



CYNGOR TREF LLANDEILO FAWR TOWN COUNCIL

**Minutes of the June Full Council Meeting of Llandeilo Town Council held in Hengwrt on
Wednesday, June 28th 2023 at 7:00PM**

Present : Mayor Cllr Christoph Fischer
Deputy Mayor Cllr Charlotte Morgan
Cllr Rob Jones Cllr Simon Brownsill Cllr Sian Lewis
Cllr Guy Evans Cllr Keely Clarke Cllr Matthew Crayford
Cllr Charlotte Walker
Mr Owen James (Clerk)
Mr David Eve (Finance Officer)
Mr Eifion Jones (Facilities Officer)

Apologies : Cllr Geraint Price (Holiday)
Cllr Gordon Kilby (prior engagement)
Cllr Kate Glanville (Holiday)
Cty Cllr Edward Thomas

Min 48 / June / 23 - Declaration of Interests

None

Min 49 / June / 23 - Police Report

Online report circulated.

No PCSO in attendance

Cllr Charlotte Morgan Proposed LTC advertise how to report a crime on our socials. Cllr Simon Brownsill seconded. All in favour.

Clerk to action

Min 50 / June / 23 - County Councillors Report

County Councillor Edward Thomas forwarded the monthly report and attended to expand on the points given:-

1. The tenant in Parc Lewis has been given a final warning to clear the rubbish accumulated in the garden. Neighbours have reported rats in the garden. If they fail to clear, the rubbish will be cleared by LA and recharge made to tenant.
2. I was asked by the clerk to investigate what the position was regarding rats, after a query raised by Cllr Walker. Rats had been seen in the graveyard. The position is clear the rats are the responsibility of the landowner. I contacted out of courtesy the Rev Jonathon.
3. I have asked Housing to contact the tenants of flats Bro Hywel to tidy up their gardens after complaints from resident nearby. We have a new housing officer allocated to the area.
4. Complaint from visitor regarding the state of the river. The visitor felt that pollution from slurry was the cause. Rivers are the responsibility of NRW.

5. Reports received from neighbours that the troublesome tenants in Maes Y Glyn. I have alerted Housing & PSCO
6. A resident of Maes Yr Farchnad has advised me that the POBL group intend installing a parking surveillance camera in their estate. This is to prevent unauthorised parking. The camera will automatically issue parking fines.
7. I noticed that there were large tailbacks on Thursday evening / Friday morning, possibly due to a timing fault with the traffic lights in Ffairfach Square. I contacted SWTRA and requested they check.
8. I have asked the Local Authority to undertake a traffic survey to see whether there is scope to consider a parking permit scheme for Carmarthen St/George Street. They will look at this later in the year.
9. Assisting an elderly resident with forms re Blue badge and parking permits. Application on line is not always accessible to our elderly constituents.
10. There has been a reapplication for the St Johns Ambulance Hall in Dynevor Avenue after previous application PL/05134 was turned on 3 technical points. Residents are still concerned and against the revised application.
11. The wall at the top of Bridge Street junction Quay St and Church St has been repaired.
12. The Classic Car will be only on Saturday 8th sharing road closure with Pride.
13. I have raised a number of concerns regarding Maes Elfryn – maintenance of the site and have been promised by hosing officer these will be dealt with.
14. I forwarded details to the clerk of an Enforcement Order made against a property in New Road - unauthorised work
15. Obtained permission for the Llandeilo Angling Club to put up signage near Kings Bridge stating that the river there has private fishing rights owned by Llandeilo Angling Club.

Noted

Min 51 / June / 23 - Questions from Councillors

Cllr Charlotte Walker asked if LTC would help volunteer opposite the White Hart to plant bulbs purchased by the White Hart in conjunction with the group that planted the Jubilee Trees. Clerk advised LTC would be happy to share information with volunteers, but would advise the group to gain permission from CCC first.

Mayor Cllr Christoph Fischer shared an invite to all LTC Councillors to attend the Pride parade on 8th July.

Cllr Keely Clarke raised a concern of a resident regarding the Balsam Trees on the riverbanks, spreading and requiring maintenance. Clerk to point the concern in the line of CCC and Natural Resources Wales

Cllr Charlotte Morgan raised a complaint from a local that the bins and carpark were overgrown with weeds. In addition the poor state of the pavements in Bridge Street, Churchyard, Carmarthen road to National Trust entrance. Clerk to forward concerns to CCC Edward Thomas to action

Cllr Matthew Crayford raised that the Ivy is overhanging the wall on Carmarthen Road near the Squash club. Clerk to email the Squash regarding the area

Min 52 / June / 23 - Minutes of the Full Council Meeting held in the Hengwrt on Wednesday, May 24th 2023

The May Full Council Minutes were read by Chair Mayor Christoph Fischer.
Cllr Charlotte Morgan proposed them as correct, seconded by Cllr Guy Evans.
All were in favour.

Min 53 / June / 23 - Minutes of the Annual General Meeting held in Capel Horeb on Friday, May 26th 2023

The Annual General Meeting Council Minutes were read by Chair Mayor Christoph Fischer.
Cllr Charlotte Morgan proposed them as correct, seconded by Cllr Charlotte Walker.
All were in favour.

Min 54 / June / 23 - Minutes of the Resumed Annual General Meeting held in the Hengwrt on Wednesday, June 7th 2023

The Resumed Annual General Meeting Council Minutes were read by Chair Mayor Christoph Fischer.
Cllr Charlotte Morgan proposed them as correct, with amendments to committee representatives, seconded by Cllr Matthew Crayford.
All were in favour.

Min 55 / June / 23 - Matters arising from previous meetings

None

Min 56 / June / 23 – Correspondence

1. People Speak up Carmarthen, Use of Park Le Conquet

People speak up Carmarthen have requested the use of Park Le Conquet for activities.
Cllr Rob Jones proposed, seconded by Cllr Keely Clarke. All in favour

2. Twts Tywi – Use of park toilets

Twts Tywi have requested to use the toilet facility in the tennis pavilion, to utilise the park in the summer months in their ‘Clwb Haf’
Cllr Rob Jones proposed that we offer the use of the facilities to Twts Tywi, for a fee of £100.00 to cover the summer months. This fee covers the maintenance and water use of the facility. Seconded by Cllr Christoph Fischer. All in favour

3. Llandeilo Train station complaint/request

Local resident letter received, with disgust at the current state of the Train Station.
Cllr Charlotte Morgan has made a station report and proposed forwarding to Transport For Wales, along with the letter. The report concluding the poor state of the station and if there is scope to better the area. Cllr Guy Evans seconded. All in favour

4. PL/05970 and potential relocation

Correspondence received from a local business highlighting the need for a cashpoint in town, adding that they would like to see a cashpoint on the main street, but would need to go through standard planning processes via CCC.

Cllr Christoph Fischer advised speaking to the Local MP and County Councillor.

Noted

5. Rodents in the graveyard

County Councillor Edward Thomas confirmed the rodents in the grave yard are the responsibility of the church and will send an email reminding them of their duties.

Noted

6. Mayoress broach for 'Past Mayoress'

Clerk chasing a cost for Past Mayoress broach. Noted, one is owed to Past Mayoress Branwen Jones

Noted

Min 57 / June / 23 – Planning Matters

Planning matters

PL/05234 - Change of use of office space into 2 no 1 bedroom apartments - Llys Morfa, 3-4 George Street, Llandeilo, SA19 6AS

Comments :-

Parking has been considerably reduced in this area from the recent development of the Provisions Market and none is demonstrated with this application.

The proposal maintains the unique character of the front elevation of this building.

There is no consideration to the needs of a disabled person.

PL/06113 - Change of use from existing D1 to C3 dwelling house. 7m ground floor rear extension - St Johns Ambulance Hall, Dinefwr Avenue, Llandeilo, SA19 6DU

Comments:-

The parking has been addressed but is still insufficient for the number of bedrooms falling short of the CSS Wales Parking Standards.

The Block Plan SA19/01 is deceptive in showing the existing building outline and not the reduction in rear garden as proposed.

The visual appearance of a flat roof ground floor extension is not in keeping with the neighbouring residential properties in Dinefwr Avenue.

Lowering the existing footpath side windows (Bed 1/Living-Dining) along with the addition of Bed 2 and Bath will create a new loss of privacy for 1 Dinefwr Avenue.

The landscape will be affected with the rear garden being reduce by an estimated up to 50%.

There is no consideration to the needs of a disabled person.

Again, we would like local residents's concerns to be noted and heard when making a decision from both this new application and the previous refused PL/05134.

Planning Decisions

PL/05781

Discharge of Planning Condition Granted

PL/05748

Listed Building Granted

PL/05725

Tree Works subject to a Preservation Order (TPO) Granted 13/06/2023

Min 58 / June / 23 - Financial Matters

1. Accounts for payment

i) Accounts for payment

	Net (£)	Vat (£)	Gross (£)
EDF - Tennis Pav – May	47.91	2.40	50.31
EDF - Bowls Club - May	36.43	1.82	38.25
LAS Recycling - May	47.56	9.50	57.06
Owen James - A Frame Sign	103.20	0.00	103.20
LBS - Key safe + post hole digger	74.15	14.93	89.08
Lyn Llewellyn - Internal Audit Fee	505.00	0.00	505.00
Civic Dinner March - Big Bocs Bwyd Llandeilo	526.00	0.00	526.00
Civic Dinner March - British Heart Foundation	500.00	0.00	500.00
Civic Dinner March - Tenovus	500.00	0.00	500.00
E Flory - App Data Entry May/ June	262.50	0.00	262.50
Geraint Price - Fuel Grillo + Mileage	164.07	30.57	194.64

ii) Invoices Paid

Civic Dinner May - Sunflowers Wales	950.83	0.00	950.83
Civic Dinner May - Big Bocs Bwyd Llandeilo	950.00	0.00	950.00
J W Thomas - Printing Civic Dinner	180.00	0.00	180.00
Cawdor - Mayors Dinner	2,779.58	555.92	3,335.50
IT Associates - App - Carms CC Funded	500.00	100.00	600.00
IT Associates - App	360.00	72.00	432.00
Apps 4 Wales - Carms CC Funded	500.00	100.00	600.00
Media Peak - Carms CC Funded	2,000.00	400.00	2,400.00
Media Peak - Carms CC Funded	2,700.00	540.00	3,240.00

These payments were recommended for payment. Proposed by Cllr Rob Jones, seconded by Cllr Charlotte Morgan. All in favour

2. Income Received

	£
Mayors Dinner - March	60.00
Mayors Dinner - May	2,660.00
Interest	111.30
Llandeilo Town Twinning	45.00
Carms CC - Grant	5,700.00

3. Account Balances

- LTC Current Account as at 26th June 2023 = £5,503.48
- LTC Deposit Account as at 26th June 2023 = £34,304.75

4. Any other matters from the Responsible Finance Officer

i) Mayor Allowance

Cllr Matthew Crayford proposed Llandeilo Town Council transfer £1000.00 into the Mayors account to carry out their Civic Function duty. Seconded Cllr Rob Jones. All in Favour

ii) Civic Dinner breakdown

Income	£
Mayors Dinner	3,805.00
Raffle	1,055.00
	4,860.00

Spend	
Cawdor	2,779.17
Printing	180.00
	2,959.17

Surplus - Charities **1,900.83**

iii) Audit Returns

Finance Officer David Eve circulated the Audit paperwork, which is to be sent off in July, in readiness for scrutiny in September.

Cllr Simon Brownsill approved the documentation and agreed to proceed, Seconded by Cllr Christoph Fischer. All in favour

5. Financial Requests

i) Llandeilo Music Festival

Financial Information circulated.

Cllr Rob Jones proposed a £1000, seconded by Cllr Charlotte Morgan.

8 votes for.

1 Abstention.

ii) Kids Cancer Charity

Financial information circulated.

Cllr Simon Brownsill added that there is a large amount in the reserves which should be accounted for when making a decision.

Cllr Keely Clarke proposed not to support on that basis, seconded by Cllr Charlotte Morgan. All in favour

iii) Classic Car Show Llandeilo, EPM Creative Marketing

Financial information circulated. Bank statement circulated rather than Balance Sheet.

Cllr Keely Clarke proposed not to support as all relevant information has not been forwarded from the company.

Cllr Rob Jones seconded. All in favour

Min 59 / June / 23 – Reports

1. Facilities officer (FO) report

Report circulated to all councillors prior to meeting:-

1. Weekly Park Inspections
2. Monthly Electric Meter readings
3. Phone Stuart Quick regarding the installation of a bench/es in Crescent Road he stated that we would have to purchase the benches and he would quote for their installation.

Quotes for a recycled plastic bench from firms which will be discussed in the next parks meeting.

4. Risk Assessments for all work to be undertaken at Penlan Park by the volunteers and councillors/committee members

5. On the instruction of the past Mayor Cllr Gordon Kilby a plaque was erected and secured to the stone wall opposite Ieuan Evans in line with the path denoting what, how and why the trees had been planted in this area.

6. Instructed by F.O David Eve to arrange and liaise with the electricity company to change/renew the electric meters in the storage shed in the bowls green, have emailed them requesting times etc and awaiting details of the installation.

7. Met Clerk Owen James in old Tregyb stores to fetch and erect gazebos in Cae William for the Three Parks Run.

2. Parks Report

Parks and Green Spaces Report

i. Elect Chair – Matthew Crayford

Proposed Cllr Keely Clarke, Seconded Cllr Charlotte Morgan

ii. Elect Vice Chair – Charlotte Morgan

Proposed Cllr Geraint Price, seconded Cllr Charlotte Walker

General

iii. Fund raising.

a. Survey creation – Clerk to upload QR to A4 poster and get two printed for the parks

iv. Town Trail Boards – Maintenance

- Share Trail sign report that Eifion Jones has produced
- Each sign to be brushed down free of rust, in readiness for repainting
- The Bridge sign marked as a priority with volunteers
- Clerk to contact the probation team to see if this is something they would be interested in
- Clerk to contact Claudine Barr regarding the gold line painting

v. Suggest dates for cinema or Shakespeare theatre

- Clerk to look into dates and prices

vi. Cllr Geraint Price Truck usage

Cllr Matthew Crayford proposed we forward this to full council with the recommendation to donate an amount of £1000 for the continued use of Geraint's Truck, which is used for the following business :-

- Weekly bin collections
- Taking any items back and forth to the stores
- Preparation and carrying of volunteer day machinery such as strimmers etc
- General use, such as recently collecting a MENS SHED bench, collection of generator, collection of plants

Proposed Cllr Matthew Crayford, seconded Cllr Christoph Fischer.

Full Council, All in favour

David Eve to action the payment

Car park

vii). Planter painting and weeding added to the volunteers list

Penlan Park:

viii). Work plan in progress

Notice Board replacement in Penlan Park

Cllr Geraint Price proposed purchasing a board with Centaframe at a cost of £450.00. Seconded by Cllr Keely Clarke. All in favour

Clerk to action.

3. Publication report

1. Elect Chair – Cllr Keely Clarke

Proposed by Cllr Charlotte Morgan, seconded by Cllr Kate Glanville

2. Elect Vice Chair – Cllr Charlotte Morgan

Proposed by Cllr Keely Clarke, seconded by Cllr Christoph Fischer

3. Website re-design

a. Liam, Mediapeak on 19.06.23 to iron out issues in the training guides sent

b. Training – TBC, this will either be a video or zoom meeting to cover basics on the website

4. Llandeilo Town App

a. Set up ‘model’ user.

5. Newsletter

a. next theme ideas.

- End of August edition confirmed,

- Clerk to find potential sponsors

b. mailchimp link to be created and added to newsletter, for volunteer signup and up to date news

6. Town Trail / History

a. Expand existing trail. Audio/Blue Plaques etc

b. Thomas Lloyd OBE proposal for a Town History Pamphlet.

- Pamfflet costings being received, approx. 20 page A5 document.

- Content will be history to present day

- CM & KG meeting with Tom Lloyd as soon as possible

7. Social media

a. Posts on fbook/insta – Add Cllr Kate Glanville to the list of Managers

8. Public Notices / Adverts

a. Signs

- Carmarthen Street Sign updated by RELM

- Clerk to look at another blue street for the main street, similar to the one in Carmarthen Street

- Carpark planters, Clerk to meet with RELM to decide best way forward

Min 60 / June / 23 – Councillor allowances 23/24

Clerk confirmed councillor allowance as per Welsh Government guidelines was £156.00, which all councillor are entitled to unless they opt out of the payment. All Payments are subject to Tax and NI guidelines

Min 61 / June / 23 – POBL, Maes y Farchnad. Parking Permits

Cllr Keely Clarke circulated information regarding POBL Housing, proposing to bring in Carparking charges in Maes y Farchnad. Cllr Rob Jones stated that due to this being a private firm there was not much that Llandeilo Town Council can do. Cllr Christoph Fischer advised speaking to County Councillor Edward Thomas for support.

Noted

Min 62 / June / 23 – Mayors report

- Sunday 28th Eisteddfod with the Mayoress
- Monday 29th Eisteddfod and opening of summer evenings at Doughie Dough Pizza with Mayoress
- Tuesday 30th meeting with Round Table about fundraising and possible cooperations with council eg for party in the park 2024 etc
- Wednesday 31st Teilo Sant Governors Coaching
- Friday 02.06.23 Mayoral team meeting with Charlotte Morgan and town clerk about the way forward
- Attended three park challenge at Cae Williams with Deputy Mayor and Mayoress and giving out medals
- Saturday 3rd putting up pride flags with Pride committee
- Opening of Secret Garden at Davies and Co
- Sunday 4th opening the dog show at Lluest Pony Trust open day
- Monday 5th attending opening of the Cottage Inn with the Mayoress
- Tuesday 6th Dinefwr Orchadeers meeting and cider club
- Wednesday 7th AGM LTC
- Friday 9th opening of exhibition in Studio Cennen Ffairfach with Deputy Mayor and attending fundraiser race night for Pride with Mayoress
- Meeting with the Pride committee regarding disappearance of the Pride flags and signs. In order for them to secure funding for extra flags and signs they needed an instant permission from council regarding putting some flags up where St David flags were temporarily which I gave using my discretion when there is time pressure
- Thu 15th launch of evening opening of Gwili Cafe with Mayoress
- Sat 17th June Cerebral Palsy Cymru / NFU Mutual charity Grand Summer Ball in Green Grove Llangadog with Mayoress
- 18th Deputy Mayor Charlotte Morgan handed out medals at the festival of senses football tournament
- Evening: Welcomed Welsh poet laureate Ifor Ap Glyn on his 200+ miles walk through Wales to Llandeilo for a recital of his poetry
- 20th Llandovery Mens Shed reveal of bench
- 21st Informal meeting with the Vicar to get to know each other, asked him about church yard and Civic corner maintenance present and future plans

- 21 Handover of Mayors Civic dinner funds cheque to Big Bics Bwyd Llandeilo (£950)
- 24th Short speech at White Hart owners Kate and Dan Garside wedding thanking them for their continued dedication to the community and wishing them well
- 27th Handover of Mayors Civic dinner funds cheque to Sunflower Wales (£950)

Min 63 / June / 23 – Any other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972

None

Meeting Closed at 20.45PM