

**Minutes of the Full Council Meeting of Llandeilo Town Council held in Hengwrt on
Wednesday April 27th 2022, in Llandeilo at 7:00PM**

Present : Cllr Dawn Wallace Cllr Colin Jenkins Cllr Lesley Prosser
Cllr Christoph Fischer Cllr Charlotte Walker Cllr Eifion Davies
Cllr Charlotte Morgan Cllr Geraint Price
Mr Owen James (Clerk)
Mr David Eve (Finance Officer)
Mr Eifion Jones (Facilities Officer)

Apologies : Mayor Rob Jones (Prior Engagement)
Cllr Gordon Kilby (Hospital appointment)
Cllr Chris Parish (Unwell)
Cllr Edward Thomas (Prior Engagement)

Prior to commencement of the meeting, due to both Mayor and Deputy Mayor sending their apologies, Council decides who would chair the meeting.

Cllr Geraint Price proposed Cllr Colin Jenkins chair the meeting, seconded by Cllr Dawn Wallace, All in Favour.

Cllr Colin Jenkins chaired the meeting.

Min 16 / April / 22 - Declaration of Interests

Cllr Christoph Fischer signed the book of declaration due to sending a letter of thanks as Chair of Litfest Llandeilo

Min 17 / April / 22 - Police Report

PCSO Louise Lewis and PCSO Jonathan Crayford attended the meeting.

Louise gave a comprehensive report regarding incidents from March 1st – April 27th. A total 108 incidents reported, which is fairly low for this duration on time. Ranging from all different calls, such as assault, burglary, missing persons, 999 calls etc.

Louise highlighted issues as follows :-

- Hate incidents within the town through posters on the new Mural noticeboard. Which is now being monitored closely by police
- Damage to the Train info Hub on Station Road. The train station has been added to the patrol list however this should also be monitored by British Transport Police

Patrol plan has been updated

At present the following areas are on the patrol plan for the Llandeilo ward:

- Train station
- Penlan Park
- Parc le Conquet

Areas for May:

- Parc Le Conquet
- Swing bridge/train station
- Archway notice board
- Rhosmaen Street (due to reports of ASB)

The Police will continue to monitor the ongoing issue with youth vandalism in the town, along with vandalism near the swing bridge.

Louise to email report and send promotional items on how to contact the police. Stressing how vital that all incidents are reported through the correct channels, to provide sufficient figures on crime in the area.

Cllr Jenkins thanked the police for their report and welcomed them back to the face to face meetings.

Min 18 / April / 22 - County Councillors Report

County Cllr Edward Thomas Circulated his report prior to the meeting, main points below :-

- Chased potholes in New Road and Carmarthen Road
- Complaints of long term parked vehicles in Llandeilo
- Disappointed to see graffiti on the children play equipment
- Offered congratulations to the Llandeilo Literature Festival, a great success attracting visitors and locals to the event.
- Thanked Cllr Lesley Prosser, Cllr Chris Parish and Cllr Colin Jenkins for their fantastic work and commitment to Llandeilo Town Council before stepping away in May

In his absence it was advised if councillors had any questions, they be emailed to Edward Thomas direct

Min 19 / April / 22 - Questions from Councillors

Cllr Charlotte Morgan asked for clarity of when Cllr Gordon Kilby would uptake his role as Mayor elect, with Gordon currently awaiting a major operation.

Clerk confirmed Gordon was in isolation, awaiting an operation early May. Gordon hopes to be back in September where he will take on the role of Mayor for his remaining term. Cllr Christoph Fischer, Deputy Mayor elect will chair Full Council meetings until Gordon's return.

Cllr Christoph Fischer added that it would be beneficial to add the IT remote access aspect to meetings with new council in May. Clerk to liaise with Menter Dinefwr and make meetings remotely accessible. Hengwrt has the facilities to do so and comply with Local Government and Elections (Wales) Act 2021 and the Welsh Government (WG) Interim Statutory

Guidance on Multi-Location meetings published in August 2021. Cllr Christoph Proposed Clerk look into the possibility, Seconded by Cllr Eifion Davies. All in Favour

Min 20 / April / 22 - Minutes of the Full Council Meeting held in the Hengwrt on Wednesday, March 23rd 2022

The Minutes were read as correct.

Cllr Christoph Fischer proposed that these be accepted. Cllr Lesley Prosser seconded. All were in favour.

Min 21 / April / 22 - Minutes of the Planning Committee Meeting in Hengwrt on Wednesday, April 13th 2022

Cllr Charlotte Morgan read the minutes as chair and proposed these as accurate. Cllr Dawn Wallace seconded. All were in favour.

Min 22 / April / 22 - Minutes of the Finance Committee Meeting in Hengwrt on Wednesday, April 13th 2022

Cllr Colin Jenkins proposed that these be accepted as being accurate. Cllr Dawn Wallace seconded. All were in favour.

Min 23 / April / 22 - Matters arising from previous meetings

Cllr Lesley requested had any information been sourced to who owns the advertising area opposite the White Hart Inn. Clerk is chasing and investigating the matter.

Min 24 / April / 22 - Correspondence

1. Notice board Hate instance – Chairperson of Heart of Wales LGBTQ+

Ella stated her disappointment on behalf of the group that certain poster causing hate were up on the noticeboard. As mentioned prior, the police are aware and monitoring the matter. Clerk has responded stating the board is not a Town Council notice board, but will monitor the board when passing.

2. Rotary Moneys – Penlan Park

Clerk has been in liaison with Richard Hughes from Rotary Llandeilo, and can confirm two new benches have been purchased in the Coop Community Fund to the value of £1458.00

NOTED

3. Advert for an App Manager

Llandeilo Town Council will be advertising for an App Manager for the Llandeilo Town App through the Leader fund.

NOTED

4. Letter of thanks from Llandeilo Litfest

Council received a letter of thanks for their donation to the Llandeilo Litfest :-

The Festival this year was very popular and we managed to have an even higher average attendance figure per session than in 2019.

There was still an uptake for the streaming of events.

Town was buzzing and Hengwrt proved a great venue to keep the buzz alive.

Many many thanks again - this couldn't have happened without your support and feedback from the businesses in town and from the festival visitors was overwhelmingly positive.

5. Code of Conduct and New Councillor Training

Councillors were reminded that there will be code of conduct and 'New Councillor' training available in May. It is good practise to do the Code of conduct training annually

Min 25 / April / 22 – Financial Matters

1. Accounts for payment

		Net (£)	Vat (£)	Gross (£)
* Apollo Electrical Contractors	Solar (LOTTERY)	1700.00	0.00	1700.00
* WCVA	Payroll processing	26.25	5.25	31.50
* EDF	Bowls Club	61.78	3.09	64.87
* ITA Associates	App Developments (LEADER)	245.00	49.00	294.00

dd - direct debit

- cheque

* BACS

These payments were recommended for payment. Proposed by Cllr Christoph Fischer, seconded by Cllr Lesley Prosser. All were in favour

Cllr Jenkins requested clarity on Leader/Grant funded payments when processing, as this would not be coming out of Council yearly precept. David Eve would add this to the report, as above

2. Income Received

Nil

3. Account Balances

LTC Current Account as at 18th March 2022 = £3,291.95

LTC Deposit Account as at 18th March 2022 = £32,008.55

Mayor's Account as at 18th March 2022 = £966.91

4. Other Matters from the RFO

i) Payroll agency confirmed they have ceased trading, with an agency stepping in for 12 months. David Eve will raise this in 6 months' time to resolve the matter

Min 26 / April / 22 – Reports

1. Facilities officer report

FO Eifion Jones gave a verbal report.

- Charles Sams to be contacted to fix the Ambulance station light, it flickers on and off.
- Tennis meeting planned for 03/05/22
- CCTV – is there an App available to have remote access to CCTV
- Cllr Geraint Price requested a price for the concrete slab for a new bin location

2. Parks Report – Chair Cllr Charlotte Morgan

- Trees planted along boundaries of Penlan Park and Parc Le Conquet
- Cllr Geraint Price has erected fairy lights on the Penlan Park Lime trees on the entrance way
- Cutting season is well underway, with both parks having a bi-weekly cut. Another volunteer drive is being planned
- Minor amendments done to the bowls pavilion plastic fascia
- Tennis club maintenance will be raised in the upcoming Tennis meeting
- Jubilee Tree has been planted

3. Fireworks subgroup

Cllr Geraint Price Circulated the report.

Proposals to council :-

- i) Retain Pendragon and purchase the fireworks early April/May for 10% extra fireworks, at a cost of £5400+VAT
- ii) Increase charges for entry, to be confirmed in next Fireworks meeting when committee is formed
- iii) Book a date of Friday 4th November

Above proposed by Cllr Geraint Price, seconded Charlotte Morgan. All in Favour

4. Publications – Chair Cllr Charlotte Morgan

Cllr Charlotte Morgan gave a verbal report as follows :-

- The new website design has begun
- Town trail leaflet has been scanned and being worked on. Clerk to arrange a suitable time for a meeting
- Social media policy is coming along

Min 27 / April / 22 – Mayors Report

Mayor Rob Jones did not hand a report in his absence from the meeting

Min 28 / April / 22 - There were no other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972

Cllr Colin Jenkins thanked council and councillors for a very rewarding time on council. Colin stated he has enjoyed his 27 years but it was time for a new challenge. Adding he will always be happy to help when required in future.

Cllr Lesley Prosser added to Colin's sentiments, stating it has been a very rewarding term on Llandeilo Town Council and will miss the Council but other matters are taking precedence.

Meeting Closed at 20.12pm