



Minutes of the Full Council Meeting of Llandeilo Town Council held in the Council Chamber, Council Offices, Crescent Road, Llandeilo at 7.30 p.m. on Wednesday, 26th October 2005

Present: Mayor Cllr Colin Jenkins Deputy Mayor Hugh Towns
Cllr Charlotte Leadbeater Cllr Roy Davies
Cllr Ros Bellamy Cllr Pam Steane Price
Cllr Ieuan Gwyn Mr. Christopher Plummer (Financial Officer)
Mr. Des Davies (Technical Officer) Mr. Roger Phillips (Town Clerk)

In Attendance : County Cllr. Ieuan Jones

Apologies: Cllr Richard Wallace; Cllr Fran Murphy; Cllr Paul Faulkner .

Police Matters : None

6623/ Oct /05 Previous Minutes

The Minutes of the Full meeting held in the Council Chamber, Civic Offices on Wednesday 28th September were approved and signed as a true and accurate record, with the following amendments :-

Min 6595 – Addition of the following payments of bills retrospectively

(i) *Mr Hugh Gwynne footpath clearing £ 446.50 inc. VAT*

(ii) *Kingsbury Electrics, Christmas lights £ 117.50 inc VAT*

. Proposed by Cllr Richard Wallace and seconded by Cllr Ros Bellamy

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Proposed by Cllr Ieuan Gwyn and seconded by Cllr Ros Bellamy

The Minutes of the Planning and General Purposes Committee held at the Shire hall on Wednesday 12th October were read and their recommendations approved . Proposed by Cllr. Pam Steane Price and seconded by Cllr Charlotte Leadbeater . All in favour.

The Minutes of the Finance Committee meeting held at the Shire Hall on Wednesday 12th October were read and approved . Proposed by Cllr Colin Jenkins and seconded by Cllr Pam Steane Price. All were in favour.

6624 / Oct / 05 Matters Arising from previous minutes

Re :- Noticeboard. (Min 6596) County Cllr Ieuan Jones had sought and received permission from CCC to attach a noticeboard on the outside right hand wall of the toilet block near the car park. The Technical Officer was asked to contact a carpenter to carry out the work. Proposed by Cllr Colin Jenkins and seconded by Cllr Roy Davies. All were in favour.

6625 / Oct / 05 Planning Issue

Re: conversion of auction rooms to town houses at 21, New Road – Amended plans.

No objections. Proposed by Cllr Ieuan Gwyn and seconded by Cllr Roy Davies .All in favour.

6626 / Oct / 05 Financial Matters

1. Tenders for the Christmas lights . Proposed by Cllr Ieuan Gwyn and seconded by Cllr Ros Bellamy to open the tenders at the meeting. All agreed.
They were as follows :-
 - a) Sams Electricals £4853.00 + vat.
 - b) Davies Electrical £3900.00 +vat
 - c) Rhys Williams declined to tender due to pressure of work
Proposed by Cllr Hugh Towns and seconded by Cllr Ros Bellamy that the contract be awarded to Davies Electrical. All in favour.
2. Approval for payment to Dewis for the translation of the minutes for the months April- July at a cost of £277.05. Cllr Hugh Towns proposed and Cllr Ieuan Gwyn seconded All were in favour.
3. Approval of payment to Mr Hugh Gwynne of £155.00 + VAT (£172.) for labour and supply of materials in creating steps for access to the Council garden. Cllr Hugh Towns proposed and Cllr Pam Steane Price seconded. All were in favour.
4. Reimbursement of secretarial expenses to the Clerk for £48.18. Proposed by Cllr Hugh Towns and seconded by Cllr Ieuan Gwyn. All in favour.
5. It was decided to ask the Technical Officer to keep a log of all calls made on behalf of the Council and that all reasonable requests for reimbursement would be dealt with sympathetically. Proposed by Cllr Charlotte Leadbeater and seconded by Cllr Roy Davies. All were in favour.

6627 / Oct / 05 Audit Report for Year 2004-5

1. Cllr Hugh Towns proposed that the Internal Auditor , Mr Lyn Llewellyn be asked to address a future Council meeting . Cllr Colin Jenkins seconded. All were in favour.
2. It was agreed to pass for payment ,£140.00 to Mr. Llewellyn as his fee for auditing the accounts. Proposed by Cllr Hugh Towns and seconded by Cllr Ieuan Gwyn. All in favour.
3. The Receipts and Payments Accounts for the year 2004-5 were accepted. Proposed by Cllr Hugh Towns and seconded by Cllr Ieuan Gwyn. All were in favour.
4. The Annual Return Of Assurances for Audit for year 2004-5 were approved. Cllr Hugh Towns proposed and Cllr Roy Davies seconded. All were in favour.

Standing Order No. 6 was suspended to allow for the completion of Council business.

6628 / Oct / 05 Mayor's Report

The Mayor ,Cllr Colin Jenkins gave a report of all the meetings and functions attended on behalf of the council. It was suggested that this could be placed on the Council's monthly update on the Website.

6629 / Oct / 05 The Fireworks Display 2005-

It was agreed that Cllr Hugh Towns and Cllr Colin Jenkins would complete the insurance forms for the event. All in favour.

6630 / Oct / 05 The Christmas Lights 2005

The switching on of the lights would take place on Friday, 25th November at 6.30pm.

6631 / Oct / 05 The Town Heritage Trail Project

Cllr Ros Bellamy reported that the project committee were awaiting the results of the grant application.

6632 / Oct / 05 - The Garden Project

Cllr Ieuan Gwyn raised some concerns regarding the maintenance of the garden in future. Cllr Pam Steane Price stated that two surveys were being carried out at the present time. They were :-

- a) An Environmental survey by Mr D. Morris
- b) A full site survey by Mr K. Murphy.

6633 / Oct / 05 – The Shire Hall Project

The date for moving into the new office in the Shire Hall would be known after Cllr Colin Jenkins had met with Mr Gwilym Hughes during the present week. The Clerk was asked to contact the Community Education Centre to give notice of moving from the temporary office, and to contact BT to arrange a new phone line.

Cllr Ieuan Gwyn reported that no progress had been made regarding the signing of a new lease with Cambria. The Clerk was asked to write to the Trust saying that the Council were happy to carry on with the present conditions until the new lease was signed, when any changes would be applied retrospectively. Cllr Ieuan Gwyn proposed and Cllr Ros Bellamy seconded. All were in favour.

6634 / Oct / 05 Update on Website.

It was agreed to carry on with the message board for the next three months at a cost of £5.50. Proposed by Cllr Ros Bellamy and seconded by Cllr Pam Steane Price. All in favour. Cllr Ros Bellamy and Cllr Pam Steane Price had met with the Clerk to reaffirm procedures regarding the monthly website updates.

6635 / Oct / 05 Correspondence.

1. Training needs of Town Council. The Clerk stated that he would be attending this course in Carmarthen on 15th November at 5pm.
2. Ammanford and District Citizens Advice Bureau – Incorporation - Noted.

The meeting ended at 9.45pm.

