrt

Min 17 / April / 23 – Any other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972

Meeting Closed at 21.15PM

