



**Minutes of the Full Council Meeting of Llandeilo Town Council held in the Council Chamber, Council Offices, Crescent Road, Llandeilo at 7.30 p.m. on Tuesday 15<sup>th</sup> February 2005**

**Present:** Mayor Mrs Ros Bellamy Deputy Mayor Colin Jenkins  
County Councillor Ieuan Jones Cllr Richard Wallace  
Cllr Ieuan Gwyn Cllr Hugh Towns  
Cllr Paul Faulkner Cllr Roy Davies  
Cllr Charlotte Leadbeater Cllr David Jones  
Clerk June Stait

**Apologies:** Cllr Pam Steane Price  
Cllr Mrs Fran Murphy

Mr Bruce Wallace, Rights of Way and Access Manager for Carmarthenshire County Council, attended the meeting, at the Council's request, to discuss footpaths around Llandeilo. Mr Wallace explained that Rights of Way and Access had a higher profile now and the County Council had a statutory duty to maintain paths and improve them where they could. There were four rangers who attended to Rights of Way matters. Jason Lawday was the ranger for our area. Mr Wallace brought a map showing the footpaths, and their reference numbers, for the Town Council to keep. He explained that the Town Council had powers to maintain footpaths, and individual local councils in Carmarthenshire chose how high up their own agenda footpaths came, and how pro-active with the County Council they wanted to be. The County council had over 300 routes to care for, and any help from individual authorities was gratefully received.

It was agreed that Cllr Roy Davies, Cllr Richard Wallace, County Councillor Ieuan Jones and the clerk would meet with Mr Wallace to discuss individual paths.

**6381/Feb/05 Previous Minutes**

1. **Full meeting.** The minutes of the Full Council meeting on 18<sup>th</sup> January 2005 were read, and the following changes made:

First page, Minute 6352/Jan/05, first sentence changed to read "Ms S Van Eeghen, Carmarthenshire Tourism Officer".

And the same minute, second paragraph, second sentence to have the words "and Deputy Mayor" added after "Mayor".

Second page, Minute 6356/Jan/05 to be amended to read: "Permission had been received for tree planting from the remaining land owner. In view of the fact that time was running short for the tree planting season this year, Cllr Hugh Towns proposed, and Councillors unanimously seconded, that the contractor quotation from Coed Dulais for £1485.67, including VAT, be accepted and the contractor be asked to begin work. The quotation included three year's maintenance, after which it was agreed, landowners should be asked to split the costs for maintenance. Another quotation was received from Robert Holmes for £15469.23 and no further quotes were received.

Minutes 6358/Jan/05 should be changed as follows:

Second sentence: delete the words "that Standing Orders would be amended".

Item b), delete the words “unless the item had serious implications for the town, such as a new supermarket, or housing estate.

Item c) should read: “Delegated powers to Finance Committee:- Finance Committee would be authorised to make payments without awaiting full council approval for items already agreed in the budget, provided they were under £1,000, and for items over £1,000 if they had been previously approved by the full council. Proposed Hugh Towns, seconded Ieuan Gwyn.”

**RESOLVED** that with the above changes made, the minutes be approved and signed as a true and accurate record. Proposed by Deputy Mayor Colin Jenkins and seconded by Cllr Charlotte Leadbeater.

2. **Finance.** The minutes of the Finance Committee meeting held on 2<sup>nd</sup> February 2005 were read and the following changes made:

Minute 6377/Feb/05: a sentence was added: “Budget Report to end November 2004 and a query was made regarding the rent from Cambria not being received.”

Minute 6378 relating to Shire Hall was renumbered to minute 6379, and the following minute recording correspondence was renumbered to minute 6380.

**RESOLVED** that with the above changes made, the minutes be approved and signed as a true and accurate record. Proposed by Cllr Ieuan Gwyn and seconded by Cllr Hugh Towns.

Cllr Hugh Towns declared an interest in Planning matters and did not contribute to the discussion at all.

3. **Planning.** The minutes of the Planning Committee meeting held 2<sup>nd</sup> February 2005 were read, and the following changes made:

Minute 6365/Feb/05 reference to E08598 was changed to read “Restaurant into flats, 19 New Road, Llandeilo.

Minute 6369/Feb/05, the last sentence had the word “to” at the end removed.

Minute 6370/Feb/05 had one word corrected in the second paragraph, third sentence: “tees” changed to “trees”.

**RESOLVED** that with the above changes made, the minutes be approved and signed as a true and accurate record. Proposed by Deputy Mayor Colin Jenkins and seconded by Cllr Charlotte Leadbeater.

**6382/Feb/05 Internal Controls.** Hugh Towns proposed Internal Control Systems were received and read. **RESOLVED** that these be accepted by Council and actioned. Proposed Deputy Mayor Colin Jenkins, and seconded by Chair of Finance, Cllr Ieuan Gwyn,

**6383/Feb/05 Financial Checks.** Cllr Ieuan Gwyn presented his report on finance checks carried out on 12<sup>th</sup> January 2005, and reported to the Finance meeting under minute 6378:

- a) Payment made to Society of Local Council Clerks for £150 for training on cheque number 567. Minute 6240 authorises payment of £180. This minute includes £30 for

the Town clerk to attend. It was subsequently found that our clerk, who is also clerk to Llangadog Community Council, had been paid for by that Council, so the payment was reduced to £150.

**RESOLVED** that as there is no minute authorising this reduction, this minute accepts the changes.

- b) Cheque number 582 for £670.77 to June Stait for salary and expenses. Minute 6267 authorises £176 and £494.69 = £670.69. The invoice shows the sum of £176.08 and £494.69 which equals £670.77, the amount paid. This is obviously a typing error with 8p being omitted, but as the minutes have been passed as correct and signed as such, we need a resolution to correct the error which will have to be made and signed by the Mayor. **RESOLVED** that this minute correct the error minuted in 6267, found and reported to the Finance Committee in minute 6378.

**6384/Feb/05 Dewis Invoice 142.** This invoice had been held over since October until the question was answered: “ who authorised translation of the website?” Dewis had responded that the previous clerk had authorised this. **RESOLVED** that the invoice be passed for payment.

**6385/Feb/05 Meeting Dates.** Councillors discussed a proposal that meetings be held on the same weekday on different weeks each month, e.g. first and third Wednesdays, or 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays. It was agreed by all present that on each 2<sup>nd</sup> Wednesday the Planning and General Purposes Committee meeting would be held at 7 00 p.m., followed by the Finance Committee meetings at approximately 7.45 p.m. or as soon as the Planning meeting had finished, and on 4<sup>th</sup> Wednesdays at 7.30 p.m. the Full Council meeting would be held.

This item would be brought back to the March meeting for resolution by all Councillors, enabling the April meetings to be changed as above.

Cllr Ieuan Gwyn, Chair of Finance, offered to draft the resolution to change the Standing Order No. 3.

#### **6386/Feb/05 Road and Parking**

County Cllr Ieuan Jones brought up the subject of parking problems in Bridge Street around 9.00 a.m. when lorries were unloading and traffic was heavy. He wondered if the Council could request double yellow lines.

Deputy Mayor, Colin Jenkins, answered that this had been discussed during the recent round of meetings on site in Llandeilo when traffic and parking was considered by the County Council, Assembly and Police, at which he was present. Another meeting was planned with other parties involved before this could be taken forward.

County Cllr Ieuan Jones asked if a restriction could be put on the timing of deliveries? Cllr Jenkins responded that the Planning department were looking into this, and he would chase this up.

Cllr Jones asked if the parking around the Provisions Market could be opened up to the public, or to close residents, to ease the parking problems. The facility could be loaned to the residents temporarily, with a notice being put up stating it was a temporary measure. It could be closed one day a year to allow the option of withdrawing it eventually to be kept open.

**6387/Feb/05 Storage of Christmas Lights** Cllr Charlotte Leadbeater confirmed that the Council's Christmas Lights could be stored in the Civic Hall temporarily with effect from 1<sup>st</sup> April.

**6388/Feb/05 Dispensation for Town Councillors to discuss Community Association Affairs** The Clerk would write to the County Council to obtain dispensation for all Councillors to discuss this.

**6389/Feb/05 Technical Officer.** Councillors considered whether a Technical Officer should be appointed. Cllr Hugh Towns had listed some duties which might form part of his duties, should one be appointed. Cllr Towns to organise a working group to include the Mayor, Deputy Mayor and Chair of Finance, to explore job issues generally and to report back to the Council.

**6390/Feb/05 Mayors Report**

The Mayor gave a brief report of her activities during the past month which included attending the Tsunami Appeal at which she promised the Town Council's support by attendance at events where possible. She also took the opportunity to thank the organisations who had assisted with, and attended at the Heritage Audit Reception on 11<sup>th</sup> February, particularly Cambria Archaeology, the Rugby Club, Crumbs for the buffet, and Dawn Wallace for her help with the buffet.

The Area Community Network meeting would focus on the Llandeilo Civic Hall, and the Llandeilo Gospel, as projects to carry forward.

**6391/Feb/05 Indemnities Consultation.** Cllr Ieuan Gwyn had read the consultation document and explained that it proposed to allow local authorities to provide indemnities for officers and members when working on Council business, as no powers exist at present. When the powers are finalised, the Council would need to ascertain, with guidance from One Voice Wales, what type of insurance to take.

Deputy Mayor Cllr Colin Jenkins moved that Standing Order no. 6 be suspended to allow the meeting to progress beyond 2 hours, which was seconded by all present.

**6392/Feb/05 Civic Hall.** Cllr Charlotte Leadbeater and member of the public Mr Ken Day gave a brief update on the Civic Hall, mentioning an Open Day on 1<sup>st</sup> April during which Tywis would use the upstairs, there would be workshops all day, evening entertainment and buffet and the whole look of the hall would be changed.

**6393/Feb/05 No. 1 Fund:** No. 1 Fund Grant information received. A small working party was set up to draw up an action plan and take this forward. Cllr Pam Steane Price, Cllr David Jones, Cllr Richard Wallace and Cllr Roy Davies. The working party will report back to the full Council.

**6394/Feb/04 Llandeilo Festival of Music and Flowers:** Councillors agreed unanimously to offer £1500 in support of the Festival of Music and Flowers to be held from 9-16 July 2005.

**6395/Feb/05 Cambria Archaeology** have received the £300 bill from the Quantity Surveyor for drawing up the proposed refurbishment to Shire Hall. RESOLVED that the Town Council pay half of the bill, as originally promised.

**6396/Feb/05 The following correspondence was noted:**

- Letter from Carmarthenshire County Council Planning Dept advising house numbers at Pencrug development;

- Letter of thanks from P G James, Area Manager National Trust for the letter of support for an Objective 1 project application, which was successful;
- The Assembly advise that changes in Audit regulations notified last month, to come into force on 1<sup>st</sup> April, will be subject to a short debate by the National Assembly members.
- The section 137 formula has been calculated for 2005/06 to be £5.30 per local government elector (this year's figure is £5.14)
- A Town and Community Council seminar on 23<sup>rd</sup> Feb 2005 at the Ivy Bush Hotel in Carmarthen;
- The Campaign for Protection of Rural Wales has an awareness raising meeting on 2<sup>nd</sup> March at 11.00 a.m. till 3.00 p.m. at Piberlwyd Campus, Carmarthen;
- Email from the Sealed Knot Society about an event at Parc Dinefwr 11/12 June
- Carmarthenshire's consultation document on Development Plan for Older Person's Services; the Planning Services Handbook 2005; notification that work will begin on the expansion of Beechwood Industrial Park on 14<sup>th</sup> Feb for 26 weeks, and Code of Conduct handbooks for Councillors.
- Dinefwr Community Health Council Annual Report 03/04