

## **Cyngor Tref Llandeilo Fawr**

### **Llandeilo Fawr Town Council**



#### **Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, March 23<sup>rd</sup> 2016 in the Shire Hall, Llandeilo at 7.30 pm.**

**Present :** The Mayor Cllr Gordon Kilby, The Deputy Mayor Cllr Colin Jenkins, Cllr Eifion Davies, Cllr Julia Jones, Cllr Dawn Wallace, Cllr Carol Watts, County Councillor Edward Thomas, Cllr Richard Wallace, Cllr Robert Jones. Mr Roger Phillips ( Town Clerk )  
Mr Christopher Plummer ( Finance Officer )  
Mr Desmond Davies ( Technical Officer )

**Apologies:** Cllr Geraint Price.

#### **Declarations of Interest.**

County Cllr Edward Thomas regarding Planning application E/33383. He had already submitted his response as the local Member.

Cllr Robert Jones regarding a request for financial assistance for the churchyard maintenance as a member of the parochial church council.

#### **Police Matters.**

PCSO Louise Lewis stated that there had been three burglaries at the local burger van. A youth had been arrested and charged. There was a money scam carried out at Ck's on Saturday evening when £450 was taken. The persons concerned were caught in Llanelli and charged. Two thefts were carried out in the Co-operative store with alcohol to the value of £750 was taken. A male from Skewen was caught in Lampeter in connection with the offence and enquiries are on-going. Two vehicles have been damaged in Thomas Terrace. A group of travellers were caught in the Plough Inn after stealing in Llangadog. The Bro Hywel issues were on-going.

#### **Min 308/ Mar / 16 The County Councillor's Report**

Cllr Edward Thomas had circulated his report in advance of the Meeting. Cllr Thomas stated that SWTRA had installed LED lights around the Belisha beacons in Rhosmaen Street. A request had been made to the Welsh Government to extend the waiting time in Rhosmaen Street to 8am-3pm. Cllr Thomas has asked CCC to draft a Local Housing Policy for Bro Hywel.

A complaint from a local resident regarding the cleanliness of the Town's roads will be taken up with the CCC Executive Board Member.

Complaints regarding the poor 'roll-out' of superfast broadband in the Town has been reported to BT. Work on repairing the wall in Parc Le Conquet has been completed.

#### **Min 309 / Mar / 16 Previous Minutes.**

The Minutes of the Special Full Council Meeting held in the Chamber at the Shire Hall, on Tuesday, February 23<sup>rd</sup> 2016 were read and confirmed as a true record. This was proposed by Cllr Colin Jenkins and seconded by Cllr Richard Wallace. All were in favour.

The Minutes of the Full Council Meeting held in the Chamber at the Shire Hall on Wednesday, February 24<sup>th</sup> 2016 were read and confirmed as a true record with the following amendments :-

*Remove the names of Christopher Plummer and Desmond Davies from those recorded as attending.*

This was proposed by Cllr Eifion Davies, seconded by Cllr Dawn Wallace. All were in favour.

The Minutes of the Planning & General Purposes Committee meeting held in the Chamber at the Shire Hall on Wednesday, March 9<sup>th</sup> 2016 were read and recommended for acceptance. This was proposed by Cllr Carol Watts, seconded by Cllr Robert Jones. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, February 9<sup>th</sup> 2016 were read and recommended for acceptance.

This was proposed by Cllr Edward Thomas, seconded by Cllr Robert Jones. All were in favour.

The Minutes of the Special Full Council Meeting held in the Chamber at the Shire Hall on Wednesday, March 16<sup>th</sup> 2016 were read and confirmed with the following amendments :

a) Following the sentence ‘ the Chair had circulated a consultation document for the Council to approve to send out to residents’ **add** *after a significant discussion amendments were recommended and made to the document.*

This was proposed by Cllr Edward Thomas, seconded by Cllr Eifion Davies. All were in favour.

b) change the word Penal to Penlan.

This was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas. All were in favour.

### **Min 310 / Mar / 16 Matters arising from previous meetings**

Re Min 290/Feb/16.(1) Cllr Edward Thomas had met with the CCC Chief Executive Mark James. Mr James had subsequently met with his senior officers to consider the continued use of the Tregib school changing rooms.

Re. Min 256/Jan.16 Cllr Edward Thomas requested that the Finance Officer send the agreed donation of £1,000 to the Llandeilo Public Hall & Institute so that urgent repair work could be carried out.

Re. Min 297/ Mar/16 The Technical Officer requested that the Council consider the additional charge of £325 from Castle Scaffolding to erect an additional safety handrail to allow the roof repairs to be carried out. Cllr Colin Jenkins proposed that this additional estimate be accepted. Cllr Edward Thomas seconded. All were in favour.

RE/ Min 305/Mar/ 16. The Technical Officer stated that a step ladder had been purchased for the Dyfed Archaeological Trust for £39 in exchange for a tall step ladder more suitable to the Council’s needs.

### **Min 311 / Mar / 16 Correspondence that required a response**

1. Alleged unauthorised building/ renovation works in a conservation area at 5, Bank Buildings. The CCC Planning Dept. were to investigate. Noted.
2. Council Vacancies. The Clerk had received notification from CCC that the Council could now co-opt.
3. Tender Documents. Tenders had been sent to D.Thomas, Moses Bros., Prospect Construction for the repair and renewal of roof lead and associated works to Shire Hall. Only one tender had been returned and opened by the Mayor on Tuesday, March 8<sup>th</sup>. The returned tender was from D. Thomas. The tender was for £ 6,550 excluding Vat. It was proposed by Cllr Edward Thomas, seconded by Cllr Eifion Davies that the tender from D.Thomas was accepted. All were in favour.

### Min 312 / Mar / 16 Correspondence for Information

1. Pensions Regulator. The Council had to publish its plans for staff by the Autumn. Noted.
2. Dyfrig Williams, Audit Wales examples of Asset Transfer completed in other areas. Noted.

### Min 313 / Mar /16 Financial Matters

#### 1.Accounts for payment.

	Net	Vat	Total
Clerk ( Land registry ) Penlan Park)	£ 14.98	£ 2.98	£ 27.87#
Clerk ( land registry) Parc Le Conquet	£ 14.98	£ 2.98	£ 27.87#
Clerk ( admin expenses)	£ 26.21		£ 26.21#
Morgan & Morgan ( polypockets)	£ 2.99	£ 0.60	£ 3.59*
BT ( broadband) dd	£ 43.50	£ 8.70	£ 52.20
BT ( phone ) dd	£ 49.67	£ 9.93	£ 59.60
Terry Davies ( check therm/pump)DD	£ 60.00	£12.00	£ 72.00*
D. Thomas ( paint Red cross wall)DD 522	£ 60.00	£12.00	£ 72.00*
D.Thomas ( take down board)DD 520	£ 35.00	£ 7.00	£ 42.00*
D.Davies ( step ladder ) VIS	£ 38.70		£ 38.70
D.Davies ( switches) VIS	£ 58.16		£ 58.16
D.Davies ( emergency lights) VIS	£ 59.40		£ 59.40
1415Ltd ( 27 international flags)	£ 131.50	£27.30	£157.80*
D.Thomas ( DD 529)	£ 45.00	£ 9.00	£ 54.00*

Dd – direct debit. \* bacs # cheque

These were recommended for payment. Proposed by Cllr Dawn Wallace and seconded by Cllr Richard Wallace. All were in favour.

#### 2.Requests for Financial Support

- i) Rev. Michael Sadler re. the annual maintenance of the Churchyard. Cllr Colin Jenkins proposed that the budgeted amount of £1,000 be donated to the Church. Cllr Dawn Wallace seconded. All were in favour.
  - ii) Teenage Cancer Trust. Cllr Julia Jones proposed £50, seconded by Cllr Dawn Wallace. All were in favour.
  - iii) Macmillan Cancer Care. Cllr Julia Jones proposed £ 50, seconded by Cllr Dawn Wallace. All were in favour.
3. Risk Assessment & Financial Risk Management. It was recommended that no change be made due to the efficiency of the present systems
  4. Asset Transfer Register. Cllr Colin Jenkins and the Technical Officer were to complete the current register.

### Min 314 / Mar / 16 Planning Application for Decision

E/ 33383 Proposed residential development ( 5 No. dwellings) including integral garages ( resubmission of application No. E/29582 refused 14/11/14)

**Comment : There were no objections to this application, with a recommendation to CCC that it be granted.**

**Min 315 / Mar / 16 To consult with the residents of the Town regarding Asset Transfer.**

Cllr Edward Thomas gave a report of the work of the Asset Transfer Subgroup. It was agreed that the Council apply for a Freepost licence from the Royal Mail for the return of the comments of residents at a cost of £94 for a 12 month licence. There would be a charge of 32p to the Council for every returned letter. This was proposed by Cllr Thomas, seconded by Cllr Eifion Davies. All the letters to residents would be delivered by hand by the Councillors.

**Min 316 / Mar / 16 Transportation & Highways**

The South Wales Trunk Road Agency had notified the Council that road works would be carried out on the A40 near Dryslwyn as a result of a landslip. Noted.

**Min 317 / Mar /16 The Technical Officer's Report**

Mr Davies had circulated a report to Members in advance of the meeting. He stated that the Church clock had been repaired.

**Min 318/ Mar /16 Mayor's Report**

Cllr Gordon Kilby stated that there was nothing additional to report other than that given in the Asset Transfer subgroup report. It was decided not to support the Kidney Walk for Life this year.

**Min 319 / Mar / 16 There were no other Reports**

**Min 320 / Mar / 16 There were no other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972**

Meeting ended at 8.48pm