

Cyngor Tref Llandeilo Fawr Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, February 14th 2018 in the Shire Hall, Llandeilo at 8.00 pm.

Present : The Mayor Cllr Eifion Davies, Cllr Edward Thomas (Chair) Cllr Colin Jenkins, Cllr Gordon Kilby, Cllr Lesley Prosser, Cllr Dawn Wallace, Cllr Owen James, Cllr Christoph Fischer, Cllr Geraint Price, Cllr Robert Jones.
Mr Christopher Plummer (Finance Officer)
Mr Desmond Davies (Technical Officer)

Apologies: Cllr Rebecca Butcher, Mr Roger Phillips (Town Clerk)

Min 275 / Feb / 18. Declarations of Interest. None

Min 276 / Feb / 18 Accounts for payment

Accounts for Payment	Net	Vat	Total
Hugh Gwynne DD 604PP	£ 100.00	£ 20.00	£ 120.00*
Hugh Gwynne DD604PIQ	£ 100.00	£ 20.00	£ 120.00*
WCVA (payroll admin January)	£ 20.25	£ 4.05	£ 24.30*
Relm Signs (Dathlu Dewi banners)	£ 122.00	£ 24.40	£ 146.40*
Orchardweb (website updates)	£ 115.00		£ 115.00*
Thorne Moore (leaflets for Dathlu Dewi)	£ 104.00		£ 104.00*
Ar y Gair (translations)	£ 144.60		£ 44.60*
JW Thomas & Sons (newsletter printing)	£ 280.00		£ 280.00*
Morgan & Morgan (ink)	£ 21.86	£ 4.37	£ 26.23*
Dyfed Alarms (DD 650)	£ 190.00	£ 38.00	£ 228.00*

(payment of first of two paid for checks)

*Bacs * Cheque #

These were recommended for payment. Proposed by Cllr Dawn Wallace, seconded by Cllr Eifion Davies. All were in favour.

Min 277 / Feb / 18 Income Received since 9th January 2018 to date

CCC (Penlan Park)	£ 8,265.00
Bank Interest	£ 33.63
Brown Hill Trust	£ 20,000.00

Min 278 / Feb / 18 Account balances

LTC Current Account (as at 14/02/18)	£ 51,687.61
LTC Deposit Account (as at 13/ 02/18)	£ 1,991.88
High Interest Deposit Bond	£ 30,000.00
Mayor Expenses Account	£ 1,870.31

Min 279/ Feb / 18 Other Financial Matters

1. Quarterly Check Report.
Cllr Edward Thomas carried out this check on February 13th and all checks were verified and shown to be correct.
2. The Finance Officer informed the meeting that the three officers were entitled to a 1% wage increase as the last one was granted in 2016. A 1% increase should be backdated to April 30th 2017, an additional payroll cost of £130 per year. The increase follows NJC guidelines. It was proposed by Cllr Gordon Kilby that the increase be authorised. Cllr Robert Jones seconded. All were in favour.
3. Asset Transfer Subgroup Meeting February 13th 2018.
From the Asset Transfer Budget Data, the Finance Officer noted that there was some slack in the system which was not expected at this stage. However, Mr Plummer stated that it was important that a capital reserve was carried forward to maintain a sustainable budget. This was required to deal with future unknown demands. Mr Plummer stated that litter picking in both Parks by the Council contractor was a costly item and recommended that some creative thinking by the Council to reduce this cost.

Min 280 / Feb /18 There was no Finance Related Correspondence

Min 281 / Feb / 18 Financial Implications of the Technical Officer's Report.

The Chair, Cllr Edward Thomas referred to the tenders sent out by the Technical Officer.

The following tenders were recommended for acceptance from the Asset Transfer Subgroup:-

- a) Four Tenders were submitted to repair the fence in Parc Le Conquet. Recommend accepting the Tender of £1,530 from Hugh Evans. Agreed.
- b) Four Tenders were submitted to provide CCTV in Parc Le Conquet. Recommend accepting the Tender of £3,781 from Action Surveillance. Accepted.
- c) Four Tenders were submitted to reinstate the tennis court wall in Parc Le Conquet. Recommend accepting the Tender from Tommy Bristow at £4,050. Accepted.
All were in favour.

As this work was partly financed by a CCC Community grant which had to be spent by March 31st 2018, Cllr Colin Jenkins proposed that the Technical Officer be given the authority to issue orders for the above work to be carried out. Mr Davies will send copies of the three tenders accepted tenders to CCC.

Min 282 / Feb / 18 There were no other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Meeting closed at 8.31pm