

Cyngor Tref Llandeilo Fawr

Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, May 11th 2016 in the Shire Hall, Llandeilo at 8.00 pm.

Present : The Mayor Cllr Gordon Kilby , Cllr Colin Jenkins (Chair) Cllr Eifion Davies, Cllr Dawn Wallace, Cllr Robert Jones, County Cllr Edward Thomas, Cllr Julia Jones, Cllr Richard Wallace, Cllr Carol Watts, Cllr Geraint Price. Mr Roger Phillips (Town Clerk) Mr Christopher Plummer (Finance Officer) Mr Desmond Davies (Technical Officer)

Apologies: Cllr Carol Watts

Min 37 / May / 16. Declaration of Interests

Cllr Gordon Kilby, Cllr Edward Thomas, Mr Desmond Davies all declared interests as being members of the Llandeilo Public Hall and Literary Institute.

Min 38 / May / 16 Accounts for payment

Accounts for Payment	Net	Vat	Total
Konica Minolta (photocopying)	£ 2.02	£ 0.40	£ 2.42*
Clerk's postage	£ 33.00		£ 33.00#
Desmond Davies (DD548)	£ 12.95		£ 12.95#
Generator (council visa card payment)	£ 150.00		£ 150.00
Westward Energy (DD544) boiler callout	£ 138.95	£ 27.79	£ 166.74*
Westward Energy (DD 544A) boiler	£ 364.00	£ 72.80	£ 436.80*

Bacs * Cheque #

These were recommended for payment. Proposed by Cllr Edward Thomas, seconded by Cllr Richard Wallace. All were in favour.

Min 39 / May / 16 Income Received since 13th April 2016 to date

Cash / Cheques (Mayor's charity account)	£ 4,100.00
Cash/Cheques (Mayor's Civic Dinner)	£ 290.00
Cheque (Firework programme advert)	£ 50.00

Min 40/ May/ 16 Account balances

LTC Current Account (as at 11/05 /16)	£ 37,266.45
LTC Deposit Account (as at 11/05/16)	£ 11,837.45
LTC Mayor's account (as at 20/04/16)	£ 2,150.18
High Interest Deposit Bond	£ 20,000.00

Min 41 / May / 16 Other Financial Matters

1.Three Year Budget Forecast

The Finance Officer stated that the Council had already agreed to fix its budget at the same

level as for 2015/16. Among items agreed in the December Budget Meeting were to reduce the Town Twinning donation from £500 per year to £250. Also to reduce the Heritage budget by £750.

Mr Plummer was requested to include £1,000 in the budget for 2016/17 in case there is a contested election in May 2017 for Town & Community Councils.

2. Audit 2015/6.

The Finance Officer reported on the time lines for this year's audit process. The Public Notices should be displayed by May 27th. The Inspection will start on June 10th and all documentation to be sent to the external auditors by July 7th 2016.

It was proposed by Cllr Edward Thomas, seconded by Cllr Dawn Wallace that the Council employ the services of Lyn Llewellyn as the Council's Internal Auditor at an estimated price of £250. All were in favour.

Mr Plummer hoped to present the documents to Mr Llewellyn by this weekend.

All the Councillors were then asked to answer all the Annual Governance Statements. These were answered during the meeting.

3. Council Administration.

The Chair, Cllr Colin Jenkins wished the Council to consider the possibility of providing all Councillors with either small laptops or iPads to both reduce the volume of paper used by the Council as well as having all information at hand during meetings.

It was proposed by Cllr Geraint Price, seconded by Cllr Eifion Davies that the item be placed for discussion on the Agenda of the June Full Council Meeting. All were in favour. The Finance Officer would investigate the possible financial cost to the Council of providing these devices.

Min 42 / May/ 16 There was no Finance related Correspondence

Min 43 / May/ 16 Requests for financial Support

a) Llandeilo First Responders.

A donation of £400 was given to the Llandeilo First Responders on Min 273/ Feb/2016. It was proposed by Cllr Edward Thomas, seconded by Cllr Julia Jones that another donation of £600 be given to such an important voluntary service in the local area. All were in favour.

b) Llandeilo Public Hall & Literary Institute.

It had been agreed that a donation of £2,000 be made to the Institute in order that urgent repair work could be carried out and that this donation should be spaced across the financial year. A donation of £1,000 had already been made. This was passed in Min 275/ Feb/16.

It was proposed by Cllr Edward Thomas that the remainder of the total donation, i.e. £1,000 be now sent to the Institute. Cllr Julia Jones seconded. All were in favour.

c) The South Wales Multiple Sclerosis Therapy Centre. (Band A) It was proposed by Cllr Robert Jones, seconded by Cllr Richard Wallace that a donation of £100 be made. All were in favour.

d) Llandeilo O.A.P. Cllr Robert Jones proposed a donation of £100, seconded by Cllr Gordon Kilby. All were in favour.

Min 44/ May / 16 Financial Implications of the Technical Officer's Report

The Technical Officer had circulated his report in advance of the Meeting. The recommendation from the Planning committee to purchase Microphones and Stands for use at the Council's public events at a cost of £300 was proposed by Cllr Edward Thomas, seconded by Cllr Richard Wallace. All were in favour.

Min 45 / May / 16 Other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

The Clerk was requested to send a letter of congratulations to the Llandeilo Friends of Tenovus for all their work in raising £16,000 for the charity.

Meeting closed at 8.53pm.