

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, April 8th, 2015 in the Shire Hall, Llandeilo at 8.05 pm.

Present : The Mayor Cllr Neil Craven-Lashley , Deputy Mayor Cllr Gordon Kilby, Cllr Colin Jenkins, County Cllr Edward Thomas, Cllr Richard Wallace, Cllr Christopher Parish, Cllr Dawn Wallace, Cllr Robert Jones, Cllr Geraint Price, Cllr Julia Jones.
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)

Apologies: Cllr Eifion Davies, Mr Desmond Davies (Technical Officer)

Min 11 / Apr / 15. Declarations of Interest

None

Min 12 / Apr / 15 Accounts for payment

Accounts for Payment	Net	Vat	Total
CCC Stanford Benches DD 458	£ 485.00	£ 97.00	£ 582.00*
CCC Jubilee Bollards DD459	£ 1,200.00	£ 240.00	£ 1,440.00*
CCC Town & Community Seminar	£ 50.00	£ 10.00	£ 60.00
Morgan & Morgan (ink, storage box)	£ 57.19	£ 11.44	£ 68.63*
One Voice Wales (Cllr training)	£ 30.00		£ 30.00*

Bacs * Cheque #

The Clerk was asked to cheque on the number of places booked for the CCC Seminar. All the others all recommended for payment. Proposed by Cllr Dawn Wallace and seconded by Cllr Gordon Kilby. All were in favour.

Min 13 / Apr / 15 Income Received since 11th February 2015 to date

Dyfed Archaeological Trust (quarterly rent)	£ 3,219.27
Bank Charges refund (cancellation of Credit card)	£ 37.00

Min 14 / Apr / 15 Account balances

LTC Current Account (as at 07/04/15)	£ 14,197.66
LTC Deposit Account (as at 07/04/15)	£ 1,746.25
LTC Mayor's account (as at 20/03/15)	£ 1,742.33
High Interest Deposit Bond	£ 20,000.00

Min 15/ Apr/ 15 Other Financial Matters

1. Budget Report (Q4) to the end of March 2015.

The Finance Officer presented this report. Mr Plummer was pleased to report that the Council

had completed the year under budget. He would give the complete end of year financial report at the April Full Council Meeting .

Cllr Neil Craven- Lashley thanked the Finance Officer for compiling a pie chart displaying the proportions of expenditure in different areas of the budget.

The Clerk was asked to find out if these proportions were the norm for small Town Councils.

2. Audit 2014/15

The Finance Officer reported that information regarding this year's external Audit had been received from BDO. Mr Plummer stated that by May 4th the notice to the public had to be displayed and the accounts available for inspection from May 18th . He would present the audit form for Councillors to complete at the April Full Council Meeting on April 22nd .

It was proposed by Cllr Dawn Wallace, seconded by Cllr Christopher Parish that the Council engage Mr Lyn Llewellyn one more as its Internal Auditor. All were in favour.

The Chair, Cllr Colin Jenkins, was to meet with the Finance Officer and the Technical Officer to complete the latest Asset Register.

3. Three Year Budget Forecast

It was agreed not to make any changes at this time. The Finance Officer stated that as a result of the Council's prudence over the final quarter of 2015, it was possible to provide some flexibility in the Council's expenditure for the coming year.

Min 16 / Apr /15 There was no Finance related Correspondence

Min 17 / Apr /15 Financial Implications of the Technical Officer's Report

It was proposed by Cllr Edward Thomas, seconded by Cllr Christopher Parish that the recommendation of the Planning Committee be accepted and that Mr Terry Davies be asked to erect the two flags on Shire Hall his quotation of £25. All were in favour.

Cllr Robert Jones proposed that the Clerk contact the person interested in the Crescent Road garden to find out if she was interested in purchasing the garden. Cllr Geraint Price seconded. All were in favour except Cllr Edward Thomas who abstained.

Min 18/ Apr /14 Other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

The Mayor Cllr Neil Craven-Lashley announced that he would be hosting a reception for the visitors from Le Conquet on Monday April 13th in the Horeb Chapel at 11.00 am. All the Council were invited.

The following subgroup meetings were announced :-

Tuesday, April 21st Penlan Park Subgroup meeting at 6.30pm

Tuesday, April 28th Christmas Lights Subgroup meeting at 6.30pm

Tuesday, April 28th Shire Hall Subgroup meeting at 7.00pm

Meeting closed at 8.35pm