



CYNGOR TREF LLANDEILO FAWR TOWN COUNCIL

**Minutes of the September Full Council Meeting of Llandeilo Town Council held in Hengwrt on Wednesday September 28th 2022, in Llandeilo at 7:00PM**

**Present :** Mayor Cllr Gordon Kilby Deputy Mayor Cllr Christoph Fischer  
Cllr Charlotte Morgan Cllr Geraint Price Cllr Bryony Preston  
Cllr Simon Brownsill  
Mr Owen James (Clerk)  
Mr David Eve (Finance Officer)  
Mr Eifion Jones (Facilities Officer)

**Apologies :** Cllr Edward Thomas (Prior engagement)  
Cllr Dawn Wallace (unwell)  
Cllr Rob Jones (pre-planned Holiday)  
Cllr Richard Wallace (Unwell)  
Cllr Charlotte Walker (Hospital appointment)

**Min 90 / September / 22 - Declaration of Interests**

None

**Min 91 / September / 22 - Police Report**

Report as follows :-

**148 incidents reported between 01/08/2022 – 24/09/2022**

Harassment – 21	Weapon – 2
Safety welfare – 20	Disorder – 1
Suspicious activity – 15	Drugs – 1
Traffic matters – 14	Sexual – 1
Theft – 8	Admin – 9
999 calls – 8	Road traffic collision – 6
Criminal damage – 7	Fraud – 4
Domestic – 10	Alarm – 3
Assault – 6	Burglary – 1
ASB – 6	Sudden death – 1
Repeat - 3	Missing person - 1

**ASB matters:**

- Church Street – reports of youths causing a general nuisance by knocking doors on their way to and home from school
- Co-op – reports of youths causing issues by climbing on to the roof at rear of the store;
- Train station – reports of two drunken males at location causing concern due to walking on the tracks; no persons noted on police arrival.
- Maes Y Glyn – Meet the Street has taken place with Cllr Thomas and ASB housing officer Ffion Griffiths due to concerns regarding regular activity at a property
- Ffairfach – reports of youths causing ASB by running up and down the Street during early hours of the morning whereby they are shouting and being verbally abusive to local residents.
- Heol Y Garreg las – reports of youths taking a mobility scooter from a vulnerable person and joyriding around the streets. CCTV has been viewed however is not of quality that enables ID, however due to further enquires persons have been identified and will be dealt with accordingly.

Patrol plan Areas:

- Train station
- Maes Y Glyn
- Heol Y Garreg Las
- Old Tregib Public house
- Heol Cennen (after school due to youths congregating)

**Min 92 / September / 22 - County Councillors Report**

County Councillor Edward Thomas circulated his monthly report :-

1. I have asked the clerk to circulate again the agreed protocol for communication between Town & Community Council and Carmarthenshire County Council. Your County Councillor should be the first line of communication and it is expected that Town & Community Councillor's communicate only via the County Councillors or if raised in Town Council then by the Town Clerk writing to Officers and not for individual town and community councillors to write independently to Council staff.
2. Weather has been an issue; with the downpour on Monday 5th September causing issues in Heol y Garreg Glas leading down to Ysgol Gynradd Llandeilo Primary.

3. Line markings renewed in New Road Residential Parking Zone. Also the additional parking bays near the Old Pili Pala.
4. SWTRA have undertaken some emergency repairs- a] Pavement in Bridge St b] pothole exposing water meter near old HSBC .c] I have asked them to clean drains which are blocked along length of A483T within town & Ffairfach. –It was evident during downpour on 5th September that drains were blocked.
5. Long standing issue on the 8 unpatrolled bays in Top section of Crescent Road car park now resolved. Legal Advice from barrister obtained. The week commencing 26th /Sept warnings will be issued with penalties applied w/c 3rd October
6. I had a meeting on line with Rod Bowen Dolen Teifi. He is looking to put a bid for electric 13-seater minibus, electric bikes and an electric charging point. Community groups, schools, sports clubs, churches & chapels for a small charge could use the vehicle. Looking to hopefully have funding next year.
7. We have a new vicar in St Teilo Church Rev Jonathan Parker and a new Head Teacher at Ysgol Teilo Sant Ioan Jones
8. Those who attended the Civic Trust Talk on the Carmarthen – Llandeilo Cycle Path heard that it is on track and hopefully 2024-2025 will be completed. I suspect the later event, as there is still a lot of work ahead despite the fact CCC have had the funding via UK Levelling Up.
9. I am hoping to meet Lee Waters Deputy Minister for Climate Change in the next month to discuss transport issues including Llandeilo By Pass
10. Congratulations to Deputy Mayor on his speech over in Le Conquet. Done in French to the pleasure of the Bretons – Da iawn Christoph.

Councillor comments to the report:-

Cllr Geraint Price added comment on point 1:-

You simply cannot force an individual to go through the County Councillor if that individual does not want to. I completely understand that there is protocol in place, but there is no law if they go direct to County Council.

### **Min 93 / September / 22 - Questions from Councillors**

Cllr Simon Brownsill had two questions regarding Carmarthen Street closure. Clerk advised to email County Councillor Edward Thomas with the queries as it falls under their remit

### **Min 94 / September / 22 - Minutes of the Full Council Meeting held in the Hengwrt on Wednesday, July 27th 2022**

The July Minutes were read by Chair Mayor Gordon Kilby.

Cllr Charlotte Morgan proposed them as correct, seconded by Cllr Christoph Fischer.

All were in favour.

### **Min 95 / September / 22 - Matters arising from previous meetings**

Min 80 – Cllr Charlotte Morgan asked if we had heard anything from the Planning Framework seminar. Nothing as of yet, Clerk to chase up

## **Min 96 / September / 22 – Correspondence**

### **1. Social Media Usage in meetings**

Cllr Geraint Price requested this be brought up in the September meeting and added comment :-

Cllr Edward Thomas shared a Social Media post at 7:30PM in the July Full Council meeting, stating that the statement on this post could easily have been in the public domain before Town Councillors could post comment.

Cllr Edward Thomas had replied via email and asked for it to be read to council. The statement read that he himself did not post the item but a relative on his behalf. He felt a need to post as soon as possible as a lot of incorrect comments were circulating regarding the Market Hall. Cllr Edward Thomas apologised if it was deemed discourteous to the Town Council and it will not happen again.

Cllr Gordon Kilby stated that what Cllr Edward Thomas posted via Social Media was informative and not for comment.

Cllr Simon Brownsill understood that it was information but that it simply should not happen until after a meeting out of respect for other councillors.

Cllr Simon Brownsill proposed that Llandeilo Town Council adds to their Social Media policy, stating that no Councillor should post any information until a meeting is closed. Seconded by Cllr Charlotte Morgan

Vote for – 4

Vote abstention – 1

Vote against – 0

Motion Passed and Policy will be reviewed as soon as possible.

### **2. Dani Lee update regarding Mural locations**

Dani Lee added Locations to a list for County Councillor Edward Thomas to assist with as most were County property

1. The Market Hall Wall
2. Civic Corner
3. Penlan Park wall

4. Vicarage Lane near Dinefwr Avenue
  5. Surgery Building
  6. Wall at entrance to car park
- All above subject to local planning requirements

**NOTED**

### **3. Mens shed – Bench donation**

Clerk has spoken to Mike from Men's Sheds Llangadog, where Llandeilo Town Council will receive a bench through the grant application. Bench is of solid wooden structure with a plaque.

**Cllr Christoph Fischer took over chairmanship of the meeting as Cllr Gordon Kilby left the room**

### **4. Zoom – Annual Subscription**

Clerk confirmed that he obtained a 6 month 50% off deal for the zoom subscription

**NOTED**

### **5. Grant for E-bike charging point**

Clerk confirmed that LTC had a E-bike grant accepted from CCC Leader fund in principle, pending quotations and form filling

**NOTED**

### **6. King Jones – Bowls club request for funding**

King Jones contacted on behalf of the Llandeilo Bowls club asking if Llandeilo Town Council would help with 50% of costings for a matting to go around the Bowls rink at a total costing of approximately £1500-£2000.

Cllr Geraint Price added we do not support any other sporting club direct, and this would cause for concern as other clubs may ask for support and this simply would not be feasible. Adding that budgets this year are already tight. Cllr Christoph Fischer added this would seem favourable to one sporting club and not how the Town Council operates.

Cllr Geraint Price proposed we do not support the request, seconded by Charlotte Morgan. All in Favour.

### **7. POD Carmarthen Street Report**

Cllr Edward Thomas had circulated a Carmarthen Street Feasibility report to Llandeilo Town Councillors, adding :-

Councillors & Staff will recall that after the matter was raised by Cllr Fischer in Autumn 20, an interim report was presented to LTC in Nov 20. The Council asked a for detailed report from the Local Authority. This could not be undertaken until the road re-opened and was delayed until the work on Hengwrt was completed Nov/December 2021.

The report/survey were undertaken in the spring and this is the final report. The LA looked at a number of options but the conclusion remains the same.

The introduction of 20mph speed limits in September 23 by WG will mean that all residential roads will have 20mph speed limits.

A factor we can consider would be to place speed humps - sleeping policeman in the street. They are effective but we would need to consult the residents as they can be noisy.

I will in due course share this report via the residents.

Mayor Gordon Kilby requested a special meeting to discuss the proposal, following this a response on behalf of Llandeilo Town Council.

### **8. HM Queen book of condolence**

Clerk advised council that Llandeilo's book of Condolence was open in the Church and will be arranged to get sent to the relevant location following the period of mourning

### **Min 97 / September / 22 – Planning Matters**

#### **i) Planning applications :-**

**PL/04695** - New Timber Framed Lean-to Extension (With Corrugated Metal Roof, Skylights, Double-glazed Window, & Entry Door with Double-glazed Insert panel) To Replace Existing Concrete block lean-to extension. Replace existing PVC & timber windows with new double-glazed sash Case Timber Windows. Re-work Three Masonry Openings for 3 New Double-glazed Sash & Case Timber Windows. New Masonry Openings for a New Double-glazed Sash & Case Timber Window & Two New Double-glazed Timber Awning Windows. New Masonry Opening For Timber Framed Entry Door. Pick and Point Existing Stone and Brick Elevations and Courtyard Walls. Repair or Replace Hybrid Brick, Stone & Block Courtyard Wall. Replace Facias, Guttering & Downspouts. Repair Concrete Render on Front Elevations. Add New Masonry Chimney Breast to Gable End. Add New Masonry Deck and Stair - Cambrian Cottage, Carmarthen Street, Llandeilo, SA19 6AN

#### **Comments :-**

It is in keeping with the surroundings and a revamp would be welcome

#### **ii) Planning decisions :-**

#### **PL/03327**

Minor internal alterations to modern stud partitions. Installation of bath and wood burning stove (including flue) in main room. Flue to be vertical and taken through existing roof finish. Works to enable conversion into holiday let.

## Listed building consent granted

### PL/03528

Change of use from educational/cafe use to holiday let. The development includes refitting bathroom appliances with the addition of bath and shower and the installation of a wood burning stove. Other works include decoration and general repair of the property

**Full granted**

### PL/04382

Non-Material Amendment to PL/01284 (Revised plans to ancillary ground floor home office only)

**Non Material Amendment granted**

### PL/04402

Minor internal alterations to remove a modern lightweight partition between the existing kitchen and bathroom areas; reducing bathroom to create a cloakroom; Externally - refurbish external stone access steps and install traditional balustrade and gate to 3 Bank Terrace, Llandeilo, SA19 6AY

**Listing Building Granted**

### PL/03908

Proposed demolition and rebuilding of the rear two-storey portion of the property along with the demolition and rebuilding of the main, courtyard facing elevation wall at the rear of the property

23, Bridge Street, Llandeilo, SA19 6BN

**Listed building granted**

**Cllr Gordon Kilby re-entered the room and Chaired the meeting**

## Min 98 / September / 22 - Financial Matters

### 1. i) Accounts for payment

	Net (£)	Vat (£)	Gross (£)
* EDF bowls Club	51.78	2.59	54.37
* Owen James zoom membership	5.99	1.20	7.19
* Zurich insurance 22/23 premium	4,068.65	0.00	4,068.65
* LAS recycling August	58.74	11.73	70.47
* Orchardweb	145.00	0.00	145.00
* Angie Flory – Town App Data Collection	225.00	0.00	225.00
* EDF – Tennis Club	21.17	1.06	22.23

dd - direct debit

# - cheque

\* BACS

These payments were recommended for payment. Proposed by Cllr Christoph Fischer, seconded by Cllr Charlotte Morgan. All were in favour

## ii) Accounts for payment

	Net (£)	Vat (£)	Gross (£)
* Cledwyn Moses – removal of jubilee flags	120.00	24.00	144.00
* J W Thomas printers – Printing App cards	50.00	0.00	50.00
* Lewis Jones – Park clearance	1,250.00	0.00	1,250.00
* LAS recycling July	44.58	8.90	53.48
* One Voice Wales – Training	35.00	0.00	35.00
* EDF Bowls Pavilion – July	51.73	2.59	54.32
* EDF – Tennis Club – July	22.33	1.07	23.40
* Cledwyn Moses – Bin Base PLQ	240.00	48.00	288.00
* DR Design – Fees Bowls Club	400.00	80.00	480.00
* LBS – Fence Stain	81.88	16.38	98.26
* Agrovista – Bowls Club – Recharge to Bowls	717.50	130.10	847.60

dd - direct debit

# - cheque

\* BACS

These payments were noted as paid without issue. Proposed by Cllr Christoph Fischer, seconded by Cllr Charlotte Morgan. All were in favour

2. Income Received	£
Sarah Vaughan - Pilates	10.00
Town App income - go cardless	98.32
Town App income - go cardless	294.96
Carms CC - Precept	24,790.33
Interest	7.75
Town App income - go cardless	49.16
Llandeilo Bowls Club - Utilities	446.52
Llandeilo Bowls Club - Agrovista	717.50

## 3. Account Balances

LTC Current Account as at 23<sup>rd</sup> September 2022 = £6,716.34

LTC Deposit Account as at 23<sup>rd</sup> September 2022 = £51,020.22

## 4. Financial Requests

i) Llofwr papur bro

Proposed £100.00 by Cllr Christoph Fischer, seconded Cllr Simon Brownsill

All in favour



ii) Festival of Senses

Proposed £1500.00 as per budget by Cllr Geraint Price, seconded Charlotte Morgan.  
All in favour

iii) Cerebral palsy Cymru

No support proposed by Cllr Geraint Price, seconded Cllr Simon Brownsill  
All in favour

iv) Llanelli Deaf Care

No support proposed by Cllr Gordon Kilby, seconded Cllr Geraint Price  
All in favour

v) Tregib Sports Facilities – Astro Refurb

No funding proposed by Cllr Geraint Price as Llandeilo Town Council supports local sporting ventures through the Llandeilo Sports Association. Adding Council will offer a letter of support.

Proposed by Cllr Geraint Price, seconded Cllr Simon Brownsill  
All in favour

**5. Other Matters from the RFO**

i) Quarterly check Q1 22/23:-

Chair of Finance Christoph Fischer proposed the check as accurate, seconded by Cllr Geraint Price.

All in favour to accept

**6. Past Mayor Medal quotation**

Clerk circulated costings for Past mayor medals as follows :-

Up to 9no purchased = £139.16 each nett

10no purchased = £128.98 each nett

15no purchased = £123.48 each nett

Cllr Geraint Price proposed council purchase 5no Mayor Pendant. Seconded Cllr Charlotte Morgan. All in favour

**At the request of the Mayor, Agenda point 14 to be bought forward**

**Min 99 / September / 22 – Mayors report**

Report from Mayor Gordon Kilby as follows :-

- Attended the induction of the new Vicar in St.Teilo Church
- Attended the annual Cricket dinner
- Attended the Llandeilo show and complemented the fantastic quality at the show.

**Mayor Cllr Gordon Kilby left the meeting as he was unwell, Deputy Mayor Cllr Christoph chaired the remainder of the meeting**

## **Min 100 / September / 22 – Reports**

### **1. Facilities officer report**

Report circulated to all councillors prior to meeting :-

1. Christmas tree ordered from Gerwyn
2. Upended bench top end of Penlan Park put back in position
3. Jubilee flags taken back to stores after being taken down by Cled Moses urgent request from Clerk
4. New signs erected on tennis courts and covid ones taken down
5. Welsh Flags taken down by Cled Moses after request from Clerk and taken to stores
6. Parks inspected weekly
7. Penlan Flag changed according to Clerk/Council request

### **2. Parks Report – Chair Cllr Charlotte Morgan**

Grant applications applied for. Keep Wales Tidy grant arriving prior to end of October, with another possible grant accessible.

Flag Pole quotes have been obtained, work to start imminently. Seeds and plants to be sown, butterfly garden extension being built in October

Mowing will slow down over winter months. Parks in good condition.

Formal letter of thanks to the Greenhouse Shop for the donation of seeds

Proposed by Cllr Charlotte Morgan, seconded by Cllr Bryony Preston. All in favour.

The group are ready to sanction an order to conduct a tree survey, chair Cllr Charlotte Morgan to sanction when ready.

### **3. Publication report**

- Website is almost ready to go live
- Cllr Bryony Preston to join the Publications group
- Clerk advised we need photos of councillors for the website

### **4. Christmas Lights Report**

Main points from report as follows :-

- 2 tenders received for erecting Christmas Lighting as follows
  - Geraint Davies Electrics - £5550.00
  - Charles Sams Electrical - £6585.00

The group accepted the Geraint Davies quotation and advised at the Clerks earliest opportunity

- Tree ordered as per Facility officer Eifion Jones
- Facility Officer to advise Geraint a list of light points to erect

### **5. Fireworks event report**

Clerk and Cllr Geraint Price advised the following had been done :-

- Fire brigade advised they will be in attendance
- Rugby Club advised and agreed
- FO Eifion Jones to approach Stuart Quick for barriers
- Charles Sams confirmed to do entrance lighting
- Clerk to do PA music, system in storage
- Police advised of event
- Cllr Geraint proposed we keep event at an affordable costing of £4 for an adult, £2 for a child. Seconded by Cllr Christoph Fischer. All in favour

### **Min 101 / September / 22 – Transport and Highways**

Bridge Street roadworks postponed until 2023

### **Min 102 / September / 22 – Town Council Gazebo's and rentable assets**

Cllr Christoph Fischer and the finance group proposed a breakdown of costings as below :-

Item	Commercial rate	Discount rate	Notes
Gazebo	£75 per Gazebo	£15 per Gazebo	No fee if LTC event or LTC sponsored event
Park Use	£250 closing off £40 reserving small area £20 access	£40	No fee if LTC event or LTC sponsored event
Park opening and closing	£50	£25	No fee if LTC event or LTC sponsored event
Park cleaning if left untidy	Min of £50	Min of £50	Min of £50
Council wooden chairs and other 'historical assets'	£50 per day per chair	£20 per day	
Plastic tables	£5 per table		
Plastic chairs	£1 per chair		

Proposed by the chair, seconded Charlotte Morgan. All in favour

### **Min 103 / September / 22 – Any other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972**

Cllr Gordon Kilby prior to leaving issued thanks to former councillor Cllr Eifion Davies who had resigned prior to the meeting. Thanking him for his years of service. Following on, to advertise the position to have a full compliment of councillors as soon as possible

Meeting Closed at 20.44pm -