

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Minutes of the Resumed Annual Meeting of Llandeilo Town Council held at the Dyfed Archaeological Trust Committee Room on Wednesday, June 12th 2019 at 6.30p.m.

Present: Deputy Mayor Cllr Robert Jones, Cllr Edward Thomas, Cllr Eifion Davies,
Cllr Lesley Prosser, Cllr Colin Jenkins, Cllr Dawn Wallace,
Cllr Gordon Kilby, Cllr Christopher Parish.

Mr Roger Phillips (Town Clerk)
Mr. Christopher Plummer (Financial Officer)
Mr. Des Davies (Technical Officer)

Apologies Mayor Cllr Owen James, Cllr Kevin Sivyver, Cllr Christoph Fischer.

Declarations of Interests. None

Min 65 / June / 19 Election and Appointment of Representatives to other Committees and Bodies

1. **Minor Authority Governor for Ysgol Gynradd Llandeilo Primary School :**
Cllr Gordon Kilby.
2. **Minor Authority Governor for Ysgol Gymraeg Teilo Sant :** Cllr Robert Jones.
3. **Town Twinning Association:** by their constitution, this is the Mayor,
Cllr Edward Thomas
4. **One Voice Wales:** Cllr Robert Jones. Proposed by Cllr Edward Thomas,
seconded by Cllr Colin Jenkins.
5. **Equal Opportunities Policy Monitoring:** Cllr Edward Thomas & Cllr Eifion Davies
Proposed by Cllr Christopher Parish, seconded by Cllr Dawn Wallace.
6. **Welsh Language Policy Monitoring :** Cllr Robert Jones & Cllr Eifion Davies.
Proposed by Cllr Dawn Wallace seconded by Cllr Edward Thomas.
7. **Environmental Policy Monitoring :** Cllr Dawn Wallace & Cllr Lesley Prosser
proposed by Cllr Christopher Parish, seconded by Cllr Eifion Davies.
8. **Publication Officer :** Cllr Lesley Prosser & Cllr Christoph Fischer proposed by Cllr
Dawn Wallace & Cllr Colin Jenkins.
9. **Health & Safety Policy Monitoring:** Cllr Dawn Wallace, Cllr Christopher Parish,
Cllr Kevin Sivyver
Proposed by Cllr Colin Jenkins seconded by Cllr Colin Jenkins.

Min 66 / June/ 19 To Appoint Standing Committees and consider the composition of Working Parties

All Councillors are invited to sit on each committee unless they specify otherwise.

A) Finance Committee

The Committee would consist of :-

Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Colin Jenkins, Cllr Lesley Prosser, Cllr County Cllr Edward Thomas, Cllr Robert Jones, Cllr Owen James, Cllr Kevin Sivyver, Cllr Christoph Fischer, Cllr Christopher Parish.
Cllr Eifion Davies & Cllr Geraint Price declined to sit on this committee

B) Planning and General Purposes Committee

County Cllr Edward Thomas, Cllr Eifion Davies and Cllr Geraint Price declined to sit on this Committee. The Committee would comprise of :-

Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Colin Jenkins, Cllr Kevin Sivyver, Cllr Robert Jones, Cllr Owen James, Cllr Christopher Parish, Cllr Christoph Fischer.
Cllr Lesley Prosser.

C) Staffing- Disciplinary and Grievances Committee.

Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Owen James and Cllr Colin Jenkins were proposed by Cllr Christopher Parish, seconded by Cllr Edward Thomas.

D) Appeals Committee

Cllr Edward Thomas, Cllr Lesley Prosser, Cllr Christoph Fischer, Cllr Christopher Parish were proposed by Cllr Colin Jenkins, seconded by Cllr Eifion Davies.

Min 67 / June / 19 Formation of Working Groups

1. Fireworks Group

Cllr Lesley Prosser, Cllr Eifion Davies, Cllr Geraint Price, Cllr Kevin Sivyver, Cllr Robert Jones These would be joined by the Technical Officer
Officer. Proposed by Cllr Edward Thomas, seconded by Cllr Dawn Wallace.

2. Procedures Group.

Cllr Colin Jenkins, Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Owen James
Cllr Edward Thomas, Cllr Christoph Fischer.
Proposed by Cllr Christopher Parish, seconded by Cllr Eifion Davies .

3. Overseeing the Website.

Cllr Christoph Fischer & Cllr Lesley Prosser would work in conjunction with the Town Clerk. Proposed by Cllr Edward Thomas seconded by Christopher Parish. All in favour.

4. Christmas Lights Sub Group.

Cllr Eifion Davies, Cllr Geraint Price, Cllr Christopher Parish, Cllr Dawn Wallace,
Cllr Kevin Sivyver.
Proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins.
They would be joined by the Technical Officer. All were in favour.

5. Llandeilo in Bloom.

Cllr Dawn Wallace, Cllr Edward Thomas, Cllr Geraint Price, Cllr Owen James.
Proposed by Cllr Eifion Davies, seconded by Cllr Christopher Parish . All were in favour.

6. Gwyl Dathlu Dau Sant

Cllr Robert Jones, Cllr Lesley Prosser, Cllr Eifion Davies, Cllr Christoph Fischer, Cllr Owen James.
Proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins. All in favour.

7. Asset Transfer Subgroup

It was agreed to disband this subgroup as the Asset Transfer process was now complete. The Deputy Mayor Cllr Robert Jones proposed a vote of thanks to all the members of this group for their hard work in ensuring that the Asset Transfer of the Parks had been successfully completed. Cllr Dawn Wallace seconded.

8. Parks Management Committee

Mayor Cllr Owen James, Cllr Eifion Davies, Cllr Edward Thomas, Cllr Dawn Wallace, Cllr Christopher Parish, Cllr Robert Jones.
This was proposed by Cllr Colin Jenkins, seconded by Cllr Gordon Kilby. All were in favour.

9. Newsletter Working Party.

Cllr Lesley Prosser would be joined by the Mayor Cllr Owen James and Cllr Edward Thomas.

Min 68 / June / 19 To Consider the payment of any Subscriptions, Direct Debits and Standing Orders

- i) Annual Insurance Policy.
- ii) Annual Membership of the Society of Local Clerks.
- iii) Annual Subscription to One Voice Wales.
- iv) Nest Pension – direct debit.
- v) EE mobile – direct debit.
- vi) PWLB – each 6 month –standing order.
- vii) WCVA – monthly – standing order.

It was proposed by Cllr Colin Jenkins and seconded by Cllr Eifion Davies that all subscriptions, standing Orders and Direct Debits be considered and paid by the appropriate dates. All were in favour.

Min 69 / June / 19 To inspect any deeds and trust instruments in the custody of the Council.

It was confirmed that these are in possession of the Council.

Min 70 / June / 19 To Consider the Pay and conditions of the Staff

Cllr Edward Thomas proposed that the Staff receive the pay and conditions as per the National pay agreement. Cllr Dawn Wallace seconded. All were in favour.

Min 71 / June / 19 To appoint the Council's Staff Monitoring Office

Cllr Edward Thomas was proposed by Cllr Eifion Davies, seconded by Cllr Colin Jenkins. All were in favour.

Min 72 / June / 19 To appoint the Council's Internal Auditor for the year 2019/20

Mr Lyn Llewellyn was proposed by Cllr Eifion Davies, seconded by Cllr Edward Thomas. All were in favour.

Min 73/ June/ 19 To confirm the appointment of the Council's Solicitor

Cllr Dawn Wallace proposed that Carreg Law continue as the Council's Solicitor. Cllr Christopher Parish seconded. All were in favour.

Meeting ended at 7.10pm