

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, October 10th 2018 in the Dyfed Archaeological Trust Committee Room, Llandeilo at 8.00 pm.

Present : The Mayor Cllr Edward Thomas, Cllr Colin Jenkins (chair),
Cllr Owen James, Cllr Robert Jones, Cllr Dawn Wallace,
Cllr Christopher Parish, Cllr Lesley Prosser,

Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Desmond Davies (Technical Officer)

Apologies: Cllr Christoph Fischer, Cllr Gordon Kilby

Min 182 / Oct / 18. Declarations of Interest. None.

Min 183 / Oct / 18 Accounts for payment

Accounts for Payment	Net	Vat	Total
Hugh Gwynne DD604PP (Sept 18)	£ 1,009.80	£ 201.96	£ 1,211.76*
Hugh Gwynne (DD604 PLQ) (Sept 18)	£ 693.60	£ 138.72	£ 832.32
Hugh Gwynne (DD604PLQ)(Sept18)	£ 80.00	£ 16.00	£ 96.00*
Hugh Gwynne (DD604PP)(Sept18)	£ 80.00	£ 16.00	£ 96.00*
WCVA (payroll admin September)	£ 20.25	£ 4.05	£ 24.30*
The Works (shrubs)	£ 205.87		£ 205.87*
Morgan & Morgan (files & paper)	£ 18.63	£ 3.73	£ 22.36*
Sutcliffe Play equipment (DD708PLQ)	£ 211.80	£ 42.36	£ 254.16*
Ar Y Gair (translations)	£ 261.84		£ 268.84*
Wales Audit Office (Audit 2017/18)	£ 215.00	£ 53.75	£ 268.75*
Clerk's Postage	£ 37.76		£ 37.76#
Zurich Insurance	£ 3,835.52		£ 3,835.52*

*Bacs * Cheque #

These were recommended for payment. Proposed by Cllr Robert Jones, seconded by Cllr Dawn Wallace. All were in favour.

Min 184 / Oct / 18 Income Received since 12th September 2018 to date

CCC (PLQ grant stage payment) £ 8,265.00

Min 185 / Oct / 18 Account balances

LTC Current Account (as at 08 /010 /18) £ 36,038.32
LTC Deposit Account (as at 08/ 10/ 18) £ 2,063.97
High Interest Deposit Bond £ 30,000.00
Mayor Account balance 30/ 09/18 £ 1,531.91

Min 186/ Oct/ 18 Other Financial Matters

1. Cllr Edward Thomas proposed that the agreed PWLB loan taken as part of renovating Shire Hall, be drawn down by March 2019. Cllr Dawn Wallace seconded. All were in favour.
2. Budget Report Q2.
The Finance Officer had circulated copies of this report to all Councillors prior to the meeting. He had also circulated copies of the Q4 report showing the carryover from 2017/18 to the current year.
Mr Plummer also provided copies of the essential income and expenditure proposals for 2018/19 as agreed in the December 17 Budget meeting.
This would also be on the Agenda of the October Full Council Meeting.
3. The 2017/18 External Auditor's Report.
All finance details had been correctly recorded. One comment was noted as to the Annual Governance Statement Box 3 re. gratuity obligations.
The Chair, Cllr Colin Jenkins proposed his thanks to the Finance Officer for all his work. This was seconded by Cllr Edward Thomas

Min 187 / Oct / 18 Finance Related Correspondence

1. Planting work carried out in Penlan Park. Noted.

Min 188 / Oct / 18 Financial Implications of the Technical Officer's Report.

1. The Technical Officer recommended to Council that only 2 litter collections be made per month in Penlan Park over the winter rather than weekly collections . This would save £40 per month. Cllr Edward Thomas proposed this be agreed. Cllr Christopher Parish seconded. All were in favour. Mr Davies was informed by the Finance Officer that the Council's insurance was renewed in October.

Min 189 / Oct / 18 There were no other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Meeting closed at 9.05pm