

*/Cyngor Tref Llandeilo Fawr*  
*Llandeilo Fawr Town Council*



**Minutes of the Resumed Annual Meeting of Llandeilo Town Council held at the Llandeilo Bowls Club on Wednesday, June 9<sup>th</sup> 2021 at 7.00p.m.**

**Present:** Mayor Cllr Robert Jones, Deputy Mayor Cllr Gordon Kilby, Cllr Edward Thomas, Cllr Lesley Prosser, Cllr Colin Jenkins, Cllr Dawn Wallace, Cllr Geraint Price, Cllr Owen James, Cllr Charlotte Morgan, Cllr. Christoph Fischer  
Mr Roger Phillips ( Town Clerk )  
Mr. Christopher Plummer ( Financial Officer)  
Mr. Eifion Jones ( Facilities Officer )

**Apologies** Cllr Eifion Davies ( family matters) Cllr Christopher Parish (unwell)

**Declarations of Interests. None**

**The Mayor's Address.**

Cllr Robert Jones welcomed all to this, his first meeting as Mayor. Cllr Jones thanked all who have worked so hard in the Community, be it in supporting the Covid Support Group or as volunteers with the improvements carried out in Penlan Park. He paid tribute to the work of Cllrs Owen James and Geraint Price. He called for all Councillors to work together for the good of the Town. He reminded all of the need to be wary of making comments that might reflect badly on the Council

**Min 30 / June / 21 Election and Appointment of Representatives to other Committees and Bodies**

1. **Additional Community Governor for Ysgol Gynradd Llandeilo Primary School :**  
Cllr Gordon Kilby.
2. **Minor Authority Governor for Ysgol Gymraeg Teilo Sant :** Cllr Robert Jones.  
The Town Clerk to contact the clerk to the governors to clarify the roles of nominated representatives.
3. **Town Twinning Association:** by their constitution, this is the Mayor,  
Cllr Robert Jones
4. **One Voice Wales:** Cllr Owen James.
5. **Equal Opportunities Policy Monitoring:** Cllr Lesley Prosser & Cllr Owen James,
6. **Welsh Language Policy Monitoring :** Cllr Robert Jones & Cllr Owen James.
7. **Publication Group :** The Mayor, Cllr Lesley Prosser, Cllr Charlotte Morgan,  
Dawn Wallace, Cllr Edward Thomas, Cllr Christoph Fischer & Town Clerk.
8. **Environment Group :** Cllr Dawn Wallace, Cllr Lesley Prosser,  
Cllr Charlotte Morgan, & Cllr Geraint Price, Cllr Gordon Kilby, Cllr Owen James.

9. **Health & Safety Policy** : Cllr Dawn Wallace, Cllr Colin Jenkins, Cllr Christopher Parish , Eifion Jones ( Facilities Officer)
10. **Staff Monitoring Officer** : Cllr Edward Thomas.

**Min 31 /June/ 21 To consider as to whether the Council wishes to return to separate meetings for the Planning, Finance and Full Council Meetings**

- a) Cllr Colin Jenkins proposed that the Council returns to separate meetings. Cllr Dawn Wallace seconded. All were in favour.
- b) Cllr Geraint Price proposed that these committee meetings be restarted on the 2<sup>nd</sup> Wednesday of July. Cllr Owen James seconded. All were in favour.

**Min 32 / June / 21 To Appoint Standing Committees and consider the composition of Working Parties**

a) **Planning & General Purposes Committee**

Mayor Cllr Robert Jones, Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Charlotte Morgan, Cllr Owen James, Cllr Dawn Wallace.

Cllr Colin Jenkins proposed that any other Councillors who wish to join this Committee to attend the meeting at 7.00pm on the 2<sup>nd</sup> Wednesday of each month. Cllr Robert Jones seconded. All were in favour.

b) **Finance Committee.**

The Committee would consist of :-

Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Colin Jenkins, Cllr Lesley Prosser, Cllr County Cllr Edward Thomas, Cllr Robert Jones, Cllr Owen James, Cllr Christopher Parish.

c) Other Committees

i) **Disciplinary & Grievances Committee** :-

Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Dawn Wallace, Cllr Owen James, & Town Clerk.

ii) **Appeals Committee**

Cllr Edward Thomas, Cllr Christoph Fischer, Cllr Lesley Prosser, Cllr Christopher Parish, Cllr Charlotte Morgan, Town Clerk

d) **Working Groups**

i) Fireworks Group

Cllr Geraint Price, Cllr Eifion Davies, Cllr Colin Jenkins, Cllr Robert Jones, Facilities Officer.

ii) Procedures Group

Cllr Colin Jenkins, Cllr Christoph Fischer, Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Edward Thomas.

iii) Christmas Lights Group

Cllr Geraint Price, Cllr Owen James, Cllr Eifion Davies, Facilities Officer.

iv) Gwyl Dathlu Dau Sant.

The Mayor, Cllr Owen James, Cllr Gordon Kilby, Cllr Eifion Davies,  
Cllr Lesley Prosser.

vi) Parks Group

Cllr Owen James, Cllr Geraint Price, Cllr Edward Thomas, Cllr Dawn Wallace  
Cllr Charlotte Morgan.

vii) Volunteer Group

Volunteering Coordinators – Cllr Geraint Price, Cllr Owen James,  
Cllr Christoph Fischer, Facilities Officer.

**Min 33 / June / 21 To Consider the payment of any Subscriptions, Direct Debits and Standing Orders**

- i) Annual Insurance Policy.
- ii) Annual Membership of the Society of Local Clerks.
- iii) Annual Subscription to One Voice Wales.
- iv) Nest Pension – direct debit.
- v) EE mobile – direct debit.
- vi) PWLB – each 6 month –standing order.
- vii) WCVA – monthly – standing order.

It was proposed by Cllr Edward Thomas and seconded by Cllr Colin Jenkins that all subscriptions, standing Orders and Direct Debits be considered and paid by the appropriate dates. All were in favour.

**Min 34 / June / 21 To inspect any deeds and trust instruments in the custody of the Council.**

It was confirmed that these are in possession of the Council.

**Min 35 / June / 21 To Consider the Pay and conditions of the Staff**

Cllr Edward Thomas proposed that the Staff receive the pay and conditions as per the National pay agreement. Cllr Dawn Wallace seconded. All were in favour.

**Min 36 / June / 21 To appoint the Council's Internal Auditor for the year 2021/22**

Mr Lyn Llewellyn was proposed by Cllr Colin James, seconded by Cllr Owen James. All were in favour.

**Min 37/ June/ 21 To confirm the appointment of the Council's Solicitor**

Cllr Edward Thomas proposed that Carreg Law continue as the Council's Solicitor. Cllr Gordon Kilby seconded. All were in favour. Meeting ended 8.10pm