

Cyngor Tref Llandeilo Fawr

Llandeilo Fawr Town Council



Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, May 27th 2015 in the Shire Hall, Llandeilo at 7.30 pm.

Present : The Mayor Cllr Neil Craven-Lashley, The Deputy Mayor Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Richard Wallace, Cllr Eifion Davies, County Cllr Edward Thomas, Cllr Dawn Wallace, Cllr Geraint Price.
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Desmond Davies (Technical Officer)

Apologies: Cllr Julia Jones, Cllr Robert Jones.

Declarations of Interest.

There were no Declarations of Interest made.

Police Matters.

PCSO Louise Lewis was unable to attend the meeting due to work commitments, but had forwarded a report to Council

She stated that the Police had attended an anti-social behaviour call at a property in New Road. Drug paraphernalia was located within. A quantity of drugs were seized and an adult warning was issued to the defendant.

A warrant was carried out at Prospect house where quantities were seized. The offender has been interviewed and the investigation is on-going pending the drugs being sent for analysis.

A report was received of criminal damage to a store room cupboard at the Ambulance station. Entry had been unsuccessful and nothing had been removed. Investigations are on-going.

Min 46 / May / 15 The County Councillor's Report

County Councillor Edward Thomas had circulated his report to Council. He had met with Wendy Walters CCC and staff regarding the options regarding the library. These were still at the planning stage.

A meeting of the Business Forum was to take place on June 5th.

A public meeting regarding the Adult Education Centre was to be held on June 2nd.

Plans regarding the Old Provisions Market were to be submitted by the end of July.

The U16 and U12 Teams from Llandeilo RFC had both won the Scarlets Cup competitions

Good reports had been received from both Primary schools following visits by the CCC Scrutiny Committee.

Cllr Thomas had met with Paul Murray CCC Parks manager regarding the concerns of residents about the childrens' play area.

Min 47 / May /15 Previous Minutes

The Minutes of the Full Council held in the Chamber at the Shire Hall on Wednesday, April 22nd were confirmed as a true record with the following amendments :-

Re Min 21/Apr/15 Cllr Geraint Price had not queried the appointment of Lyn Llewellyn but rather queried why the appointment of Internal Auditor had not gone to tender in the first instance.

This was proposed by Cllr Colin Jenkins and seconded by Cllr Dawn Wallace . All were in favour.

The Minutes of the Planning and General Purposes Committee Meeting held in the Chamber at the Shire Hall on Wednesday, May 13th 2015 were read and recommended for acceptance with the following amendment :-

Re Min 33/May /15 ADD Cllr Geraint Price had signed the book of declaration of interests and left the room

This was proposed by Cllr Dawn Wallace, seconded by Cllr Richard Wallace. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, May 13th 2015 were read and recommended for acceptance with the following amendment :-

Re Min 41/ May / 15 Account Balances. Change to read Min 41A / May/15. This was proposed by Cllr Colin Jenkins, seconded by Cllr Richard Wallace. All were in favour.

Min 48 / May / 15 Matters arising from previous meetings

Re Min 37/Apr/15 the Technical Officer stated that 2 companies had been contacted regarding servicing the boiler at Shire Hall. The front of Shire Hall has been cleaned by DAT.

Re Min 44/ Apr/15 the Technical Officer stated that Charles Sams would charge an additional £125 together with the quoted amount to complete the second phase of the electrical work to be done in Shire Hall, as agreed in the contract.

It was proposed by Cllr Edward Thomas, seconded by Cllr Geraint Price that this additional amount be agreed. All were in favour.

Min 49 / May / 15 Correspondence that requires a response

1. Cllr Christopher Parish. Letter of resignation from the Llandeilo Town Council.
It was with regret that the Council accepted Cllr Parish's resignation. The Clerk would write a letter to thank Cllr Parish for his dedication and service to the Council and the community.
2. Cllr Edward Thomas re request from Llandeilo Twinning Association to borrow the Council's reflective vests for stewards to use during their fun run. It was proposed by Cllr Eifion Davies, seconded by Cllr Richard Wallace. Cllr Edward Thomas, Cllr Colin Jenkins, Cllr Gordon Kilby and Cllr Neil Craven- Lashley did not take part in this item as they were members of the Twinning Association.
3. Sian Davies CCC re. Carmarthenshire Universal Support project. It was agreed that the Clerk put this advice notice on the Council website and on the Council noticeboard.
4. WAG – consultation on the Bill to Protect Community Assets. The Clerk would make printed copies available .
5. Gill Wright re. Llandeilo Railway station. Cllr Edward Thomas and Cllr Gordon Kilby would meet with Mrs Wright.
6. Tenders for erecting the Town flags.
The Clerk had received three tenders that were opened in the presence of the Mayor, the deputy Mayor and the Chair of Finance. These were as follows :-

- i) Terry Davies Plumbing and Heating £ 195.00 ex Vat
- ii) Prospect Construction £ 895.00 ex Vat
- iii) DC &SM Moses £ 380.00 ex Vat

It was proposed by Cllr Geraint Price that the lowest tender submitted , i.e. Terry Davies Plumbing & Heating for £195 ex Vat be accepted. Cllr Eifion Davies seconded. All were in favour.

- 7. Planning Aid Wales request for suitable room to hold training courses. It was proposed by Cllr Edward Thomas seconded by Cllr Colin Jenkins that the Council offer Shire Hall as a venue. All were in favour.
- 8. Country Markets regarding parking issues at the Civic Hall. The Clerk was asked to respond to advise the group to contact Jonathan Garrard, as one of the Civic Hall Trustees, to discuss their concerns.

Min 50 / May / 15 Correspondence for Information

- 1. Paul Roberts re. Use of Bandstands. Noted
- 2. OVW – Independence of Older People Shared Learning Seminar. Noted.
- 3. Kerry Lane , Alzheimer’s society re, new referral service. The Clerk was asked to advertise this on the Council website.
- 4. Pepperall Jordon – Heart of Wales safety message. Noted.

Min 51 / May /15 Financial Matters

1. Accounts for Payment	Net	Vat	Total
Ar Y Gair (translations)	£ 173.50		£ 173.50*
Orchardweb (website updates)	£ 130.00		£ 130.00*
Lyn Llewellyn (internal auditor fee)	£ 250.00		£ 250.00#

Method of payment * Bacs #cheque . dd direct debit.

These were all recommended for payment. Proposed by Cllr Richard Wallace and seconded by Cllr Eifion Davies. All were in favour.

- 2. Other Financial Matters
 - i) The Annual Return.
The Internal Auditor had completed his report and all was satisfactory. There were no issues that should be brought to the attention of the Council
Councillors completed the Annual Return Questionnaire following receipt of this report. All were in agreement. Section 3 was signed by the Mayor. The Finance Officer would send all relevant documents to the external auditors, namely BDO.
 - ii) The Finance Officer had completed the return for claiming VAT for 2014/15. This was for £ 5,112.40.
 - iii) Requests for Financial Assistance
 - a) Llandeilo Senior Citizens (band C) £ 100 proposed by Cllr Richard Wallace, seconded by Cllr Eifion Davies.
 - b) Llandeilo Cricket Club (band B) £200 proposed by Cllr Edward Thomas, seconded by Cllr Richard Wallace.
 - c) Y Lloffwr (band A) £ 50 proposed by Cllr Edward Thomas, seconded by Cllr Richard Wallace.

Min 52 / May /15 Transportation & Highways

Edwina Hart, Minister for Economy, Science and Transport , Welsh Government, regarding the letter sent by the Clerk.

Ms Hart stated that a detailed assessment of the pedestrian crossing in Rhosmaen Street commenced in March together with a design for a 20mph speed limit. Her officials are currently looking at improving the visibility of the belisha beacons.

It was proposed by Cllr Colin Jenkins, seconded by Cllr Richard Wallace that the Clerk invite Ms Hart to meet with the Councillors. All were in favour.

Min 53 / May / 15 Asset Transfer Report

Cllr Edward Thomas had met with Paul Murray, CCC Parks Manager regarding Parc Le Conquet, including the Bowls area and the children's play area. He proposed that the Council inform CCC that it wishes to make a formal Expression of Interest in these areas together with Penlan Park. Cllr Eifion Davies seconded. All were in favour.

Min 54 / May /15 The Technical Officer's Report

Mr Davies had circulated a report to Members in advance of the meeting. The Technical officer reported that one of the emergency lights in Shire Hall was not working and offered to examine this to find out if there was need for an electrician to be called.

Mr Davies stated that the new mobile phone was now operational on the same number as the old phone.

Mr Davies had asked Mr Terry Davies to put up the VE flag at a cost of £15.

Min 55 / May /15 The Mayor's report

Cllr Neil Craven-Lashley gave the last report of his year in office. He stated how proud he was of all the voluntary and charity organisations in the town. He had been present when the Llandeilo Friends of Tenovus had presented a cheque for £25,000 to the charity as a result of this year's fundraising efforts.

Cllr Edward Thomas proposed a vote of thanks to the Mayor for a successful year in office and in the service of the Town. Cllr Richard Wallace seconded. All were in favour.

Minute 56 / May / 15 Other Reports

1. Christmas Lights Subgroup Report.

Minutes of the meeting held on April 28th were circulated. The budget for this year's event would be £7,000 as for 2014. A minimum of two Tenders would be required for the anchor testing contract. Three new motifs had been purchased together with new coloured rope. It was agreed to have the security of the brackets checked on September 26th with the anchor testing scheduled for October 10th .

The Technical Officer would investigate whether it is feasible to repair existing motifs with LEDs

2. Penlan Park Summer Event Subgroup Report

The Clerk & Technical Officer reported that due to the need to have public liability insurance for bands, there was a change in the band being booked. The new band, Sonia Rune would cost an additional £300. The Committee therefore sought permission from Full Council to have an increase in the budget for the event. It was proposed by Cllr

Colin Jenkins, seconded by Cllr Edward Thomas that an additional £500 be made available for the event. All were in favour.

Cllr Colin Jenkins proposed that Standing Orders be suspended for 15 minutes to complete Council business

3. Staffing, Disciplinary & Grievance Committee .

The Mayor requested that the three Staff Officers left the room for this item.

The Mayor outlined the work undertaken by the Committee in Staff meetings, appraisals and the drawing up of new Staff contracts of employment.

The committee had been committed to resolve the issue of claims for additional hours from the Technical Officer.

It was proposed by the Mayor, seconded by Cllr Colin Jenkins that the Technical Officers hours be increased from 7 to 8 hours weekly to take into all the additional hours claimed at present.

An amendment was proposed by Cllr Gordon Kilby, seconded by Cllr Dawn Wallace that the increase in hours be shown as an additional hour and not an on-going increase. Thus the Technical Officers substantive hours would remain at 7 hours, but with an additional allowance of 1 hour which in the event of the Fireworks, Penlan Park, and the Christmas lights projects not being arranged by the Council, could be reviewed.

The amendment was carried with the proviso that Council would confirm these arrangements once advice had been sought.

Min 57 / May /15 There were no other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972

Meeting ended at 9.35pm