



CYNGOR TREF LLANDEILO FAWR TOWN COUNCIL

Minutes of the Resumed Annual General Meeting of Llandeilo Town Council held in Hengwrt on Wednesday June 7th 2023, in Llandeilo at 6:30PM

Present : Mayor Cllr Christoph Fischer
Deputy Mayor Cllr Charlotte Morgan
Cllr Charlotte Walker Cllr Charlotte Morgan Cllr Geraint Price
Cllr Keely Clarke Cllr Kate Glanville Cllr Gordon Kilby
Cllr Matthew Crayford Cllr Guy Evans Cllr Charlotte Walker
Mr Owen James (Clerk)
Mr David Eve (Finance Officer)
Mr Eifion Jones (Facilities Officer)

Apologies : Cllr Rob Jones (Pre-arranged holiday)

Min 38 / June / 23 – To receive declarations of personal and personal/prejudicial interests

None

Min 39 / June / 23 – To elect and appoint representatives to other committees and bodies

- 1. School Governor for Llandeilo Primary School:** Cllr Charlotte Walker
- 2. School Governor for Ysgol Gymraeg Teilo Sant:** Cllr Robert Jones
- 3. Town Twinning Association:** by their constitution, this is the Mayor, Cllr Christoph Fischer
- 4. One Voice Wales:** Cllr Charlotte Walker
- 5. Equal Opportunities Policy Monitoring:** Cllr Geraint Price
- 6. Welsh Language Policy Monitoring:** Cllr Robert Jones and Cllr Matthew Crayford
- 7. Publication Policy monitoring:** Cllr Charlotte Morgan and Cllr Kate Glanville
- 8. Health & Safety Policy Monitoring:** Cllr Geraint Price and Cllr Charlotte Walker
- 9. Staff Monitoring Officer –** Cllr Geraint Price

Min 40 / June / 23 – To appoint standing committees and consider the composition of working parties

Mayor and Deputy Mayor are ex-officio members of all committees and working parties

a) Finance Committee

By LTC Terms of Reference, this is all councillors of Llandeilo Town Council

Chair :- Cllr Simon Brownsill

Deputy Chair :- Cllr Sian Lewis

b) Planning Committee

By LTC Terms of Reference, this is all councillors of Llandeilo Town Council

Chair :- Cllr Charlotte Morgan

Deputy Chair :- Cllr Keely Clarke

c) Parks & Green spaces Committee :-

Cllr Charlotte Walker, Cllr Geraint Price, Cllr Simon Brownsill, Cllr Keely Clarke, Cllr Matthew Crayford, Cllr Kate Glanville

d) Publication Committee:-

Cllr Kate Glanville, Cllr Simon Brownsill, Cllr Keely Clarke, Cllr Sian Lewis

e) Staffing Committee

Cllr Geraint Price, Cllr Charlotte Walker, Cllr Charlotte Morgan, Cllr Keely Clarke

f) Disciplinary & Grievances Committee –

Cllr Gordon Kilby, Cllr Christoph Fischer, Cllr Charlotte Morgan, Cllr Guy Evans

g) Appeals Committee –

Cllr Rob Jones, Cllr Geraint Price, Cllr Sian Lewis, Cllr Keely Clarke

h) Fireworks working group:-

Cllr Matthew Crayford, Cllr Charlotte Walker, Cllr Keely Clarke

i) Volunteer working group :-

Cllr Simon Brownsill, Cllr Kate Glanville, Cllr Guy Evans

j) Procedures working group:-

Cllr Sian Lewis, Cllr Gordon Kilby, Cllr Rob Jones, Cllr Simon Brownsill

k) Environmental working group:-

Cllr Matthew Crayford, Cllr Keely Clarke

l) Christmas Lights Working Group:-

Cllr Guy Evans, Cllr Matthew Crayford, Cllr Charlotte Walker, Cllr Keely Clarke

m) Dydd Gwyl Dewi Working Group :-

Cllr Rob Jones, Cllr Charlotte Walker, Cllr Matthew Crayford

n) Youth Council Working Group :-

Cllr Keely Clarke, Cllr Gordon Kilby, Cllr Sian Lewis, Cllr Rob Jones, Cllr Kate Glanville

o) Accessibility working group

Cllr Keely Clarke, Cllr Charlotte Walker, Cllr Guy Evans, Cllr Gordon Kilby

Min 41 / June / 23 – To review the Terms of Reference

Cllr Charlotte Walker propose we accept the updated ToR, seconded by Cllr Charlotte Morgan. All in Favour

Min 42 / June / 23 – To Consider the payment of any subscriptions, Direct Debits and Standing orders

1. Annual Insurance Policy.
2. Annual Membership of the Society of Local Clerks.
3. Annual Subscription to One Voice Wales.
4. Monthly Salaries – standing order
5. HMRC – tax & NI monthly - bacs
6. Nest Pension – direct debit
7. Mobile contracts – direct debit
8. PWLB – direct debit 6 monthly
9. Currys – computer insurance
10. Apps for Wales – monthly hosting fee – direct debit

It was proposed by Cllr Geraint Price and seconded by Cllr Simon Brownsill that all subscriptions, standing orders and Direct Debits be considered and paid by the appropriate dates. All in Favour

Min 43 / June / 23 – To inspect any deeds and trust instruments in the custody of the council

It was confirmed that these are in possession of the council. Clerk to create a list going forward

Cllr Simon Brownsill advised scanning all important documentation for safe copies.

Min 44 / June / 23 – To Consider the appointment of a council Solicitor

Cllr Guy Evans proposed to continue using Carreg Law Solicitors. Seconded Cllr Charlotte Walker, all in favour

Min 45 / June / 23 – To appoint the Councils Internal Auditor for 2022/23

Cllr Geraint Price proposed the ongoing use of Lyn Llywelyn, seconded by Cllr Guy Evans. All in favour

Min 46/ June / 23 – To consider the question whether the pay and conditions of the Town Clerk, Financial officer and Facilities Officer shall be reviewed

It was proposed by Cllr Geraint Price to review the pay in line with NALC Framework. Proposed by Cllr Geraint Price, seconded by Cllr Simon Brownsill. All in favour

Min 47 / June / 23 – To propose two motions for debate at the One Voice Wales AGM

Cllr Simon Brownsill proposed to offer one motion of debate, which is to better the issues surrounding local democracy to get more people involved in future. Questioning why isn't more being done regarding promotion of town and community councils. This comes from a recent report where voting and T&CT Councillor numbers are very low.

Cllr Simon Brownsill Proposed, seconded by Cllr Charlotte Morgan. All in favour

Both will attend the One Voice Wales AGM on the 30th of September to put forward their motion for debate.

Meeting closed 7:25PM