



**Minutes of the Special Full Council Meeting of Llandeilo Town Council held on Wednesday, March 16<sup>th</sup> 2016 in the Shire Hall, Llandeilo at 7.30 pm.**

**Present :** The Mayor Cllr Gordon Kilby, The Deputy Mayor Cllr Colin Jenkins, Cllr Eifion Davies, Cllr Julia Jones, Cllr Dawn Wallace, Cllr Carol Watts, County Councillor Edward Thomas, Cllr Richard Wallace, Cllr Robert Jones.  
Mr Roger Phillips ( Town Clerk )  
Mr Desmond Davies ( Technical Officer )

**Apologies:** Mr Christopher Plummer.  
No other apologies were given.

**Declarations of Interest. None**

**Min 307 / Mar / 16 To Receive a report from the Asset Transfer Subgroup**

The Chair, Cllr Edward Thomas began by stating that the Subgroup had met on six occasions. The purpose of the subgroup had been to investigate the feasibility of the Town Council assuming the long term lease of Park Penlan and Parc Le Conquet under the Asset Transfer scheme offered by Carmarthenshire County Council.

The objective was to provide the Town Council with as much information as possible so that due consideration could be given as to whether it was in the best interests of the residents of the Town for the Town Council to take over the responsibility for the maintenance of the two parks. The following reports had been circulated prior to the meeting.

- 1) The Clerk's Report of the minutes of all the meetings.
- 2) The Technical Officer's Report of the faults and defects identified in Parc Le Conquet and Penlan Park
- 3) The Finance Officer's calculations on the impact on the Council tax for residents as well as the financial implications for the Council.

The Chair offered his thanks to the three Officers for their attendance at the meetings and for their preparation of the reports.

There then followed a discussion on the details of Asset Transfer especially on the legal implications for the Town Council. The following issues were raised to be discussed by representatives of CCC :-

- a) Does the liability on the Town Council continue if the Bowls Club cease to operate as a club ?
- b) Can the privately erected gates and entrances to Parc Le Conquet and Penlan Park be removed ?
- c) What fiscal policies will be put in place to ensure future costings of maintenance are budgeted?
- d) How much of the identified required maintenance work would be done by CCC prior to transfer without using the £10,000 grants specified.
- e) The Subgroup was asked for far more detail on costings for the Town Council to be in a position to consider the long term commitment required for Asset Transfer.

The Subgroup had already arranged to meet Paul Murray, CCC Parks Manager and Emily Thomas, CCC Asset Transfer Team and would bring these issues to their attention.

The Asset Transfer Subgroup recommended that the Town Council consult with the residents of the Town to gauge their opinions as to whether they would wish the Council to consider Asset Transfer.

The Chair had circulated a consultation document for the Council to approve to send out to residents. Following a significant discussion, amendments were recommended and the document altered to take into account these amendments

It was proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins that the amended consultation document be sent to all households. All in favour.

Following a discussion on the most appropriate method of distributing the document to residents the following proposal was made:-

*'That the printed letters be hand delivered, containing the information document together with a return envelope bearing a sticky label Council address.'* Proposed by Cllr Edward Thomas, seconded by Cllr Dawn Wallace.

The following amendment was proposed by Cllr Carol Watts, seconded by Cllr Robert Jones:-

*'That the printed letters be hand delivered in a co-ordinated manner by pairs of Councillors. The letters to contain the information document together with licenced free post envelopes .The Council to pay the £94 licence plus all returned mail'*

The amendment was carried by 5 votes to 2 votes.

Cllr Colin Jenkins proposed that the Asset Transfer Subgroup meet at 6.30pm on March 29<sup>th</sup> to finalise the arrangements.

Cllr Richard Wallace proposed a vote of thanks to all who had served on the Asset Transfer Subgroup, especially the three Officers for all their work.

Meeting Closed at 8.45pm