

**Cyngor Tref Llandeilo Fawr**  
**Llandeilo Fawr Town Council**



**Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, January 23rd 2019 in the Dyfed Archaeological Trust Committee Room, Llandeilo at 7.30 pm.**

**Present :** The Mayor Cllr Edward Thomas, Deputy Mayor Cllr Owen James, Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Christopher Parish, Cllr Christoph Fischer, Cllr Lesley Prosser, Cllr Dawn Wallace, Cllr Robert Jones, Cllr Eifion Davies, Mr Roger Phillips ( Town Clerk ) Mr Christopher Plummer ( Finance Officer ) Mr Desmond Davies ( Technical Officer)

**Apologies:** Cllr Geraint Price.

**There were no Police Matters.**

**Min 270 / Jan / 19 Declaration of Interests. None.**

**Min 271 / Jan / 19 The County Councillor's Report**

Cllr Edward Thomas had circulated his report in advance of the Meeting.

**Min 272 / Jan / 19 Previous Minutes.**

The Minutes of the Full Council Meeting held in the Dyfed Archaeological Trust Committee Room on Wednesday, December 12<sup>th</sup> 2018 were read and confirmed as a true record with the following amendment :- *Re Min 248/Dec/18 The temporary road closure would be in Carmarthen Street on Monday, January 14<sup>th</sup> 2019 for 2 days.*

This was proposed by Cllr Colin Jenkins, seconded by Cllr Christoph Fischer. All were in favour.

The Minutes of the Planning & General Purposes committee held in the Dyfed Archaeological Trust Committee Room on Wednesday, January 9<sup>th</sup> 2019 were read and confirmed as a true record. This was proposed by Cllr Owen James, seconded by Cllr Christopher Parish. All were in favour.

The Minutes of the Finance Committee Meeting held in the Dyfed Archaeological Trust Committee Room on Wednesday, January 9<sup>th</sup> 2019 were read and recommended for acceptance. This was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace. All were in favour.

**Min 273/ Jan / 19 Matters arising from previous meetings.**

1. Re: Min 255/ Jan/ 19. Planning Application E/ 38243. Cllr Eifion Davies confirmed that this is not in the conservation area. Noted.

### **Min 274/ Jan /19 Correspondence that requires a response**

1. Aled Sion re. National Urdd Eisteddfod to be held in Llandoverly in 2021. It was agreed to invite him to address Council. The Clerk would contact him to arrange a suitable date.
2. Cllr Lesley Prosser re. Becoming a Dementia Friendly Community information. Noted.
3. Pendragon Fireworks re. early payment offer .  
It was proposed by Cllr Eifion Davies that the Council take up the offer as in 2018 to receive an extra 10% of fireworks for £4,500. Cllr Robert Jones seconded. All were in favour.

### **Min 275 / Jan / 19 Correspondence for Information**

1. Yvette James, Teenage Cancer Trust representative would address Council at the March Full Council Meeting. Noted.
2. The Clerk advised the meeting that the 2 defibrillators ordered had been received. Mr Dilwyn Thomas had agreed to put up these cabinets free of charge.

### **Min 276 / Jan / 19 Financial Matters**

#### **1.Accounts for payment.**

	Net	Vat	Total
Ar y Gair ( translations)	£ 177.60		£ 177.60*
Hugh Gwynne ( DD691PP) part	£ 260.00	£ 52.00	£ 312.00*
GT Locksmith (DD737PLQ) vis	£ 3.50		£ 3.50
LBS ( DD741PLQ) vis	£ 14.62	£ 2.93	£ 17.55
Hugh Gwynne ( DD 604PP) December	£ 40.00	£ 8.00	£ 48.00*
Hugh Gwynne ( DD604PLQ) December	£ 100.00	£ 20.00	£ 120.00*
Hugh Gwynne ) DD 604PLQ) MUGA Dec.	£ 25.00	£ 5.00	£ 30.00*
Technical Officer ( DD742.PLQ)	£ 18.95		£ 18.95*
EDF Utilities ( Bowls Club) PAID**	£ 50.18		£ 50.18
EDF Utilities ( Bowls Club Shed) PAID**	£ 182.63		£ 182.63
EDF Utilities ( Tennis Club) PAID**	£ 434.24		£ 434.24
EDF Utilities ( Bowls Club)	£ 292.57		£ 292.57
Technical Officer ( chain for lock)	£ 18.95		£ 18.95#

dd- direct debit # - cheque \* bacs .These were recommended for payment. Proposed by Cllr Christoph Fischer and seconded by Cllr Dawn Wallace .All were in favour.

### **Min 277/ Jan /19 Other Financial Matters**

1. The Finance Officer explained how arduous it had been to deal with EDF, CCC & the Welsh Government to sort out the Utility bills for the Bowls and the Tennis Clubs. The invoices from EDF would in future be received quarterly. The Council would communicate with the Tennis Club to agree their contribution.
2. The Finance Officer stated that the High Interest Bond of £30,000 had been re-invested for another 6 months.
3. The Finance Officer had received notification regarding the External Audit for 2019. The public notice of the Audit to be displayed by 16<sup>th</sup> June 2019.  
Council to confirm acceptance of the accounts by 30<sup>th</sup> June 2019.  
The accounts to be sent to the external Auditor by 30<sup>th</sup> June 2019.  
Announcement of the Public's right to inspect the accounts to be displayed by July 1<sup>st</sup>.
4. To accept the tender for identified Tree Work in Penlan Park  
Hugh Gwynne Fencing tender £ 550 ex vat

Fox Tree Services tender £ 470 ex vat.

It was proposed by Cllr Colin Jenkins, seconded by Cllr Eifion Davies that the tender from Fox Tree Services be accepted. All were in favour.

5. The Technical Officer had supplied a chain and fitted it to secure the Flagpole in Penlan Park. It was proposed by Cllr Christoph Fischer, seconded by Cllr Dawn Wallace that Mr Davies be reimbursed for £18.95. All were in favour.

#### **Min 278 / Jan /19 There were no Transportation & Highway issues.**

#### **Min 279 / Jan / 19 To receive the following Notice of Motion**

‘I propose that Llandeilo Town Council registers Llandeilo for recognition as a working to become a dementia friendly community’

Proposed by Cllr Lesley Prosser, seconded by Cllr Edward Thomas.

This would be put to Council at the next Full Council Meeting.

#### **Min 280 / Jan/ 19 Mayor’s Report.**

Cllr Edward Thomas gave a report of events attended on behalf of the Council during the past month.

Dec 31<sup>st</sup> Cllr Thomas together with Mr Lyn Griffiths started the New Year’s Eve Race.

Jan 5<sup>th</sup> Attended the Town Twinning Christmas lunch at the Cottage Inn.

Jan 17<sup>th</sup> Attended the annual inter Town Twinning Quiz in Llandybie.

Jan 14<sup>th</sup> Attended the Town Twinning Meeting when the Twin Town of Le Conquet would arrive on May 30<sup>th</sup> 2019.

#### **Min 281/ Jan / 19 Other Reports**

- i) **Gwyl Ddau Sant.** Cllr Robert Jones reported on the arrangements made to date.

It was proposed that 10 Welsh flags and 10 St David’s flags be purchased and erected by February 23<sup>rd</sup> 2019. Proposed by Cllr Colin Jenkins, seconded by Cllr Owen James. All were in favour.

- ii) **Procedures Subgroup Report.**

All Councillors were encouraged to activate their gmail accounts.

The subgroup recommended that donations to individuals be limited to only those living in the Castle Ward or the Tywi Ward of Llandeilo. This would set at a maximum of £300 per person or in special cases a donation of up to £500. A proforma would be sent to the applicant to remind them that they would be expected to return and address Council on the experience gained.

Proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace. All were in favour.

- iii) **Asset Transfer Subgroup**

The minutes of this meeting were circulated. Noted.

- iv) **Christmas Lights Subgroup**

The Recommendation of the subgroup was for Council to accept a Budget of £9,000 for the 2019 Christmas lights. This was proposed by Cllr Eifion Davies, seconded by Cllr Christopher Parish. All were in favour.

Cllr Eifion Davies proposed that cheques of £20 each be sent to those properties who had used their own electricity to display the motifs. This was for a total of 6 properties.

Cllr Dawn Wallace seconded. All were in favour.

- v) **Shire Hall Report** Cllr Edward Thomas reported on a meeting held with Owain Gruffydd ( MBD). Small changes had been made following the last Architect report.

Mr Gruffydd was confident that all the work would be completed by the 3<sup>rd</sup> week of November 2019. Noted.

Contracts would be sent out by March 1<sup>st</sup> and awarded by April 1<sup>st</sup> 2019.

**Cllr Colin Jenkins proposed that Standing Orders be suspended for 15 minutes in order to complete the Agenda items.**

**Min 282 / Jan / 19. Staff Contracts.**

The Technical Officer had made a request to Council to be regraded. Following advice sought from One Voice Wales, NALC and SLCC it was proposed by Cllr Owen James, seconded by Cllr Robert Jones that the Council undertake a Job Evaluation for each of the three Officers.

It was agreed that this be carried out by a professional advisor employed by SLCC at a cost of £350.

**Min 283/ Jan /19 There were no other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972.**

Meeting closed at 9.35pm