

*Cyngor Tref Llandeilo Fawr*  
*Llandeilo Fawr Town Council*



**Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, March 25<sup>th</sup> 2015 in the Shire Hall, Llandeilo at 7.30 pm.**

**Present :** The Deputy Mayor Cllr Gordon Kilby,  
Cllr Colin Jenkins, Cllr Eifion Davies, County Cllr Edward Thomas,  
Cllr Dawn Wallace, Cllr Julia Jones, Cllr Christopher Parish  
Cllr Richard Wallace, Cllr Robert Jones  
Mr Roger Phillips ( Town Clerk )  
Mr Christopher Plummer ( Finance Officer )

**Apologies:** Cllr Richard Wallace, The Mayor Cllr Neil Craven-Lashley arrived late.

**Declarations of Interest.**

There were no Declarations of Interest made.

**Police Matters.**

PCSO Louise Lewis had sent in the following report :-

A mobile phone was stolen from Llandeilo RFC. Enquiries were made with a negative result. No further action.

A burglary had taken place at 'the Sal Bar'. A suspect was arrested and enquiries are on-going. There had been the theft of oil from a Chapel in Crescent Road. All lines of enquiry have been completed.

Criminal damage was caused to a window at the Spar supermarket. A suspect was identified by CCTV, arrested and interviewed .Appropriate action taken.

**Min 304 / Mar / 15 The County Councillor's Report**

County Councillor Edward Thomas had circulated his report to Council. He reported that rubbish had been cleared from land on the Dyffryn Cennen side of the King's Bridge. This was not the responsibility of CCC .

An anomaly has been discovered between Sunday car parking charges in different parts of the County. This is being resolved.

The Library is moving to the Crescent Road Civic Offices. Cllr Robert Jones asked if the Town Council could make community use of the Library. Cllr Thomas would make enquiries from CCC Executive Board member Wendy Walters.

The planters in Bridge Street, have been cleaned and would be replanted in May.

**Min 305 / Mar /15 Previous Minutes**

The Minutes of the Full Council held in the Chamber at the Shire Hall on Wednesday, February 2015 were confirmed as a true record.

This was proposed by Cllr Eifion Davies and seconded by Cllr Christopher Parish . All were in favour.

The Minutes of the previous Special Full Council Meeting held in the Chamber at the Shire Hall on Wednesday March 4<sup>th</sup> 2015 were read and confirmed as a true record with the following amendment:-

Change Cllr Eifion Davies' name from being present to having given apologies.

Proposed by Cllr Colin Jenkins and seconded by Cllr Dawn Wallace. All were in favour.

The Minutes of the Planning and General Purposes Committee Meeting held in the Chamber at the Shire Hall on Wednesday, March 11<sup>th</sup> 2015 were read and recommended for acceptance.

This was proposed by Cllr Robert Jones, seconded by Cllr Geraint Price. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, March 11<sup>th</sup> 2015 were read and recommended for acceptance. This was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas. All were in favour.

### **Min 306 / Mar / 15 Matters arising from previous meetings**

Re Min 300/Mar/ 15 ( 3) Cllr Geraint Price asked what checks were in place to ensure the Council's laptops were only used for Council business. Cllr Robert Jones stated that the Council relied on the integrity of the Officers.

Re Min 286/Mar/15. The Clerk was asked to contact Emily Thomas, CCC Asset Transfer team for a report of the meeting held with the Town Council.

### **Min 307 / Mar /15 Transportation & Highways**

1. Edwina Hart, WAG , re enquiry from Cllr Edward Thomas. WAG stated that it was waiting for a report from the Police regarding collisions in Rhosmaen Street. The Clerk was asked to write to Edwina Hart to complain about her unacceptably stated 1-2 years estimated time for assessing whether the crossing could be improved. Cllr Robert Jones requested that the Council ask for anyone to contact the Council if they have been involved in unreported collisions. This was seconded by Cllr Colin Jenkins.
2. SWTRA response to Cllr Edward Thomas's complaint regarding the damage caused to the Churchyard wall following their directing of heavy traffic along Church street during the period of Rhosmaen Street roadworks. SWTRA denied any responsibility for the wall. Cllr Eifion Davies proposed that the Clerk write to ask the Welsh Assembly Government who is responsible for the A483. All were in favour.  
Cllr Thomas had advised the Church of grants available.

### **Min 308 / Mar /15 Correspondence that requires a response**

1. Robert Sully, CCC re. Nomination for a Governor representative for Ysgol Teilo Sant. The Council had nominated Cllr Robert Jones in September 2014, and the Clerk would resend his details to CCC.
2. The Rev. Michael Sadler request for a donation towards the maintenance of the Churchyard. It was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas that the Council make to budgeted donation of £1,000 to the Church as well as the calculated amount of £34.20 used in the floodlighting of the Church. All were in favour.  
**Cllr Robert Jones declared an interest and signed the Book of Declaration of interest and did not take part in this item.**
3. Carmarthenshire Federation of YFCs invitation to attend the Annual Rally. Noted with thanks.

4. Llandeilo Public Hall & Institute re. Annual Rent charges.  
The new charge for the annual rent for the storage of the Council's equipment from April 1<sup>st</sup> 2015 to March 2016 would be £ 473.60. It was proposed by Cllr Edward Thomas, seconded by Cllr Julia Jones that this charge be accepted. All were in favour. The Institute had also made a request to be-reimbursed for £ 10.08, as the cost of electricity used by the Technical Officer in repairing the Christmas lights. It was proposed by Cllr Edward Thomas, seconded by Cllr Julia Jones that this be paid. All were in favour.
5. John Layton, regarding reimbursement for the electricity used on his property by the attached Christmas lights. The Clerk was asked to confirm that this was the correct property.

#### **Min 309 / Mar /15 Correspondence for information**

1. Llinos Evans CCC re. Three consultations being undertaken by CCC. Noted.
2. Lowri Morris ( URDD) . Letter of thanks for the Council's donation. Noted.

#### **Min 310 / Mar /15 Financial Matters**

1. Accounts for Payment	Net	Vat	Total
Easy PC ( new laptop for the Clerk)	£ 469.00		£ 469.00*
WCVA ( payroll admin March)	£ 20.25	£ 4.05	£ 24.30*
WCVA ( Additional payment Tech.Officer)	£ 257.00		£ 257.00*
BT office phone rental	£ 48.42	£ 9.68	£ 58.10dd
BT broadband	£ 42.00	£ 8.40	£ 50.40dd
Llandeilo Public Hall & Institute annual rent	£ 483.68		£ 483.68#
Dilwyn Thomas DD479 ( repair to chimney)	£ 550.00	£110.00	£ 660.00*
Clerk's postage expenses	£ 27.88		£ 27.88#
Konica Minolta photocopies	£ 2.64	£ 0.53	£ 3.17*
Morgan & Morgan ( Ink for Tech Officer)	£ 32.99	£ 6.60	£ 39.59*
Clerk's home Broadband/tel contribution)	£ 106.79		£ 106.79#
Dilwyn Thomas DD491	£ 70.00	£ 14.00	£ 84.00*

Method of payment \* Bacs #cheque . dd direct debit.

These were all recommended for payment. Proposed by Cllr Eifion Davies and seconded by Cllr Dawn Wallace. All were in favour.

#### 2.Other Financial Matters

- i) Cllr Edward Thomas clarified the £ 600 invoice received for the new Llandeilo branding that had been recommended by the Council's Regeneration subgroup. The payment of this invoice was proposed by Cllr Edward Thomas. This was seconded by Cllr Colin Jenkins. All were in favour.

#### **Min 311 / Mar / 15 Financial Risk Assessment Document.**

It was proposed by Cllr Colin Jenkins that the Financial Risk Assessment produced by the Finance Officer be accepted. Cllr Robert Jones seconded. All were in favour.

#### **Min 312 / Mar /15 The Technical Officer's Report**

Mr Davies had circulated a report to Members in advance of the meeting. Cllr Edward Thomas would again request a sign from CCC warning of the danger to persons diving off the King's Bridge.

It was proposed by Cllr Colin Jenkins, seconded by Cllr Robert Jones that the Clerk write to CCC complain about the state of the Glynceirch footpath ( 69.1). It was not passable for most of the year due to the mud. CCC had promised as far back as 2005 to use hard core stone to improve the path, but this had not been done.

The second phase of the required electrical work in Shire Hall would be discussed in the April Meeting.

#### **Min 313 / Mar / 15 New Staff Contracts**

New Staff Contracts had been drawn up by the Procedures Subgroup and were now ready to be signed. It was proposed by Cllr Colin Jenkins seconded by Cllr Edward Thomas that the Officers be asked to sign the new contracts. The Town Clerk and the Finance Officer both signed their contracts witnessed by the Mayor and Deputy Mayor. The Technical Officer stated that he wished to discuss the matter with the subgroup.

#### **Min 314 / Mar /15 The Mayor's report**

Cllr Neil Craven-Lashley stated that it had been a very quiet month with very few invitations received.

#### **Minute 315/ Mar /15 Other Reports**

1. Penlan Park Summer Event subgroup. The Clerk presented the report to the Council of the costs of the event in 2014. It was proposed by Cllr Robert Jones, seconded by Cllr Eifion Davies that permission be given to the subgroup to organise this year's event on June 20<sup>th</sup> . All were in favour.

#### **Min 316 / Mar /15 Other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972**

The Clerk announced that Hywel Llyr would address the Council on his work experience in South Africa between the Committee meetings on April 8<sup>th</sup> at 7.30pm

The following dates were confirmed :

May Full Council Meeting - Wednesday, May 27<sup>th</sup> at 7.30pm

Annual Meeting & Dinner - Friday, May 29<sup>th</sup> at 6.45 pm

Resumed Annual Meeting - Wednesday, June 10<sup>th</sup> at 6.30pm

Planning & Finance Committee Meetings , Wednesday, June 10<sup>th</sup> at 7.00pm

Meeting ended at 9.20pm