

# Cyngor Tref Llandeilo Fawr Llandeilo Fawr Town Council



## Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, February 12<sup>th</sup> 2020 in the Dyfed Archaeological Trust Committee Room, Llandeilo at 8.00pm

**Present :** Cllr Edward Thomas ( Chair) Deputy Mayor Cllr Robert Jones,  
Cllr Dawn Wallace, Cllr Colin Jenkins, Cllr Christoph Fischer,  
Cllr Gordon Kilby, Cllr Lesley Prosser,  
Mr Roger Phillips (Town Clerk)  
Mr Christopher Plummer ( Finance Officer )

**Apologies:** Cllr Christopher Parish ( personal commitment).  
The Mayor Cllr Owen James ( attending a function)  
Cllr Kevin Sivyer ( holidays)

### **Min 283 / Feb / 20. Declarations of Interest.**

Cllr Edward Thomas declared an interest in claiming reimbursement for purchase of a Council phone. He did not take part when the item was being considered.

### **Min 284 / Feb / 20 Accounts for payment**

Accounts for Payment	Net	Vat	Total
WCVA ( payroll admin January)	£ 26.25	£ 5.25	£ 31.50
EDF ( bowls club utility bill)	£ 108.45	£ 5.42	£ 113.87
Clerk ( purchase of keys)	£ 21.00		£ 21.00
Mr Flag ( purchase of 40 flags)	£ 190.00	£ 38.00	£ 228.00
Hugh Gwynne ( DD604PLQ)( litter collections)	£ 80.00	£ 16.00	£ 96.00
Hugh Gwynne ( DD604PP) litter collections)	£ 80.00	£ 16.00	£ 96.00
Edward Thomas ( purchase of council phone)	£ 10.99		£ 10.99
Mark Revitt ( print for retirement Des Davies)	£ 45.00		£ 45.00
Baseline ( brochure advert)	£ 165.00	£ 33.00	£ 198.00
Ar y Gair ( translations)	£ 173.46		£ 173.46
Ochardweb ( website updates)	£ 40.00		£ 40.00
Tom Bristow ( 7RP/19/11/19)	£ 120.00		£ 120.00
Menter Bro Dinefwr ( Van hire fireworks)	£ 60.00	£ 12.00	£ 72.00

Bacs \* Cheque #

Cllr Colin Jenkins proposed these are paid, seconded by Cllr Gordon Kilby. All in favour.  
Cllr Edward Thomas did not vote

### **Min 285 / Feb/ 20 Income Received since 8<sup>th</sup> February to date**

Cash/ cheque ( Newsletter contributions)	£ 360.00
Cash/cheque ( Bowls Club -utilities)	£ 450.46
Cash /cheque ( Mayor's charity)	£ 1,063.88
Bank Interest	£ 95.83

### **Min 286 / Feb/ 20 Account balances**

LTC Current Account (as at 10/02/20)	£ 9,409.03
LTC Deposit Account (as at 31/ 12/19)	£ 7,092.39
LTC High Interest Deposit Bond	£ 30,000.00
Mayor's Account Balance 31/01/20	£ 1,030.30

### **Min 287 / Feb / 20 Other Financial Matters**

#### 1. Quarterly Check Report

BP116	Roger Phillips	£ 26.26	Min 177
CHQ102311	Cantorion Singers	£ 200.00	Min 153
BP206	Hugh Gwynne	£ 96.00	Min 206
CHQ102312	Cutting Edge	£ 50.00	Min 215
BP 147	Dilwyn Thomas	£110.00	Min 237

It is confirmed that all these items were correctly recorded and in order  
Cllr Edward Thomas ( Chair of Finance Committee)

2. The Finance Officer reported that the overall daily payments limit had been temporarily increased from £10,000 to £100,000.

It was proposed by Cllr Edward Thomas, seconded by Cllr Christoph Fischer that this be now reduced to £15,000. All were in favour.

### **Min 288 / Feb / 20 Finance Related Correspondence**

1. Rev Michael Sadler re. the Council's offer to make a donation towards the Churchyard maintenance and the winding of the church clock.  
It was proposed by Cllr Colin Jenkins, seconded by Cllr Robert Jones that the Council make a donation of £900 towards the churchyard maintenance. All were in favour.  
It was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace that Cllr Edward Thomas and two other representatives arrange to meet with the vicar regarding the church Clock. All were in favour.
2. Stuart Law had submitted a quotation of £750 per day for carrying out the tree work in Penlan Park on the beech trees. The work would take 1-2 days. It was proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins that this be accepted. All were in favour.
3. One Voice Wales consultation on future audit arrangements. The Finance Officer would consider the document and inform the Council.
4. Purchase of benches to replace the current benches along the Crescent.  
It was proposed by Cllr Lesley Prosser, seconded by Cllr Dawn Wallace that three Lowther benches in brown be purchased from Glasdon Ltd at a cost of £496 ex vat. One of these would be sponsored by an individual in memory for a family member.
5. Redirections of Mail.  
It was proposed by Cllr Dawn Wallace, seconded by Cllr Robert Jones that this be continued to be done for six months at a cost of £313. All were in favour.

### **Min 289 / Jan / 20 There were no other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.**

Meeting closed at 8.35pm