

Cyngor Tref Llandeilo Fawr

Llandeilo Fawr Town Council



Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, April 22nd 2015 in the Shire Hall, Llandeilo at 7.30 pm.

Present : The Deputy Mayor Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Eifion Davies, County Cllr Edward Thomas, Cllr Dawn Wallace, Cllr Christopher Parish, Cllr Robert Jones, Cllr Geraint Price.
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Desmond Davies (Technical Officer)

Apologies: The Mayor Cllr Neil Craven-Lashley, Cllr Julia Jones, Cllr Richard Wallace. County Cllr Edward Thomas left the meeting early.

Declarations of Interest.

There were no Declarations of Interest made.

Police Matters.

PCSO Roger Anthony stated that the Police were to attend a meeting at the Llandeilo CP school regarding parking around the school. The Police were currently involved in providing First Aid training at local schools. Antisocial behaviour by persons occupying flats in Rhosmaen Street had been reported. These persons had been begging around the Town. Social Services had been informed.

Min 19 / April / 15 The County Councillor's Report

County Councillor Edward Thomas had circulated his report to Council. He was due to meet with Paul Murray and Noel Jones CCC Parks dept. regarding complaints made by residents about the playground area. Cllr Thomas will attend the meeting arranged to discuss safe routes to schools. Most of the work on the Crescent Road Car Park has been completed. Complaints from residents regarding the position of a burger van has resulted in the van being moved from the Co-op area.

Min 20 / April /15 Previous Minutes

The Minutes of the Full Council held in the Chamber at the Shire Hall on Wednesday, March 25th were confirmed as a true record with the following amendments :-

Re Min 310 / Mar/15 under account for payment , change the Dilwyn Thomas DD489 order to DD479 (repair to chimney) not fitting water heater.

Re Min 312/ Mar/15 change the footpath 69.7 to 69.1.

This was proposed by Cllr Christopher Parish and seconded by Cllr Dawn Wallace . All were in favour.

The Minutes of the Planning and General Purposes Committee Meeting held in the Chamber at the Shire Hall on Wednesday, April 8th 2015 were read and recommended for acceptance with the following amendment :-

Re Min 9/Apr/15 change the word painting to cleaning.

This was proposed by Cllr Christopher Parish, seconded by Cllr Geraint Price. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, April 8th 2015 were read and recommended for acceptance. This was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace. All were in favour.

Min 21 / Apr / 15 Matters arising from previous meetings

Re Min 17/4/15 Cllr Christopher Parish on behalf of the Llandeilo Twinning Association thanked the Council for hanging the Breton flag on Shire Hall for the recent visit of people from Le Conquet.

Re Min 15/4/15 Cllr Geraint Price queried as to why the appointment of Internal Auditor had not gone to tender in the first instance.

Cllr Colin Jenkins stated that this appointment had been made at the Annual Meeting of the Council.

Cllr Colin Jenkins asked the Clerk if a letter had been sent to Edwina Hart WAG regarding the Rhosmaen Zebra crossing. The Clerk stated that this had been sent.

Min 22 / Apr /15 There were no Transportation & Highway issues.

Min 23 / Apr /15 Correspondence that requires a response

1. Martin Murray, CCC Rights of way Officer regarding footpath 69/1. The Project Officer would make an assessment of the cost to improve the footpath. Noted.
2. Carolina Harris Evan Evans Marketing Officer correspondence to Cllr Edward Thomas regarding the Llandeilo Jazz Festival 2015. It was proposed by Cllr Eifion Davies, seconded by Cllr Colin Jenkins that the Clerk respond to Carolina Harris wishing the Festival every success, and to remind her that correspondence should be sent directly to the Clerk. All were in favour.
3. The purchase of the authorised VE flag was to be put onto the Agenda of the May Finance Committee Meeting. Proposed by Cllr Colin Jenkins, seconded by Cllr Christopher Parish. All were in favour.
The Clerk was asked to contact the Vicar for permission to hang the flag on the Church flagpole.
4. Emily Thomas CCC Asset Transfer team apologising for the delay in replying. Her colleague had been off on sick leave. Noted.

Min 24 / Apr /15 Correspondence for information

1. Alan Wardrop letter of thanks for the Council donation of £100 towards Teigrod Teilo's Tour to Barcelona. Noted
2. One Voice Wales – Carmarthenshire Area Meeting 28.4.15. Noted.

Min 25 / Apr /15 Financial Matters

1. Accounts for Payment	Net	Vat	Total
Ar Y Gair (translations)	£ 173.40		£ 173.40*
Desmond Davies (phone top up)	£ 20.00		£ 20.00#

Festive Lighting (Christmas lights)DD487 £ 801.15 £ 160.23 £ 961.38*

Method of payment * Bacs #cheque . dd direct debit.

These were all recommended for payment. Proposed by Cllr Eifion Davies and seconded by Cllr Dawn Wallace. All were in favour.

2. Other Financial Matters
 - i) End of Year Report 2014-15.

The Finance Officer presented his report to Council. He had been concerned over the Budget set for the past year, but the Council's process of reforecasting and some sensible restraint had resulted in the final expenditure coming in under budget. The Council continued to scrutinise the accounts and manage risks. He thanked the Council for having the proper financial controls in place.

Major challenges lay ahead with the consideration of asset Transfer from CCC with all options on the table to find the best way to lessen the impact on the Council budget.
 - ii) Mr Plummer stated that Mr Lyn Llewellyn had agreed to act as the Council's Internal Auditor for this year. This year's accounts would be sent to him next Monday.
 - Mr Plummer asked if the Asset Register could be updated as soon as possible, Cllr Colin Jenkins stated that he would meet with the Technical Officer to complete the Asset Register.
 - iii) The Annual Return.

Councillors completed the Annual Return Questionnaire. All were in agreement. It was proposed by Cllr Dawn Wallace, seconded by Cllr Christopher Parish that all relevant documents be submitted to the Internal Auditor. All were in favour.

Cllr Eifion Davies proposed a vote of thanks to Mr Plummer for all his hard work in completing the end of Year accounts in readiness for Audit in such an efficient manner. Cllr Christopher Parish seconded. All were in favour.
 - iv) Code Of Conduct Training.

The Clerk stated that correspondence had been received from Robert Edgecombe, CCC Monitoring Officer. This was to invite Town Council Members to attend Code of Conduct training free of charge. The dates of these courses were June 4th and June 9th to be held in County Hall Carmarthen. Mr Edgecombe had already agree to hold a bespoke training course for Llandeilo Town Council on May 6th at a cost of £150.

It was proposed by Cllr Eifion Davies, seconded by Cllr Geraint Price that the bespoke Course on May 6th be cancelled and that all Councillors attend the Code of Conduct Course in Carmarthen. All were in favour.

Min 26 / Apr /15 The Technical Officer's Report

Mr Davies had circulated a report to Members in advance of the meeting. The Technical officer reported that the Council mobile phone used by him had ceased to work. Replacing the phone would be discussed at the May Finance Committee Meeting.

The Phase 2 of the required electrical work in Shire hall would also be discussed in the May Finance Meeting

Min 27 / Apr /15 The Mayor's report

Cllr Neil Craven-Lashley had submitted a report due work commitments. The Mayor had hosted visited from the Twin Town of Le Conquet, On April 13th he had attended the joint meeting between both Twinning Association and on April 14th he had hosted a brunch reception in the Horeb Chapel. This was followed by a dinner at the White Hart on April 15th .

On April 23rd he attended a Tenovus presentation dinner at the Plough.

Minute 28/ Apr /15 Other Reports

1. Penlan Park Summer Event subgroup. The Clerk presented the report to the Council of the subgroup meeting held on April 21st. Most of the entertainment had been booked. Tenovus were contributing to the costs by paying for the hire of the boilers. Issues to be resolved include the need for additional transport help over the weekend and assurances from CCC that effective grass cutting would be carried out prior to the event. Cllr Colin Jenkins gave a vote of thanks to the Clerk for the comprehensive report.

Min 29 / Apr /15 Other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972

Meeting ended at 9.20pm