



CYNGOR TREF LLANDEILO FAWR TOWN COUNCIL

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**Minutes of the November Full Council Meeting of Llandeilo Town Council held in Hengwrt on Wednesday November 23rd 2022, in Llandeilo at 7:00PM**

**Prior to the start of the meeting, Dani Lee was invited to present ideas for a possible new Mural in Llandeilo Town**

**Present :** Mayor Cllr Gordon Kilby  
Cllr Charlotte Morgan                      Cllr Geraint Price                      Cllr Bryony Preston  
Cllr Simon Brownsill                      Cllr Charlotte Walker                      Cllr Guy Evans  
Cllr Sian Lewis                      Cllr Matthew Crayford                      Cllr Keely Clarke  
Mr Owen James (Clerk)  
Mr David Eve (Finance Officer)  
Mr Eifion Jones (Facilities Officer)

**Apologies :** Deputy Mayor Cllr Christoph Fischer (Pre-planned Holiday)  
Cllr Rob Jones (Family commitment)

**Min 124 / November / 22 - Declaration of Interests**

None

**Min 125 / November / 22 - Police Report**

- No report circulated

**Min 126 / November / 22 - County Councillors Report**

County Councillor Edward Thomas attended the meeting and circulated his monthly report :-

1. POBL Housing are holding a consultation in Cawdor's 8th December from 2pm-8pm. It's their initial consultation to gauge opinion on their plans for a development of 82 homes in Parc Pencrug. The development will be a mix of rental, rent to buy and outright properties for sale.
2. I have written to Lee Waters WG Deputy Minister for Climate Change & Transport asking when the WELTAG 2 Consultation Report will be published. Its 2 years this month that residents and town council were asked to complete the consultation. I have a meeting scheduled with the minister and Llandeilo by pass will be raised.
3. Wales & West Utilities are commencing work on major gas pipe renewal in New Road. There will be traffic lights in place as they work down the street replacing the gas main which apparently was fractured at the top of New Road. The gas main renewal will continue in the New Year in Crescent Road. More details to follow
4. Complaint from Cllr Preston re dog poo. Asked for additional patrols & signs.

5. Complaint regarding lack of toilet roll /soap in disabled toilet. This toilet does get targeted by youth who have vandalised it in the past. It needs to be RADAR key not open to all. Request passed to Contractor's.
6. Cllr Preston raised concerns re scaffolding and netting at CK's may be blocking visibility of drivers exiting Crescent Road. It's on the A483T, which is managed by SWTRA – so email has been sent to SWTRA to check and possibly liaise with contractors.
7. A group working with local Urdd23 and schools is also looking to commission a local mosaic
8. I have provided Dani Lee with contacts regarding a possible site in the entrance leading from Crescent road into main car park.
9. In addition to dog fouling, I have been asked to report an unruly dog in Alan Road. I have reported but also given the constituent the contact details to share their experience directly.
10. Confirmation received that the legal documents for the transfer of the redundant building {Scouts Hut} has been approved by both parties i.e. CCC & LTC solicitor's.
11. Complaint from residents in Dynevor Avenue, a tenant has dumped an old three piece suite in her front –it was dumped about 10 days ago before being reported to me . CCC contacted they have advised tenant she has 7 days to clear.
12. A complaint was received Monday 16<sup>th</sup> from a resident who lives in Llys Morfa off George Street. They stated that the Festival of Senses and CCC had impinged on his and his partner's disability rights by denying them access / egress from Llys Morfa into George street – Carmarthen Street. This was incorrect as access still existed for them into and out of their property via top section of Carmarthen St to New Road. FOS & CCC have followed protocols.
13. A water leak was reported in New Road. Attended very quickly by Welsh Water.
14. I have been concerned about the state of the stone bridge. I took some photo's and forwarded to SWTRA(South Wales Trunk Road Agency). What I pointed out they seemed to state had been picked by their inspections and the repairs are on their schedule. I also drew attention to the weight of HGV's and they seemed to think that the bridge is fine. I will copy report to LTC & Dyffryn Cennen Council for their records
15. Reported a pothole by Little Welsh Dresser to SWTRA. Repaired within 48 hours.
16. Cllr Walker reported concerns about moss on pavement in Church St – Getting wet and elderly residents may slip. Reported will be sprayed on dry day.
17. Residents in Llandeilo & the rest of Carmarthenshire in the next week or so will be receiving a box which will be used to collect glass. The new service starts w/c 23<sup>rd</sup> January and will be collected every three weeks

County Councillor Edward Thomas added Councillors will need to be aware that the recent chaos in Westminster and the Mini budget/Autumn statement is going to have substantial effect on local authorities across Wales. CCC is estimating £38-£40M reductions in its RSG {Revenue Support Grants – the money it gets from WG}. This will have serious implications on the services it will be providing going forward

Cllr Charlotte Walker added that refuse lorries had refused to collect in Abbey Terrace due to scaffolding. Cllr Edward Thomas will look into the matter

### **Min 127 / November / 22 - Questions from Councillors**

Cllr Charlotte Morgan asked why the Church had not maintained the brambles and nettles overhanging the church wall onto the pavement. Stressing that residents and visitors over the Festival of Senses weekend had to walk through the nettles. An agenda point will be added to FC December

### **Min 128 / November / 22 - Minutes of the Full Council Meeting held in the Hengwrt on Wednesday, October 26th 2022**

The October Full Council Minutes were read by Chair Mayor Gordon Kilby. Cllr Charlotte Walker proposed them as correct, seconded by Cllr Charlotte Morgan. All were in favour.

### **Min 129 / November / 22 - Matters arising from previous meetings**

None

### **Min 130 / November / 22 – Correspondence**

#### **1. Carms PSB views**

Carmarthenshire's Public Services Board (PSB) is seeking views from our Community & Town Councils to find out what matters to them and their local communities. Councillors advised to respond.

NOTED

#### **2. Bullying and Harassment in Councils – OVW and WG advice**

One Voice Wales and SLCC have circulated new guidance regarding Bullying and Harassment. Proposed by Cllr Charlotte Morgan to adopt the guidance, seconded by Cllr Charlotte Walker. All in favour.

Clerk to add the guidance to Council Policies.

#### **3. 20mph Legislation – County Council**

Llandeilo Town Council had assessed the new 20MPH Map and legislation. Cllr Charlotte Morgan Proposed the following comments from LTC:-

*Whitfield Terrace and Johns villa is not on the map, why?*

*Council advises extending the 20mph zones from the A40/A483 Roundabout to Ffairfach/Llandeilo stone bridge, saving costing on signage and additional safety.*

*Council added extending the 20mph zone to the A40 past Home Farm, again saving on signage, road confusion and increasing road safety.*

Seconded by Cllr Simon Brownsill. All in favour.

#### **4. Resident of Parc Pencrug – Firework display complaint**

A resident of Parc Pencrug has forwarded a complaint regarding the number of extremely loud bangs produced by the Fireworks Event on 4 November. Clerk will forward correspondence to the next Fireworks meeting and acknowledge receipt of comment.

### **5. County and Town Council Liaison Forum - report back on speed limits and rubbish collection changes – Cllr Charlotte Morgan**

Cllr Charlotte Morgan attended the C&TC Liaison Forum. Charlotte stated that CCC are pushing more councils and councillors to attend to communicate better between Town Councils and County Council. A reminder of the 20MPH consultation was issued at the meeting, along with information regarding the new refuse collections. Including information for new glass collection along with amended weekly collections for current black and blue waste.

### **6. County and Town Council Liaison Forum - representative from LTC to attend monthly – Cllr Charlotte Morgan**

Cllr Charlotte Morgan proposed a representative from LTC should attend each month.

Seconded by Cllr Geraint Price. All in Favour.

Clerk to forward the relevant information to all councillors who are able to attend each month.

### **7. Tywi Valley Cycle Path - report on Stakeholder Meeting – Cllr Charlotte Morgan**

Cllr Charlotte Morgan reported that the moneys for the Llandeilo to Carmarthen cycle path project has to be used by March 2024. The current path exits at Ffairfach onto the trunk road which is not ideal long term. LTC will attend the meetings going forward to monitor progress. Cllr Sian Lewis advised speaking to Llandeilo and Llandoverly Cycle groups to promote attending the meetings going forward.

## **Min 131 / November / 22 – Planning Matters**

### **Planning matters**

None

### **Planning Decisions**

#### **PL/04904**

Removal/Variation of a condition

Removal of Condition 1 on E/36212 (Extension of time for the commencement of development for a further 5 years)

Bryn Y Wawr, 6 New Road, Llandeilo, SA19 6DB

**Removal / Variation of Condition Granted**

## **Min 132 / November / 22 - Financial Matters**

### **1. Accounts for payment**

	<b>Net (£)</b>	<b>Vat (£)</b>	<b>Gross (£)</b>
* Just Print - Town App posters	91.59	18.32	109.91
* Bevan Buckland - Payroll Processing - Aug to Oct	105.00	21.00	126.00
* EDF - Tennis Club - Oct	23.65	1.18	24.83
* EDF - Bowls Club - Oct	60.04	3.00	63.04
* Orchardweb - Oct updates	50.00	0.00	50.00

* Charles S Sams - Temp lighting Fireworks Night	393.69	78.74	472.43
* Thomas Fattorini Ltd - Past Mayor Pendants	708.56	141.71	850.27
* Rhys Morgan - Fireworks Night Entertainment	100.00	0.00	100.00
* Angie Flory - Town App Data Collection - Oct (20th)	400.00	0.00	400.00
* Towy Trailer – Trailer wheel	39.95	7.99	47.94

Accounts paid since 26th October – Approved by Chair of Finance

Invoices Paid Net Vat Gross

	Net (£)	Vat (£)	Gross (£)
Cut Above - Grillo Service	200.00	40.00	240.00 ##
Cut Above - Brush Cutter Service + repair	49.75	9.95	59.70 ##
Cut Above - Mower repair + service	50.00	10.00	60.00 ##
LBS - Dahlia stakes	10.33	2.07	12.40
LAS Bins - Sept	30.70	6.13	36.83

##- 7 day payment terms

dd - direct debit

# - cheque

\* BACS

These payments were recommended for payment. Proposed by Cllr Charlotte Morgan, seconded by Cllr Keely Clarke. All in favour

## 2. Income Received

	£
Town App income - go cardless	540.76
Tree Planting Scheme	200.00
Fireworks Income	5,293.49

NB a cheque for £10,000 from the Williams Brown Hill charity - paid in on the 21st Nov

## 3. Account Balances

LTC Current Account as at 23<sup>rd</sup> September 2022 = £4,590.70

LTC Deposit Account as at 23<sup>rd</sup> September 2022 = £45,020.22

## 4. Financial Requests

### i) Llandeilo Sports Association

Set of accounts and request letter sent.

Cllr Geraint Price proposed the budgeted £2000.00 for 22/23, but wanted clarity on how moneys are requested and spent for 23/24. Adding is there any equal grant funding available to support local clubs. Seconded by Cllr Keely Clarke. All in Favour.

Clerk to invite the Llandeilo Sports Association to meet Llandeilo Town Council representatives in the new year to discuss a way forward.

## 5. Other Matters from the Responsible Finance Officer

### i) Staff Pay Awards

Finance Officer circulated correspondence from National Association of local councils for pay rewards from April 2022, as follows :-

Spine Point	20/21	21/22	22/23
	Rate £	Rate £	Rate £
Clerk 27	16.29	16.58	17.58
Finance Officer 23	14.42	14.67	15.67
Facilities Officer 20	13.51	13.75	14.75

The 22/23 rates should be backdated to 1st April 2022. The 21/22 increased rates also should be backdated to 1st April 2022 or to when employment commenced by an officer during the year.

NB the 21/22 increased rates were only approved by the local government association in March 2022 and have not been paid as yet by the Town Council.

The cost of the arrears to LTC from 30th Nov 2022 is £1,133. The annual cost of the awards going forward into next year is £1,452. The current budget for staff costs is sufficient to meet this expenditure, but some additional budget provision may be required next year for any subsequent pay awards.

Proposed by Cllr Geraint Price to approve the payments as above, seconded by Cllr Charlotte Morgan. All in favour

## **ii) Hengwrt Room Hire**

Clerk and RFO met with Owain and Lois from Menter Dinefwr to negotiate a rate for the possible hire of Hengwrt from the 01.01.23 when the current agreement lapses.

Menter Dinefwr offered the option of an all-inclusive fee for all meetings in a year for £625 irrespective of the room used. This is based on 25 meetings a year. This rate would be fixed until March 2024.

This also includes the showcase of Council memorabilia in Hengwrt such as the Mayors board and other artifacts.

Cllr Charlotte Walker proposed we accept the offer, seconded by Cllr Charlotte Morgan. All in Favour

## **iii) Section 137 – for information**

Section 137 of the 1972 Local Government Act allows local authorities to make contributions to certain charitable funds and not for profit bodies providing a public service in the area. Under the act there is a limit on such expenditure.

In 2022/23 the limit was £8.82 per local elector = £12,400 (based on 1,406 electors) A new figure of £9.93 per elector has recently been announced. This will increase the total maximum that the council can incur on section 137 expenditure in 2023/24 to £13,962.

NOTED

## **Min 133 / November / 22 – Reports**

### **1. Facilities officer report**

Report circulated to all councillors prior to meeting :-

1. Parks walkabout, bins and clean up
2. Firework set up
3. Monthly Meter readings
4. Chasing HAGS for replacement play equipment parts.
5. Chasing for park flooring quote

## **2. Parks Report – Chair Cllr Charlotte Morgan**

Cllr Charlotte Morgan confirmed progress.

- Paul Cleaver Tree Consultant is in the process of creating a Tree report for Penlan Park
- Volunteer policy and scheme is to be arranged in Jan 2023
- Clerk successful in a £37,000 Sport Wales grant to add to the Pump Track fund. Clerk added CCC have been very helpful in the process
- Flag Pole area has been replanted with suitable flowers
- Arranging a meeting with DR design to move forward with the Bowls Club
- 240 have landed from the Woodland Trust
- Clerk and Cllr Charlotte Morgan met with the probation officer who is looking forward to help with work and maintenance on the Town Parks. The Probation Officer stated that they would need access to toilets, but would be able to do many of the maintenance roles in the Parks

## **3. Publication report**

No new update

## **4. Fireworks event report**

Cllr Geraint Price reported no new update, only a thanks to councillors and volunteers for a successful evening

## **Min 134 / November / 22 – Transport and Highways**

### **1. Information from local resident of Talley**

They plan to bring the turbines in fifty six (56) huge loads from Swansea docks - as they aim to go through Talley they must go through the town as well. The huge trucks will have to return, and there will be many aggregate trucks and cement mixers. The noise, pollution traffic disruption and general mayhem will do little for Llandeilo. And of course, once one company has taken this route, others will surely follow

NOTED

### **2. Carmarthen Street Report**

The report and minutes were circulated to councillors. Cllr Geraint Price stated a meeting has taken place and this should not be discussed further.

No new comment was added.

## **Min 135 / November / 22 – Adop of Motion: To adopt an updated Social Media Policy**

The updated social media policy has been circulated to councillors.

Amendments to add as follows, proposed by Cllr Charlotte Morgan, Seconded by Cllr Christoph Fischer

- Considering adding a disclaimer to personal accounts that views expressed are their own, not that of the Town Council.

- no Councillor should post any information, in any format, into the Public realm until a meeting is closed.

Proposed by Cllr Charlotte Walker, Seconded by Cllr Charlotte Morgan. All in favour.

### **Min 136 / November / 22 – Flags 2023**

Cllr Geraint Price circulated a list of flags for 2023, for Penlan Park flagpole and advised councillors to bring forward any ideas before purchase in January 2023 Full Council Meeting.

### **Min 137 / November / 22 – Llandeilo Town Council Meeting Space from 01.01.2023**

This matter had been discussed under Financial Correspondence

### **Min 138 / November / 22 – Council groups and Committee Structure**

Clerk advised that there were gaps to fill on council group and Sub-committees. Positions filled as follows:-

One Voice Wales representative :- Cllr Charlotte Walker

Welsh Language Policy Monitoring :- Cllr Matthew Crayford

Health and Safety Policy Monitoring :- Cllr Matthew Crayford

Environmental Policy Monitoring :- Cllr Matthew Crayford

Disciplinary and Grievance committee :- Cllr Guy Evans

Appeals Committee :- Cllr Sian Lewis and Cllr Keely Clarke

Staff Monitoring Officer :- Cllr Bryony Preston

Deputy Chair of Finance :- Cllr Simon Brownsill

Fireworks Committee :- Cllr Guy Evans

Parks working committee and Llandeilo in Bloom :- Cllr Keely Clarke, Cllr Matthew Crayford and Cllr Guy Evans

Volunteer Committee :- Cllr Sian Lewis

Procedures Committee :- Cllr Rob Jones, Cllr Simon Brownsill

Publication Committee :- Cllr Simon Brownsill, Cllr Bryony Preston, Cllr Keely Clarke

Dydd Gwyl Dewi Committee :- Cllr Charlotte Walker, Cllr Keely Clarke

Staff Monitoring Group :- Cllr Bryony Preston, Cllr Charlotte Walker

### **Min 139 / November / 22 – Publications Group Restructure**

Cllr Charlotte Morgan confirmed with the new councillors, the group can discuss at the first meeting a way forward



Cllr Gordon Kilby suspended standing orders for a duration of 10 minutes

**Min 140 / November / 22 – Draft Budget 23/24**

Responsible Finance Officer David Eve circulated a document for councillors to familiarise themselves with prior to the Finance meeting on 07.12.22.

RFO added importance to digesting the information prior to the meeting to gauge any new projects that councillors would bring prior to the meeting.

**Min 141 / November / 22 – Mayors report**

Cllr Gordon Kilby reported the following :-

4<sup>th</sup> November – Attended Fireworks display and declared the display open. Starting the first firework.

12<sup>th</sup> November – Attended the opening of Tenovus annual Christmas Fair at Civic Hall.

Tenovus raised over £7,600 in one morning

18<sup>th</sup> November – Met with LTC Solicitor Edward Friend to sign document for transfer of the Old Scout Hut from CCC

18<sup>th</sup> November – Attended Festival of Sense and declared the event open. Whilst announcing the Christmas lights switch on.

19<sup>th</sup> November – Attended a Performance of Handel’s Messiah by Cantorion Llandeilo, professional chamber orchestra and distinguished soloists. Attracted an audience of 220.

**Min 142 / November / 22 – Any other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972**

Meeting Closed at 21.10pm