

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday 9th November 2005 at the Shire Hall, Llandeilo at 8.00pm

Present: Cllr Ros Bellamy , Mayor Colin Jenkins , Cllr Pam Steane Price,
Deputy Mayor Cllr Hugh Towns ,Cllr Roy Davies , Cllr Richard Wallace , Cllr Fran
Murphy, Mr Christopher Plummer, Financial Officer, Mr Des Davies, Technical Officer,
Roger Phillips Town Clerk,

Apologies : Cllr. Ieuan Gwyn, Cllr Paul Faulkner.

6641 /Nov /05 Accounts for payment.

(i) Deta Electrical	£130.16 – Not to be paid, Technical Officer to contact.
(ii) WCVA	£ 34.66 - move
(iii) WCVA	£ 123.62 - move.
(iv) Staff salaries – standing order	£ 558.00 - (£681.62 gross) move.
(v) Kingsbury Electrics (Christmas Lights)	£ 165.17 - move
(vi) Zurich Municipal (Fireworks insurance)	£ 340.20 - move
	Retrospective payment.
(vii) British Legion Poppy Appeal	£ 25.00 - move

6642 / Nov / 05 Income received

(i) Dyfed Archeological Trust	£ 2791.75
(ii) 2x Mayor's dinner tickets	£ 34.00
(iii) Bank interest	£ 0.52
(iv) Gate money at Firework display plus sale of bangles	£ 1894 .01

Agreed that the income of £34 should be transferred to the Mayor's account.

6643 / Nov /05 Account Balances

The following report of the Council's finances was recorded and **Accepted:**

LTC CURRENT ACCOUNT	£ 5157 .89
LTC DEPOSIT ACCOUNT (31.10.05)	£ 33928 .86
LTC MAYOR EXPENSES ACCOUNT (31.10.05)	£ 2256.23

6644 / Nov / 05 Other Financial Matters.

1. The Mayor , Cllr Colin Jenkins thanked the Councillors and Staff who attended and helped at the Firework display.
2. The bangles were the stock of the Council's, and any income received from sales was theirs.
3. £ 2000 plus VAT had been allowed for the purchase of the Fireworks
4. In planning for next year's event it was recommended that a financial risk assessment be carried out in March 2006.
5. It was recommended that the following financial donations be made in thanks for help given at the event. Proposed by Cllr Colin Jenkins and seconded by Cllr Richard Wallace. All in favour.
St. John's Ambulance £ 50
Llandeilo Round Table £50
6. There would be a few additional expenses to be met and all financial issues would be resolved at the next Finance Committee meeting.

6645 / Nov / 05 The Christmas Lights 2005.

The Chairman, Cllr Hugh Towns reported that the Council had budgeted £5000 for this year's lights. The cost of wiring the lights in position was £3800 and new safety considerations could probably mean that the event would go over budget by between £1000-1500. He recommended to Full Council that the cost of providing Christmas lights should be reviewed next year. Seconded by Cllr Colin Jenkins. All were in favour. Some of this year's costs would allow savings to be made next year.

The technical officer reported that the contractor for attaching the lights was not registered with NICEIC but was registered with ELECSTRA.

The prizes for the shop window competition were – 1st prize £50, 2nd prize £30, 3rd prize £20. A band , St John's Ambulance, Round Table and the Ladies Circle would all be invited to assist with the evening.

6646 / Nov / 05 Financial Matters Raised during Staff Appraisals.

Recommended that these be considered as the last item on the November Full Council meeting.

6647 / Nov / 05 Quarterly Checks

1. April – June . Seven entries were checked
 - The spreadsheet was lacking minute numbers. This had been corrected.
2. July – September. All expenditure items were checked
 - There was a need to minute retrospectively the payment of £446.50 inc. VAT to Hugh Gwynne.
 - There was a need for staff salaries to be minuted as net amounts and Tax and NI contributions Recorded.

6648 / Nov / 05 Budget requests from working parties.

1. The Heritage working party were hopeful of receiving part of the grant applied for. They did not anticipate requiring any additional payments for 2006-7.

2. The Garden project asked for a budget of £5000.
3. The Christmas lights were provisionally set at £6000 up from £5000.
4. The Fireworks Display would budget for £3500 up from £2500.
5. The Shire Hall project to budget for a £5000 maintenance grant to enable a rolling programme of maintenance to be planned.

6649 / Nov / 05 Other Budget Items.

The following were identified as requiring financial assistance for 2006-7:-

1. The Town Twinning Association
2. The National Eisteddfod to be held in Carmarthenshire.
3. Footpath maintenance
4. The Town Website.
5. Guests invited to the Mayor's Dinner.

It was recommended that a special meeting be held to discuss the single item of the budget for 2006-7 on Thursday 8th December at 7pm in the Shire Hall. Cllr Colin Jenkins to advise Cambria of the meeting. Proposed by Cllr Hugh Towns and seconded by Cllr Colin Jenkins. All in favour.

6650 / Nov / 05 Finance Related Correspondence.

1. The Technical Officer reported that the chimney at the Shire Hall needs attention on the grounds of safety. Recommended that he seeks prices for repair or removal of the chimney.
2. The Finance Officer reported that WCVA have asked the Council if they can ensure that monies payable to them can be forwarded to be cleared before the end of each month.
3. The Financial Officer reported that the external Auditor had asked for an explanation for a sum of £2008.73 paid into the Council account July 4th, 2004.
4. Letter from Mr Gwilym Hughes explaining the new arrangements for the Council office and lease. It was recommended that the Council waive the proposed 12% increase in rent until, subject to legal checks, the temporary office is permanently established.
5. Cllr Hugh Towns had replied to D. Gilbert of CCC regarding the Council's contribution to the Match funding required for the Heritage Trail grant application.
6. It was recommended that Cllr Roy Davies be given £10 in respect of the fuel and use of the brush cutter in clearing the Council Garden

The meeting closed at 9.30pm.