

Cyngor Tref Llandeilo Fawr

Llandeilo Fawr Town Council



Minutes of the Virtual Full Council Meeting of Llandeilo Town Council held on Wednesday, May 27th 2020 in Llandeilo at 7.30pm

Present : Mayor Cllr Owen James, Deputy Mayor Cllr Robert Jones
Cllr Edward Thomas, Cllr Colin Jenkins, Cllr Christoph Fischer,
Cllr Eifion Davies, Cllr Dawn Wallace, Cllr Gordon Kilby,
Cllr Kevin Sivyver, Cllr Lesley Prosser, Cllr Christopher Parish.
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Eifion Jones (Facilities Officer)

Apologies: Cllr Geraint Price (work commitments)

There were no Police Matters.

Min 13 / May / 20 Declaration of Interests.

Cllr Edward Thomas declared a declaration of interest in reimbursement for the purchase of Covid 19 labels and ink stamp. He signed the Book of Interests and did not take part in the March Accounts for payment.

Cllr Colin Jenkins declared an interest in Planning application E/40557 and signed the Book of interests and did not take part in the Agenda item.

Min 14 A / May / 20 The County Councillor's Report

Cllr Edward Thomas had circulated his report in advance of the Meeting. There are no County Council meetings at present, but there will be a Microsoft Team AGM meeting in June to reaffirm the committees.

Concern has been expressed regarding the amount of rubbish, litter and poo bags being left by the swing bridge gate. This is irresponsible when there are CCC black bins in Alan Road and Station Road.

Cllr Thomas met with CCC Officers prior to the lock down to try and resolve the concerns of residents regarding parking following the Market Hall redevelopment.

Cllr Thomas has added a number of residents on to the CCC Food parcel list; also a number have had the Delta Wellbeing system added to their homes.

A planning enforcement notice has been served for work on 12, Llys Pencrug.

Min 14B / May / 20 Previous Minutes.

The Minutes of the Full Council Meeting held in remotely in Llandeilo on Wednesday, April 24th 2020 were read and confirmed as a true record. This was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace. All were in favour.

- ii) The Notice of Audit was to be displayed on the Public Noticeboard by June 16th and a photograph taken of it. The Notice would also be posted on the Council's website at the same time
- iii) The Council has to agree the Annual Return following its inspection by the Internal Auditor by 30th June.
It was agreed to place this item on the Agenda for the next Full Council Meeting to be held on Wednesday, June 24th.
- iv) Mr Plummer stated that the Budget for 2020/21 will need to be revised. The Council's income will be down, as will expenditure. Noted.

Min 21 / May / 20 Proposals to ensure the continued proper workings of the Council during the current Covid19 pandemic in line with Local Government announcements.

- i) That Llandeilo Town Council does not hold the Annual Meeting for the year 2020-21. This was proposed by Cllr Edward Thomas, seconded by Cllr Christoph Fischer. All were in favour.
- ii) That Cllr Owen James continues as Mayor for the year 2020-21.
This was proposed by Deputy Mayor Cllr Robert Jones, seconded by Cllr Eifion Davies. All were in favour.
- iii) That the composition of all Committees and subgroups remain in place for 2020-21.
This was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace. All were in favour.
- iv) That the Mayor's Allowance for 2020-21 of £2,000 be transferred to the Mayor's Account.
This was proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins. All were in favour.
- v) That the current maximum level of expenditure for a single order be raised from £1,000 to £2,000. This was proposed by Cllr Edward Thomas, seconded by Cllr Robert Jones.
- vi) That the requirement for a Tendering process to commence be raised from £1,000 to £2,000. This was proposed by Cllr Kevin Sivyer, seconded by Cllr Christoph Fischer. All were in favour. It was agreed to hold a meeting of the Procedures subgroup as soon as normal face to face meetings can be held to revise the Council's Financial Regulations.
- vii) It was proposed by Cllr Colin Jenkins, seconded by Cllr Christopher Parish that £250 be transferred to the Llandeilo Covid Community Support Account for use by the Llandeilo Food Bank, if required. All were in favour.
- viii) That Plenary powers be given to the Mayor and Chair of the Finance Committee to deal with monthly items for payment as recommended by the RFO. This was proposed by Cllr Colin Jenkins, seconded by Cllr Kevin Sivyer. All were in favour.
- ix) That the Council considers allocating, but not transferring funds up to £2,000 to support the Llandeilo Covid 19 Appeal from that allocated to the 2020 Llandeilo Music Festival which had been cancelled. This was proposed by Cllr Edward Thomas, seconded by Cllr Kevin Sivyer. All were in favour.

Min 22/ May / 20 To consider Tenders received for the Council's three year grass cutting contract for Penlan Park and Parc Le Conquet

The Clerk reported that eight contractors had been sent the tender packs, of which four tenders were received. These were opened by the Mayor and the Chair of Finance.

The Tenders were as follows :-

	Penlan Park	Parc Le Conquet
1. Johns' Gardening	£ 7,775 +vat	£ 5,980 + vat
2. Hugh Gwynne	£ 4,590 + vat	£ 5,400 + vat
3. M7J Maintenance	Joint figure	£22, 655 +vat
4. Stuart Law	£ 8480 + vat	£ 6720 + vat

It was proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins that the contract be awarded to Hugh Gwynne as the lowest tender. All were in favour.

Min 23 / May / 20 Mayor's Report

Min 24/ May/ 20 Other Reports

1.Parks Management Report.

Cllr Edward Thomas stated that there was an issue with a tree in PLQ bordering Diana Road. He would consult with Emily Thomas regarding fencing responsibilities.

It was proposed by Cllr Rob Jones, seconded by Cllr Dawn Wallace that plants be purchased for the civic corner. All were in favour.

It was agreed to contact Tommy Bristow if Dilwyn Thomas was unable to complete the steps leading to the Bandstand.

Min 25/ May / 20 There were no other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972.

Meeting closed at 8.30pm