



CYNGOR TREF LLANDEILO FAWR TOWN COUNCIL

Minutes of the February Full Council Meeting of Llandeilo Town Council held in Hengwrt on Wednesday, February 22nd 2023 at 7:00PM

Present : Mayor Cllr Gordon Kilby
Deputy Mayor Cllr Christoph Fischer
Cllr Charlotte Morgan Cllr Bryony Preston Cllr Simon Brownsill
Cllr Guy Evans Cllr Sian Lewis Cllr Keely Clarke
Cllr Matthew Crayford Cllr Charlotte Walker Cllr Geraint Price
Mr Owen James (Clerk)
Mr David Eve (Finance Officer)

Apologies : Cllr Rob Jones (Pre-arranged holiday)
Mr Eifion Jones (Prior appointment)

Prior to the meeting, Edward Thomas and Chris Plummer gave a verbal report on behalf of the Llandeilo Sports association, giving an overview of what LSA manages. Council agreed another Sports for All day would be beneficial, promoting different sporting opportunities along with available grant funding knowledge and projects. Chris Plummer will share Grant funding information from 2015-2022 with Council.

Min 176 / February / 23 - Declaration of Interests

Christoph Fischer signed the book of declaration. Regarding financial assistance for the Literature Festival. Christoph is Chair of Literature Festival

Min 177 / February / 23 - Police Report

None

Min 178 / February / 23 - County Councillors Report

County Councillor Edward Thomas circulated his monthly report :-

1. Reported to SWTRA an issue with water entering the cellar of Little Welsh Dresser from pavement outside shop. Asked for a SWTRA road inspector to call with Ben
2. A new traffic island is been erected near Derwendeg {first house before White hart off A40} as part of the preparation for the introduction of 20 mph speed limits in September 2023. It is designed to signal to drivers that they are entering a residential area.
3. You are aware that Llandeilo By pass was not part of the WG Roads Review, which has curtailed road building throughout Wales as part of the Deputy Minister Lee Waters plan to get us all cycling, taking the bus and using the rail.
4. There will be traffic disruption and diversions for 5 days from 6th march whilst Network Rail undertakes essential repairs to the bridge at Heol Bethlehem, Ffairfach.
5. Enforcement action has been taken against the owner of the former Thomas Bros Garage. He must adhere to the planning consent in only displaying repaired or restored cars.
6. Tenant issues in Maes y Glyn

7. I reported on behalf of a resident who lives near Ffairfach playground, youngsters causing disturbances in the park and the neighbouring sheltered housing. Residents have stated that these are the same group who have been causing issues in Station Road.

I contacted our local PCSO who says that there are regular patrols around Llandeilo. The resident in Ffairfach reported to 101 - 4 times in one week.

8. A meeting is being called by residents of Parc Pencrug / Lon Rhys to form an action group to represent their interest when POBL submit a planning application for the proposed development. I had a meeting last week with Carl Cooper Richard Workman & Kedrick Davies; they are working on this matter.

9. Reported the water leak near barbers in Rhosmaen St

10. I have been advised that a complaint has been made against a property in Rhosmaen St for infringement of planning regulations – unstable shed without planning permission. The usual procedure is that they will investigate and we will get a report back

11. Still no response from Conservation with regard to 30 Bridge Street {Gerwyn's} but building regulation told me that the building is within the Conservation zone is not listed and whilst the building may be in a poor state of repair it is not unsafe.

12. Thanks to Cllr Charlotte Morgan reporting an issue with the Kings Bridge to me – PROW promised to rectify the issue.

13. Assisted a resident with obtaining an additional resident's permit – had difficulty negotiating the website.

14. Unblocked {so to speak} a repair job for an elderly resident in Maes Elfryn . Her daughter contacted me from Scotland to request assistance.

15. Reported faulty light on road sign near Hengwrt on Friday

Questions from report :-

Cllr Bryony Preston asked how does CCC decide who has the new Market Hall rentable spaces, is there a certain criteria?

CC Edward Thomas confirmed there will be a panel that analyse all applicants via a criteria scoring system. Edward will forward this to Councillors

Cllr Charlotte Walker seeked more information on the scaffolding that is erected on Abbey Terrace, CC Edward Thomas confirmed the licence has been extended

Cllr Charlotte Morgan highlighted issues with the new Bin system, stating some residents still had yet received their bin bags and bottle box. CC Edward Thomas asked councillors to forward any properties that were yet to receive these. Edward also adding that the food wastage has risen by 30% due to reduced black bag collections.

Cllr Charlotte Morgan highlighted that locals had been to the tip with extra black bags and had to open bags and clarify contents, which is not ideal for residents. CC Edward Thomas this is tip protocol, any black bags have to be opened and inspected by the resident bringing the bags.

CC Edward Thomas adding that the whole system shake-up is to increase recycling

Min 179 / February / 23 - Questions from Councillors

None

Min 180 / February / 23 - Minutes of the Full Council Meeting held in the Hengwrt on Wednesday, January 25th 2022

The January Full Council Minutes were read by Chair Mayor Gordon Kilby.
Cllr Charlotte Morgan proposed them as correct, seconded by Cllr Christoph Fischer.
All were in favour.

Min 181 / February / 23 - Matters arising from previous meetings

Clerk confirmed the Mayor Gordon Kilby and councillor Rob Jones attended a meeting with Simon Buckley re proposals for a Farmers Market in Llandeilo. Simon Buckley will devise a business plan to move forward with the idea.

Clerk has contacted CCC and agreed usage of the other Tregib storage cabin, permitting LTC covering costs for new steps.

Min 182 / February / 23 – Correspondence

1. New Hospital Site Consultation: Invitation to a meeting for Town and Community Councils

Clerk advised councillors to fill the survey from CCC for the new hospital

NOTED

2. Bute Energy Meeting report

Report was circulated for Councillors to read

NOTED

3. Iona Llyr – Murlun Urdd

Mural for Teilo Surgery wall. Round Table Llandeilo are covering the whole cost for the project, therefore LTC will not need to help on the financial aspect of the project

NOTED

4. PLANNING AID WALES/ONE VOICE WALES ONLINE EVENT – 22 MARCH 2023

Clerk asked a councillor to attend the event. Cllr Charlotte Morgan will aim to attend on behalf of Llandeilo Town Council.

5. Deposit Revised Local Development Plan (LDP)Information circulated re a revised LDP Plan

from CCC. LTC await to hear more

NOTED

6. Defibrillator initial free inspection – David Nicholas, Life Support Training and Safety

Clerk has been in contact with David Nicholas from Life Support Training and Safety who offers a free initial inspection, with a quote to follow for any repairs required to defibrillators. Quote will follow

NOTED

7. Clerk CILCA qualification

Clerk has applied for a bursary to cover the CilCA qualification from Welsh Government. The bursary would cover the Cilca course, up to the value of approx. £450 which will need to be done over a 12 month period.

8. One Voice Wales – Training Needs Survey 2023

One Voice Wales survey for response has been sent, covering Council training needs.

In the survey, there are 45 questions which the Clerk will answer as many relevant to LTC as possible. Questions to councillors for answers were asked and voted upon with comment. Clerk will feedback relevant information as per council voting

Min 183 / February / 23 – Planning Matters

Planning matters

i) PL/05353 - Formation of a new combined Pedestrian and Cycle Path between Ysgol Bro Dinefwr, Ffairfach and Nantgaredig, plus associated engineering and landscaping works (Tywi Valley Path - Eastern Phase) - Land along route of former railway line with minor deviations between Nantgaredig and Ffairfach, Llandeilo, Carmarthenshire

Council added comment as follows :-

- It would be beneficial to advertise local cycling amenities and Llandeilo Pump Track, where there will be an electric charging point for bikes.
- Also advertise TFW active carriage launch in 2023/2024
- As the path is alongside the local Secondary school, we advise liaising and speaking with Ysgol Bro Dinefwr regarding student safety and potential added traffic
- Has there been a consultation with representatives of the cycle network? The route passes close by but not directly connected. Would this encourage unplanned/unsafe routes to be used it switch between routes?
- Original application was linked to the bridge near Ger y Bont Bungalow, why has the application now changed to come in front of the school access? This will only add pressure on the traffic at the square and beyond.

To add, SWTRA deemed the roundabout a dangerous point on the route from Llandeilo to Bro Dinefwr for children on foot. In 2022, traffic lights were designed and installed as the only possible solution. The initial route proposed would provide a safe route to arrive at Bro Dinefwr from Llandeilo, avoiding this. The route which ends at bridge farm which now carries through this area, is a missed opportunity for child safety and the ability for children to cycle to school.

- Surely upgrading the existing footpath between the school and behind the existing mart (original route) will be a better option. Keeping all traffic away from the main A road
- Upgraded signage will be welcome once the track is in place

ii) PL/04846 - Dropped kerb installed from road outside property to access proposed off road parking - 4 Dinefwr Avenue, Llandeilo, SA19 6DU

Council Added comment as follows :-

- Welcome the development as parking is an issue in Llandeilo
- A note to make sure if replacing a grassed area with an impermeable material, that there is adequate drainage in the area to take increased water flow

Planning Decisions

PL/05139

Listed Building Consent

Installation of a Type C drained protection tanking system, with cavity drain membrane to walls and floor of lower aw2ground floor switchgear room and part of former slaughterhouse, incorporating a drainage channel to route water to mains drainage, with an independent wall lining to the relevant walls. The proposal is necessary due to infiltration of ground water at the base of the existing retaining walls into the lower ground floor rooms Former Market

Hall, Carmarthen Street, Llandeilo, SA19 6AE
Listed Building Granted

Min 184 / February / 23 - Financial Matters

1. Accounts for payment

i) Accounts for payment

| | Net (£) | Vat (£) | Gross (£) |
|---|----------------|----------------|------------------|
| * EDF - Bowls Club - Jan | 120.03 | 6.00 | 126.03 |
| * Carreg Law - Lease documentation Park Le Conquet | 590.00 | 118.00 | 708.00 |
| * Tree Consultants - Plan | 550.00 | 140.00 | 690.00 |
| * Bevan Buckland - Payroll Services | 88.75 | 17.75 | 106.50 |
| * Angie Flory - Town App Data Collection - Dec/Jan | 175.00 | 0.00 | 175.00 |
| * Angie Flory - Town App Data Collection - Jan/Feb | 162.50 | 0.00 | 162.50 |
| * Owen James - Zoom Jan 23 | 11.99 | 2.40 | 14.39 |
| * LAS Recycling - Jan 23 | 39.12 | 7.81 | 46.93 |
| * One Voice wales - Training | 140.00 | 0.00 | 140.00 |
| * D Eve - JCT Contract Form | 90.42 | 18.07 | 108.49 |
| * Christoph Fischer - Expenses Volunteers | 30.25 | 2.05 | 32.30 |
| * Menter Dinefwr - Room Hire 3rd Qtr 22/23 | 156.25 | 31.25 | 187.50 |
| * Owen James - Annual Zoom Subscription + Storage Boxes | 146.32 | 29.26 | 175.58 |
| * FLG Services - Percolation Tests | 900.00 | 180.00 | 1,080.00 |
| * Apollo Contractors - Solar Panels Bowls Club | 5,100.00 | 0.00 | 5,100.00 |
| * EDF - Tennis Club - Jan | 25.61 | 1.28 | 26.89 |

ii) Invoices Paid

| | | | |
|--------------------------------------|--------|--------|----------|
| * Leaffield Environmental - 2 x Bins | 926.00 | 185.20 | 1,111.20 |
| * Iwan Hall - Fencing Penlan Park | 935.00 | 187.00 | 1,122.00 |

iii) Invoices Paid – Tree Planting Scheme

| | | | |
|---|--------|------|--------|
| Nurturing Nature - Tree planting scheme | 225.00 | 0.00 | 225.00 |
| P L Farmer - Tree planting | 220.00 | 0.00 | 220.00 |
| ODD's Landscaping Services | 180.00 | 0.00 | 180.00 |
| dd - direct debit | | | |
| # - cheque | | | |
| * BACS | | | |

These payments were recommended for payment bar Carreg Law payment where LTC requested further documentation for the invoice. Proposed by Cllr Charlotte Morgan, seconded by Cllr Charlotte Walker. All in favour

2. Income Received

| | £ |
|--------------------------------------|----------|
| Tree Planting Scheme - Donation | 200.00 |
| Llandeilo Bowls Club - Reimbursement | 4,058.67 |
| Newsletter Sponsorship | 240.00 |
| Mayors Fundraising Dinner | 420.00 |
| Llandeilo Bowls Club - Utilities | 694.68 |
| Ten Towns - Welcome Back Grant | 4,133.52 |

3. Account Balances

LTC Current Account as at 19th Feb 2023 = £3,238.12

LTC Deposit Account as at 19th Feb 2023 = £58,066.82

4. Other Matters from the Responsible Finance Officer

| | |
|--------------------------------------|----------|
| i) Tree Planting Scheme spend | £ |
| Income - From Donations | 2,660.00 |
| Spend to date | -625.00 |
| Balance | 2,035.00 |

ii) QR Code for Council publications

Finance Officer David Eve stated that it is possible to add a QR Code to any publication with a 'Just Giving' Link

Cllr Charlotte Morgan proposed to add this to next publications agenda, seconded by Cllr Charlotte Walker.

All in Favour

5. Financial Requests

i) Litfest Llandeilo – Litfest, possible additional funding

As per February Full Council , a request had been sent to Christoph as Chair of Litfest to see if the group could utilise more funding, before committing additional funds. Christoph confirmed that the Litfest would benefit from the additional funding to commit to the fees some of the bigger names, as well and increase awareness of the festival by having music and lyrics and storytelling events around town. Christoph Fischer added with this additional funding, it would bring in names such as 'Neil Rosser ai fand' and Nigel Owens to the festival.

It was proposed by Cllr Gordon Kilby to support the festival with an additional £650.00, seconded by Cllr Charlotte Morgan.

8 votes for

2 votes against

Finance Officer to transfer the full amount of a £1000.00 to the Litfest in the first week of April.

Cllr Simon Brownsill added that correspondence from previous meetings needed to be actioned quicker when there is an urgent response required, aligning with the previous minutes. Clerk acknowledged this.

ii) Adran Llyn y Fan

Financial Support Letter and Finances received. Adran Llyn y Fan supports activities for over 80 children from years 2 to 10 through the medium of Welsh for Llandeilo, and neighbouring communities.

Cllr Keely Clarke proposed a sum of £100.00, seconded by Cllr Geraint Price.

Cllr Charlotte Walker proposed a counter-proposal, with a sum of £200.00, Seconded by Cllr Christoph Fischer.

Voting as follows:-

6 Votes for the counter proposal of £200.00

5 Votes for the original proposal of £100.00

£200.00 counter proposal carried. Finance Officer to pay once details are received

Min 185 / February / 23 – Reports

1. Facilities officer report

Report circulated to all councillors prior to meeting:-

1. Bins and general clean up
2. Electric meter readings
3. Quote for gate and fence repair
4. Sent quote for cleaning tennis court
5. Painting games on tarmac area where tables and benches are will commence on the week beginning 27th Feb
6. Sign on gate into PLQ

2. Parks Report – Chair Cllr Charlotte Morgan

Volunteers

1. Volunteer management plan submitted for Council approval
2. Volunteering days.
 - a. 1st volunteering day is Saturday 18th March 10am-12pm. Second 15th April
Jobs to include; sowing seeds in peace garden, finishing planting etc to butterfly garden, fruit tree planting, plants/gravel/paving around flag pole
 - b. Volunteer thanks/recruiting event 25th March booked in the Hen Vic Hen Vic late afternoon/eve.

Penlan Park:

3. Picnic Area - Dead Hedge has been installed Friday 27th Jan as part of our maintenance and wildlife habitat plan. Signs to be ordered to promote the various new wildlife areas.
4. Butterfly Garden. – Keep Wales Tidy delivery arrived Fri 10th Feb Beds put together by probation team.
5. Tree maintenance and management report (working with Paul Cleaver, Stephen Edwards and Stuart Law). – Long term report received from Paul and approved.
Issued orders for tree stump clearance and Lime tree lifting
6. Complaint discussed re beech trees near neighbouring cottages. Vote passed to trim 3no larger beech trees by 20% and leave the smaller 4th tree in place.
7. Successful and informative meeting with Bryony, Geraint, Bruce Langridge (Head of Interpretations) and Laura Davies (Head of Horticulture) from the Botanic Gardens. Welsh names to be added to areas of the Park for ease of reference and a personal aspect

PLQ:

8. Pump Track.
 - a. The levelling of the area from Carmarthen Road to the bowls club will be happening as soon as feasible
 - b. The Pump Track design has been viewed and discussed. This is to be finalised when levelling complete, after public consultation
9. Play area line markings including hopscotch and dance moves etc have been ordered and will be installed Week Commencing 27/02.23.

3. Publication report

Website

1. Website has reached the testing and launch stage
 - a. Testing will be on our next agenda

Newsletter

2. Cllr Keely Clark and Cllr Charlotte Morgan have met to plan out the newsletter which is progressing well.
Printing costs and a timescale of delivery in mid-April have been confirmed.
1000 copies ordered at £490+VAT. 3 out of 8 sponsors confirmed so far;
the cost for the adverts will cover the printing cost. No Cost to Council.
Delivery schedule to be confirmed.

Llandeilo Town App and Town Trail.

3. Town App: Meeting with Bob Eazi-Apps, Steve ITA Accosiates, Cllr Keely Clarke, and Owen 13th Feb
 - a. Design review and promotion will be on our next agenda
4. Town Trail: Met with Rebecca Butcher; Heart of Wales Line 2nd Feb
 - a. Connection to the railway very promising. Mark Youngman from Transport for Wales is setting up a meeting with others in regards to their Active Travel project and launch of a new carriage due end 2023.

Date for next meeting. 28th February at 6.30pm, Hengwrt

Min 186/ February / 23 – Bowls Club Rental Agreement

Clerk and Finance Officer met with representatives from the Bowls Club and discussed a rental agreement going forward from 23-24 financial year.

The proposal from the Bowls Club and LTC came to an annual agreement of £750.00 to cover yearly rent, with a comprehensive list of items both parties are responsible for.
Cllr Geraint Price proposed to approve the contract, seconded by Cllr Charlotte Morgan. All in favour

Min 187 / February / 23 – Tender document for Bowls Club extension

Clerk advised that the Tender for the Bowls Club Extension will be ready by beginning of March. Cllr Rob Jones advised to proceed with the Tender at the earliest availability, with an approximate month lead time for returned documents. Cllr Simon Brownsill seconded.
All in favour

Min 188 / February / 23 – Notice of Motion : To consider updating GDPR, Data Security and Internet Policies

To consider updating GDPR policies within the town council. All three documents circulated to be scrutinised. To be voted on in March Full Council

Min 189 / February / 23 - Notice of Motion : To consider the Volunteer Policy created by Cllr Simon Brownsill, for the volunteer work in Llandeilo Town Parks

To consider adopting the Volunteer policy. Document circulated to be scrutinised. To be voted on in March Full Council

Min 190 / February / 23 - Notice of Motion: To consider the New Planning Guidance created by Cllr Charlotte Morgan.

The document slimlining what Llandeilo Town Council can and cannot comment on, with a yearly review of the Guidance by the Chair and Deputy Chair of planning. Document has been shared to be voted on in March Full Council

Min 191 / February / 23 - To receive nominations for Mayor 23-24

Cllr Charlotte Morgan proposed Deputy Mayor Cllr Christoph Fischer as Mayor for year 2023-2024, seconded by Cllr Charlotte Walker. All in Favour
Cllr Christoph Fischer accepted the nomination.

Min 192 / February / 23 - To receive nominations for Deputy Mayor 23-24

Cllr Charlotte Walker proposed Cllr Charlotte Morgan as Deputy Mayor for year 2023-2024, seconded by Cllr Keely Clarke. All in Favour
Cllr Charlotte Morgan accepted the nomination.

Min 193 / February / 23 – Mayors report

Mayor Cllr Gordon Kilby gave a verbal report as follows:-

- Attended several governor meetings in Ysgol Bro Dinefwr and Ysgol Gynradd Llandeilo
- Visited the ongoing Cradle Choir run for people suffering with Dementia
- Attended the Pylon meeting in the White Hart, a very well attended event
- Attended a meeting with Simon Buckley for a possible Farmers Market plan in Llandeilo
- Carried out preparatory work towards the Mayor’s forthcoming Civic Charity Dinner

Min 194 / February / 23 – Any other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972

Meeting Closed at 21.15PM