



**Minutes of the Full Council Meeting of Llandeilo Town Council held in the Council Chamber, Council Offices, Crescent Road, Llandeilo at 7.30 p.m. on Wednesday, 27<sup>th</sup> July 2005**

**Present:** Mayor Cllr Colin Jenkins Deputy Mayor Hugh Towns  
Cllr Charlotte Leadbeater Cllr Richard Wallace  
Cllr Ros Bellamy Cllr Pam Steane Price  
Cllr Ieuan Gwyn Mr. Christopher Plummer ( Financial Officer)  
Mr. Des Davies ( Technical Officer ) Mr. Roger Phillips ( Town Clerk )

**In Attendance :** County Cllr. Ieuan Jones

**Apologies:** Cllr Roy Davies ; Cllr Fran Murphy; Cllr Paul Faulkner .

**Police Matters : None**

**6569 / July / 05 Previous Minutes**

The Minutes of the Full meeting held in the Council Chamber, Civic Offices on Wednesday 22<sup>nd</sup> June were approved and signed as a true and accurate record. Proposed by Cllr Richard Wallace and seconded by Cllr Ros Bellamy

The Minutes of the Planning and General Purposes Committee held at the Shire hall on Wednesday 13<sup>th</sup> July were read and approved with the following amendments :

Min 6556/July/05 – conversion of chapel - change to Memorial Hall, George Hill.

Min 6558/ July/05 – change 7 external lights to all external lights.

The Minutes of the Finance Committee meeting held at the Shire Hall on Wednesday 13<sup>th</sup> July were read and approved with the following amendment :

Min 6568/ July/05 – add- an interim transfer of £3897 had been made to the Mayor’s account until the accounts were finalised. Cllr Hugh Towns proposed and Cllr Pam Steane Price seconded.

**6570 / July /05 matters arising from previous meetings**

**Youth facilities – Re. Skateboarding Area. (Min 6541/June/05)**

County Cllr. Ieuan Jones reported that the County Council were maintaining the area. Mr. Adrian Jones , from the authority had carried out a Health and Safety inspection on the day of the meeting . The Mayor asked for a report of this inspection. Emergency repairs had been carried out to the vandalised tennis pavilion, with further work planned. Cllr Jones would ask one of the County Council staff to keep the Clerk informed.

**Notice Board – ( Min 6562 / July/05)**

Emergency repairs had been carried out on the Tennis pavilion within 24 hours of him notifying the County Council. Mr Des Davies would find a craftsman to fix the noticeboard with the cost being no more than £50. Cllr Ros Bellamy proposed and Cllr. Ieuan Gwyn seconded.

### **6571 / July / 05 Planning Matter Following Site Visit At 21 New Road.**

Cllr Richard Wallace declared an interest and left the room.

In attendance at the site visit were Cllr R. Wallace, Cllr C Leadbeater, Cllr Ieuan Gwyn, Cllr. Ros Bellamy, Cllr Colin Jenkins together with Mr P. Barrett ( Developer ) and Mr Kevin Phillips ( CCC Planning officer ) Apologies were given by Cllr Pam Steane Price and Cllr Hugh Towns who were both working. Clarifications were given that the private footpath would be secured and that a retaining wall would be built at the rear which would extend 1.5 metres above the level of the path.

It was recommended that the plans be accepted in principle as long as there were no conservation issues and that the retaining wall is provided. Proposed by Cllr Ros Bellemy and seconded by Cllr Charlotte Leadbeater.

### **6572 / July / 05 Office Equipment and Supplies**

The Financial Officer reported that he had received an estimate of £621 for the cost of a new office computer . Cllr Ros Bellamy proposed purchasing the computer and Cllr Richard Wallace seconded.

### **6573 / July / 05 Financial Matters.**

1. Approval was sought for the end of year accounts to the 31<sup>st</sup> March 2005 to be sent to the internal auditor appointed by the council , namely Mr Lyn Llewellyn. Cllr Hugh Towns proposed and Cllr Ieuan Gwyn seconded . All were in favour.

2. Approval for payment of Office rental invoice for £155.56. Cllr Hugh Towns proposed and Cllr Pam Steane Price seconded.

3. Payment of July salaries for Staff - £ 936 comprising of :-

Town Clerk - £ 487.80

Technical officer - £ 220.40

Finance Officer - £ 228.00

Cllr Ros Bellamy proposed and Cllr Richard Wallace seconded.

4. Footpath clearing work by Mr Hugh Gwynne had been completed at a cost of £ 329. Cllr Ros Bellamy proposed it be passed for payment . Cllr Ieuan Gwyn seconded.

### **6574 / July / 05 Mayor's Report**

The Mayor ,Cllr Colin Jenkins gave a report of all the meetings and functions attended on behalf of the council.

### **6575 / July / 05 The Heritage – Town Trail Project**

Cllr Ros Bellamy reported on the progress made and stated that a grant application was to be submitted in September for £ 27,500. The Town Council would contribute 20% as part of the match funding arrangement.

### **6576 / July / 05 - The Garden Project**

Cllr Fran Murphy was in the process of organising a display for the library.

Cllr Pam Steane Price was organising a newsletter for the website.

A meeting had been held with Mr Peter Morgan from Carmarthenshire CC regarding the retaining wall. Concern was expressed that there were no “weep holes” in the wall to aid the drainage of water. County Cllr Ieuan Jones would take up the matter with Mr Morgan. He also stated that the County Enforcement Officer, Mr Keith James had been informed of neighbouring properties, whose vegetation was encroaching onto the garden and its railings. Cllr Pam Steane Price reported that Hessian backed carpets were welcomed for use in the garden. The next working party would meet at 9.30 am on September 3<sup>rd</sup>.

### **6577 / July / 05 – The Shire Hall Project**

Cllr Hugh Towns and the Mayor had met with Mr Gwilym Hughes on 5<sup>th</sup> of July. During the meeting various issues were raised which meant that it was recommended that the project grant application be postponed until April 2006. The Public Loans Board were to notified.

### **6578 / July / 05 Update on Website.**

Cllr Pam Steane Price asked for all project updates to be emailed to her. There would be an opportunity to take photographs of all new councillors and staff following the September meeting. The Clerk was asked to place details of council meetings and ward representatives on the noticeboard.

### **6579 / July / 05 – Civic Hall Report.**

Cllr Charlotte Leadbeater reported on developments at the Civic Hall. Grants from the Assembly One Fund and the Carbon trust were secured to conduct a feasibility study on Sustainability. A caretaker / keeper of bookings was employed and further grant applications were being prepared with help from Mr Aled Davies to pay for a manager. The committee were still seeking a Treasurer. Bookings for the use of the facility were up.

### **6580 / July / 05 Model Code of Conduct**

Cllr Ros Bellamy recommended that a code of conduct training day be held in October. All were in favour.

### **6581 / July / 05 Technical Officer Report.**

Mr Des Davies stated that he was to meet with Mr Geraint Price, Cllr Hugh Towns and The Mayor in the next fortnight regarding the Fireworks display. He was to receive a training manual video on safety.

Mr Davies had also received a quote of £380 + VAT from Mr Hugh Gwynne for clearing the Glynceirch footpath. Cllr Ros Bellamy proposed acceptance of the quote and Cllr Hugh Towns seconded. All in favour.

### **6581 / July / 05 Correspondence.**

1. Cllr Paul Faulkner requested 3/ 4 months absence due to work commitments. This was accepted and the Clerk asked to forward all correspondence to him.
2. Letter from Carmarthenshire CC informing the council that a request for parking restrictions at bank Buildings had been rejected.

**Standing Order No 6 was suspended to conclude Council business.**

Proposed by Cllr Ieuan Gwyn and seconded by Cllr Hugh Towns

3. The Mayor gave details of the forthcoming Twinning visit to the Town by Le Conquet. The Council would contribute to the weekend by putting on a Buffet to welcome the visitors at the Civic Hall on 23<sup>rd</sup> August at 6.30pm
4. Details of the Annual conference held by One Voice Wales on 22nd October were noted.
5. In response to a request from the Community Networking Dept. CCC ,members agreed to allow their details to be forwarded .
6. Job Centre – Changes in office opening hours were noted.
7. Mid & West Wales Fire Brigade – Safety newsletter – noted.
8. Letter from Ms June Stait thanking the Council for the Flowers given to her.
9. Letter outlining a historical record of road work in Station Road – noted.
10. It was reported to members that the Surgery were to make an application to the Local Health Board to dispense medicines. Should such a proposal take place then the Council would, in principle be against it as there could be a knock-on detrimental effect to other established businesses. It was proposed by Cllr Hugh Towns and seconded by Cllr Ieuan Gwyn that the Clerk be asked to write to the Health Board outlining the Council’s concerns. All were in favour.
11. Letter from CCC regarding proposed reduction in Post office hours at Ffairfach Post Office Members expressed concern that the same was proposed for Llanarthne and Carmel Post Offices. The Clerk was asked to send a letter registering the concern of the Council of the affect that this will have on Llandeilo, both in terms of increased traffic and added congestion in the Town Post Office. Cllr Ros Bellamy proposed and Cllr Hugh Towns seconded.

Meeting ended at 9.40 p.m.

