

Cyngor Tref Llandeilo Fawr Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, April 13th 2016 in the Shire Hall, Llandeilo at 8.00 pm.

Present : The Mayor Cllr Gordon Kilby , Cllr Colin Jenkins (Chair) Cllr Eifion Davies, Cllr Dawn Wallace, Cllr Robert Jones, County Cllr Edward Thomas, Cllr Julia Jones, Cllr Richard Wallace, Cllr Carol Watts, Cllr Geraint Price.
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Desmond Davies (Technical Officer)

Apologies: None.

Min 9 / Apr / 16. There were no Declaration of Interests

Min 10 / Apr / 16 Accounts for payment

Accounts for Payment	Net	Vat	Total
WCVA (payroll admin March)	£ 20.25	£ 4.05	£ 24.30*
Konica Minolta (photocopying)	£ 2.76	£ 0.55	£ 3.31*
Festive Lighting (2016 lights) DD537	£ 1,080.00	£ 216.00	£ 1,296.00*
Festive Lighting (2016 lights) DD 537	£ 399.98	£ 80.00	£ 479.98*
Shaw & Sons (attendance register)	£ 83.25	£ 16.65	£ 99.90*
Royal Mail (freepost licence) A/Trans.	£ 94.00	£ 18.80	£ 112.80*
Morgan & Morgan (printer ink)	£ 43.72	£ 8.74	£ 52.46*
Lewis Printers (A4 leaflets) A/Trans.	£ 93.00	£ 18.60	£ 111.60*

Bacs * Cheque #

These were recommended for payment. Proposed by Cllr Julia Jones, seconded by Cllr Dawn Wallace. All were in favour.

Min 11 / Apr / 16 Income Received since 9th March 2016 to date

Dyfed Archaeological Trust £ 3,219.27

Min 12 / Apr / 16 Account balances

LTC Current Account (as at 13/04 /16)	£ 29,913.00
LTC Deposit Account (as at 13/04/16)	£ 1,837.45
LTC Mayor's account (as at 20/03/16)	£ 2,360.18
High Interest Deposit Bond	£ 20,000.00

Min 13 / Apr / 16 Other Financial Matters

1. Budget Report to the end of March 2016.

The Finance Officer stated that the Council had underspent on its events in 2015/16.

The Mayor's Charity Raffle stood at £480 and was ring fenced. There was more expenditure to come against the Shire Hall maintenance budget due to the electrical work being carried out.

At present the carry over to 2016/17 was £ 4,700.

Mr Plummer stated that the Council may wish to set more money aside in May following the consideration of the end of year accounts.

2. Audit 2015/6.

The Finance Officer reported that Grant Thornton had been assigned as the Council's External Auditors but no information packs had been received to date.

3. Asset Transfer- the longer term financial implications.

The Finance Officer had circulated detailed information of how the forecasted maintenance costs of Asset Transfer would affect the Council's budget over a five-year period. This was based on a 5% annual increase in precept. There would also be on going additional maintenance costs. The Council had embarked on a consultation exercise with the Town's residents to gauge their views on Asset Transfer.

4. Three Year Budget Forecast

Mr Plummer had circulated a detailed forecast. He asked Members to check the expenditure Sheet showing that the total budget remains the same as last year.

Min 14 / Apr / 16 Finance related Correspondence

1. The Technical Officer re. his extra hour payment.

The Technical Officer left the room whilst this item was being discussed. The Finance Officer requested clarity over the precise date as to when this payment was to commence. The current payment had been added to the schedule from July 2015.

Cllr Edward Thomas proposed that one ex-gratia payment of £130 be made to the Technical Officer to take into account of the agreed payment commencing in April 2015. Cllr Julia Jones seconded. All were in favour.

As Minuted in June 2015, no extra payments would be made to the Technical Officer.

2. Letter of thanks from the Teenage Cancer Trust for the Council's donation of £50. The money would go towards the Trust's work in the University Hospital of Wales, Cardiff.

Min 15 / Apr / 16 Financial Implications of the Technical Officer's Report

The Technical Officer had circulated his report in advance of the Meeting. He reported that Mr Terry Davies had given a quotation of £ 245 to erect the Council's flags in the Town by the weekend of May 20th 2016. Cllr Carol Watts proposed, seconded by Cllr Julia Jones. All were in favour.

New ties were required for attaching the flags at a cost of £15. Cllr Eifion Davies proposed that these be purchased. Cllr Julia Jones seconded. All were in favour.

The planning committee had recommended that an appropriate fuse unit and meter be purchased for the basement of the Public Hall and Institute. Cllr Edward Thomas proposed these be purchased, seconded by Cllr Eifion Davies. All were in favour.

A quotation of £ 364.00 had been received from Westward Heating to repair the Shire hall boiler. Cllr Dawn Wallace proposed accepting this quotation. This was seconded by Cllr Richard Wallace. All were in favour.

Min 16 / Apr / 16 Other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

The following items were requested to be included on the May Finance Committee Agenda :-
To consider a further donation to the Llandeilo First Responders and the second part of the agreed donation to the Llandeilo public Hall & Institute.

Meeting closed at 9.00pm.