

**Minutes of the Annual General Meeting of Llandeilo Town Council held in Hengwrt on
Wednesday May 18th 2022, in Llandeilo at 7:00PM**

Present : Cllr Dawn Wallace Cllr Richard Wallace Cllr Rob Jones
 Cllr Christoph Fischer Cllr Charlotte Walker Cllr Eifion Davies
 Cllr Charlotte Morgan Cllr Geraint Price Cllr Edward Thomas
 Mr Owen James (Clerk)
 Mr David Eve (Finance Officer)
 Mr Eifion Jones (Facilities Officer)

Apologies : Cllr Gordon Kilby (Hospital appointment)

Prior to the commencement of the meeting, the Clerk requested that all Councillors read and sign the oath to take up their appointment as a Councillor. All Councillors were asked to sign their Declarations to abide by the Code of Conduct.

Min 29 / May / 22 – Mayor Rob Jones addressed the meeting

Cllr Rob Jones started by giving an overview of his time as Mayor. In such a time he had mixed feelings as Covid had hampered much of his year with many functions not taking place. Although he did manage to attend some events.

He stressed how well the volunteers are doing on the mowing team in the parks, adding that the grants achieved have been a welcome addition.

Even with limited fundraising due to restrictions, Rob managed to raise over £2000.00 pounds for his charities.

It was fantastic to see over 170 in the Mayor's civic service, and thanked all that came.

Added a thank you to all councillors and officers, who have achieved to retain their seats.

Wished Cllr Gordon Kilby a speedy recovery from a major operation.

A final thanks to Colin Jenkins, Lesley Prosser and Chris Parish for their service to council.

Min 30 / May / 22 – To confirm the Nominations for the position of Mayor of Llandeilo for the Year 202-23

Cllr Edward Thomas proposed Cllr Gordon Kilby, Seconded by Cllr Charlotte Morgan.

6 votes for

2 abstain

Permitting Cllr Gordon Kilby accepts the post on his return from recovery, Gordon will be the Mayor for year 2022-2023

Min 31 / May / 22 – To confirm the Nominations for the position of Deputy Mayor of Llandeilo for the year 2022-23

Cllr Eifion Davies proposed Cllr Christoph Fischer, seconded by Cllr Charlotte Walker.

5 votes for 3 abstain

Cllr Christoph Fischer accepted the nomination and will be Deputy Mayor for year 2022-2023

Min 32 / May / 22 – To elect and appoint representatives to other committees and bodies

1. **School Governor for Llandeilo Primary School:** Cllr Gordon Kilby will be the representative. Cllr Christoph Fischer was happy to step in if Gordon Kilby was unavailable. Clerk to liaise with Karen Towns, Head of Llandeilo Primary
2. **School Governor for Ysgol Gymraeg Teilo Sant:** Cllr Robert Jones will be the representative
3. **Town Twinning Association:** by their constitution, this is the Mayor, Cllr Gordon Kilby.
4. **One Voice Wales:** Cllr Eifion Davies. Proposed by Cllr Edward Thomas, seconded by Cllr Rob Jones. All were in favour.
5. **Equal Opportunities Policy Monitoring:** Cllr Geraint Price and Cllr Charlotte Walker. Proposed by Cllr Charlotte Morgan, seconded by Cllr Eifion Davies. All were in favour.
6. **Welsh Language Policy Monitoring:** Cllr Robert Jones
7. **Publication Policy monitoring:** Cllr Charlotte Morgan and Cllr Christoph Fischer proposed by Cllr Geraint Price, seconded by Cllr Dawn Wallace. All were in favour.
8. **Health & Safety Policy Monitoring:** Cllr Dawn Wallace, Cllr Charlotte Walker and Cllr Geraint Price were proposed by Cllr Rob Jones, seconded by Cllr Charlotte Morgan. All were in favour.

Min 33 / May / 22 – To Consider whether the Council wishes to hold separate meetings for the Planning, Finance and Full Council meetings

After a comprehensive discussion from both sides of the debate.

It was proposed by Eifion Davies that Council have one statutory meeting per month, with an option for an added special meeting if required. A chair for Planning and Finance will be elected. Financial standing orders would be revised in line with the one meeting a month.

Seconded by Cllr Richard Wallace, All in favour

Min 34 / May / 22 – To appoint standing committees and consider the composition of working parties

a) Staffing Committee

i) Disciplinary & Grievances Committee –

Cllr Dawn Wallace, Cllr Gordon Kilby, Cllr Christoph Fischer, Cllr Charlotte Morgan, Cllr Charlotte Morgan

ii) Appeals Committee –

Cllr Rob Jones, Cllr Edward Thomas, Cllr Geraint Price, Cllr Eifion Jones

b) Staff Monitoring Officer – Cllr Edward Thomas

c) Working Groups :-

i) Fireworks Committee :-

Cllr Charlotte Walker, Cllr Geraint Price, Cllr Eifion Davies, Facilities Officer

ii) Parks Working Group & Llandeilo in Bloom :-

Cllr Dawn Wallace, Cllr Charlotte Walker, Cllr Charlotte Morgan, Cllr Geraint Price, Cllr Edward Thomas, Cllr Richard Wallace

iii) Volunteer Group :-

Cllr Christoph Fischer, Cllr Charlotte Walker, Clerk

iv) Procedures committee:-

Cllr Richard Wallace, Cllr Christoph Fischer, Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Edward Thomas

v) Environmental policy/Group:-

Cllr Charlotte Morgan

vi) Publication Group:-

Cllr Charlotte Walker, Cllr Charlotte Morgan, Cllr Christoph Fischer

vii) Christmas Lights Committee:-

Cllr Geraint Price, Cllr Eifion Davies, Cllr Christoph Fischer, Cllr Charlotte Walker, Facilities Officer

viii) Dydd Gwyl Dewi Group :-

Cllr Rob Jones, Cllr Eifion Davies

ix) Jubilee / Party in the Park committee :-

Cllr Dawn Wallace, Cllr Charlotte Morgan, Cllr Rob Jones, Cllr Richard Wallace

x) Youth Council Committee :-

Cllr Eifion Davies, Cllr Gordon Kilby, Cllr Charlotte Walker, Cllr Christoph Fischer, Cllr Rob Jones

Min 35 / May / 22 – To Consider the payment of any subscriptions, Direct Debits and Standing orders

- i) Annual Insurance Policy
- ii) Annual Membership of the society of Local Clerks
- iii) Annual subscription to One Voice Wales
- iv) Nest Pension – Direct Debit
- v) Mobile Contracts
- vi) PWLB – each 6 month – standing order
- vii) WCVA – monthly – standing order
- viii) Curry's computer insurance

It was proposed by Cllr Eifion Davies and seconded by Cllr Edward Thomas that all subscriptions, standing orders and Direct Debits be considered and paid by the appropriate dates. All in Favour

Min 36 / May / 22 – To inspect any deeds and trust instruments in the custody of the council

It was confirmed that these are in possession of the council

Min 37 / May / 22 – To Consider the appointment of a council Solicitor

Cllr Eifion Davies proposed to continue using Carreg Law Solicitors. Seconded Edward Thomas, all in favour

Min 38 / May / 22 – To appoint the Councils Internal Auditor for 2022/23

Cllr Eifion Davies proposed the ongoing use of Lyn Llywelyn, seconded by Cllr Edward Thomas. All in favour

Min 39 / May / 22 – To consider the question whether the pay and conditions of the Town Clerk, Financial officer and Facilities Officer shall be reviewed

It was advised Cllr Edward Thomas review in line with NALC. Also a group be created to study working conditions. Proposed by Cllr Geraint Price, seconded by Cllr Rob Jones.

Staff monitoring group:-

Cllr Geraint Price, Cllr Eifion Davies, Cllr Edward Thomas, Cllr Charlotte Walker

Min 40 / May / 22 – To advertise two vacant councillor positions

Clerk to advertise the vacancies along with the 28 days' notice. Proposed by Cllr Christoph Fischer, seconded by Cllr Rob Jones. All in Favour