

*Cyngor Tref Llandeilo Fawr*  
*Llandeilo Fawr Town Council*



**Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, May 13<sup>th</sup>, 2015 in the Shire Hall, Llandeilo at 8.00 pm.**

**Present :** The Mayor Cllr Neil Craven-Lashley , Deputy Mayor Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Dawn Wallace, Cllr Eifion Davies  
Cllr Geraint Price, Cllr Julia Jones, Cllr Richard Wallace.  
Mr Roger Phillips ( Town Clerk )  
Mr Christopher Plummer ( Finance Officer )  
Mr Desmond Davies ( Technical Officer )

**Apologies:** Cllr Christopher Parish, County Cllr Edward Thomas, oiCllr Robert Jones

**Min 39 / May / 15. Declarations of Interest**

None

**Min 40 / May / 15 Accounts for payment**

Accounts for Payment	Net	Vat	Total
1415 Ltd ( VE Flag )	£ 41.70	£ 8.34	£ 50.04*
Relm Signs ( fireworks banner changes)	£ 37.50	£ 7.50	£ 45.00*
Morgan & Morgan ( black ink cartridge)	£ 13.99	£ 2.80	£ 16.79*
CCC ( 4 attending planning seminar )	£ 50.00	£ 10.00	£ 60.00*
WCVA ( payroll admin April)	£ 20.25	£ 4.05	£ 24.30*

Bacs \* Cheque #

All the others all recommended for payment. Proposed by Cllr Eifion Davies and seconded by Cllr Richard Wallace. All were in favour.

**Min 41 / May / 15 Income Received since 10<sup>th</sup> April 2015 to date**

CCC ( precept 1) £ 17,873.66

**Min 41A / May / 15 Account balances**

LTC Current Account (as at 12/05/15)	£ 26,952.79
LTC Deposit Account (as at 12/05/15)	£ 1,746.25
LTC Mayor's account (as at 20/04/15)	£ 1,642.33
High Interest Deposit Bond	£ 20,000.00

**Min 42/ May / 15 Other Financial Matters**

1. Quarterly Check Report

The Finance Officer reported that all the accounts and documents were in the possession of the Internal Auditor at present as part of the Audit process. The Clerk stated that as the dates

of the external auditing process were now earlier in the year, the Council calendar of financial reporting needed to be adjusted.

2. Audit 2014/15

The Finance Officer reported that the public notice for the examination of accounts had been posted on the Council noticeboard.

3. Three Year Budget Forecast

It was agreed not to make any changes at this time.

4. Public Liability Insurance.

The Clerk was requested to seek clarification from Zurich regarding people taking part in the Council's community events as to the position of Public Liability cover.

**Min 43 / May /15 Finance related Correspondence**

The following tenders had been received for the printing of flyers for advertising the Council's Party in the Park in Penlan Park. :

Dinefwr Press ( 1000 flyers full colour) £ 96.00

Lewis Printers ( 1000 flyers full colour) £ 79.00

It was proposed by Cllr Eifion Davies, seconded by Neil Craven-Lashley that the lowest tender, namely Lewis Printers be accepted. All were in favour.

**Min 44 / May /15 Financial Implications of the Technical Officer's Report**

The Technical Officer had circulated his report in advance of the meeting. The Clerk had given permission to ask Terry Davies to respond to a call from DAT regarding the central heating system not working. In light of this the technical Officer asked if the Council would agree to having the annual boiler service carried out earlier in the year. This was agreed.

Cllr Geraint Price proposed that the second part of the budgeted electrical work be carried out by Charles Sams as soon as possible. Cllr Neil Craven-Lashley seconded. All were in favour.

It was proposed by Cllr Geraint Price, seconded by Cllr Gordon Kilby that the Technical Officer make arrangements to have a new mobile phone contract to replace the current defective pay as you go phone, at an estimate cost of £10 per month. All were in favour. This was to be paid by using the Technical Officer's Council debit card.

DD496 Order for Terry Davies to erect the new VE flag on Shire Hall. All were in favour.

**Min 45 / May /14 Other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.**

The Deputy Mayor Cllr Gordon Kilby would be pleased to accept all donations towards raffle prizes given at the Mayor's dinner.

Meeting closed at 8.35pm