

*Cyngor Tref Llandeilo Fawr*  
*Llandeilo Fawr Town Council*



**Minutes of the Resumed Annual Meeting of Llandeilo Town Council held at the Shire Hall, on Wednesday, June 10<sup>th</sup> 2015 at 6.30p.m.**

**Present:** Mayor Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Eifion Davies  
County Cllr Edward Thomas, Cllr Colin Jenkins,  
Cllr Julia Jones, Cllr Richard Wallace.  
Mr Roger Phillips ( Town Clerk )  
Mr. Christopher Plummer ( Financial Officer )  
Mr. Des Davies ( Technical Officer )

**Apologies** Cllr Neil Craven-Lashley, Cllr Robert Jones, Cllr Geraint Price.

**Declarations of Interests . None**

**Min 63 / June / 15 Election and Appointment of Representatives to other Committees and Bodies**

1. **School Governor for Llandeilo CP School :** Cllr Edward Thomas.
2. **School Governor for Ysgol Gymraeg Teilo Sant :** Cllr Robert Jones .
3. **Town Twinning Association:** by their constitution, this is the Mayor, Cllr Gordon Kilby
4. **One Voice Wales:** Cllr Eifion Davies . Proposed by Cllr Dawn Wallace, seconded by Cllr Edward Thomas.
5. **Equal Opportunities Policy Monitoring:** Cllr Edward Thomas. Proposed by Cllr Colin Jenkins. Cllr Richard Wallace seconded.
6. **Welsh Language Policy Monitoring :** Cllr Robert Jones . Proposed by Cllr Eifion Davies seconded by Cllr Edward Thomas.
7. **Personnel Monitoring Group:** It was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas that this group be discontinued as it has been superceded by the Staffing, Disciplinary & Grievance Committee. All were in favour.
8. **Environmental Policy Monitoring :** Cllr Dawn Wallace proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas.
9. **Publication Officer :** Cllr Julia Jones proposed by Cllr Colin Jenkins, seconded by Cllr Richard Wallace.
10. **Health & Safety Policy Monitoring:** Cllr Dawn Wallace and Cllr Colin Jenkins proposed by Cllr Richard Wallace ,seconded by Cllr Edward Thomas.

### **Min 64 / June/ 15 To Appoint Standing Committees and consider the composition of Working Parties**

All Councillors are invited to sit on each committee unless they specify otherwise.

#### **A) Finance Committee**

The Committee would consist of :-

Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Colin Jenkins, Cllr Neil Craven- Lashley, Cllr Julia Jones, County Cllr Edward Thomas, Cllr Robert Jones, Cllr Richard Wallace, Cllr Geraint Price, Cllr Eifion Davies

#### **B) Planning and General Purposes Committee**

County Cllr Edward Thomas declined to take up his right to sit on this Committee. The Committee would comprise of :-

Cllr Gordon Kilby, Cllr Dawn Wallace, Cllr Richard Wallace, Cllr Colin Jenkins, Cllr Julia Jones, Cllr Neil Craven-Lashley, Cllr Eifion Davies, Cllr Geraint Price, Cllr Robert Jones.

#### **C) Staffing- Disciplinary and Grievances Committee.**

It was proposed by Cllr Edward Thomas, seconded by Cllr Richard Wallace that the same Councillors remain on this committee for the next year. All were in favour of Cllr Colin Jenkins, Cllr Neil Craven-Lashley, Cllr Julia Jones remaining in situ.

#### **D) Appeals Committee**

Cllr Gordon Kilby, Cllr Eifion Davies and Cllr Dawn Wallace were proposed by Cllr Edward Thomas, seconded by Cllr Richard Wallace. All were in favour.

### **Min 65 / June / 15 Formation of Working Groups**

#### **1. Fireworks Group**

Cllr Neil Craven- Lashley, Cllr Colin Jenkins, Cllr Eifion Davies & the Technical Officer. Proposed by Cllr Edward Thomas, seconded by Cllr Richard Wallace. All were in favour.

#### **2. Shire Hall Working Group**

Cllr Colin Jenkins, Cllr Gordon Kilby, Cllr Edward Thomas. They would be joined by the Technical Officer. Proposed by Cllr Eifion Davies, seconded by Cllr Richard Wallace. All were in favour.

#### **3. Procedures Group.**

Cllr Colin Jenkins, Cllr Dawn Wallace, Cllr Richard Wallace, Cllr Gordon Kilby and Cllr Eifion Davies.

Proposed by Cllr Edward Thomas, seconded by Cllr Julia Jones All were in favour.

#### **4. Overseeing the Website.**

Cllr Neil Craven-Lashley, Cllr Robert Jones would work in conjunction with the Town Clerk. Proposed by Cllr Eifion Davies seconded by Cllr Colin Jenkins. All in favour.

#### **5. Christmas Lights Sub Group.**

Cllr Colin Jenkins, Cllr Edward Thomas, Cllr Robert Jones, Cllr Neil Craven-Lashley.

They would be joined by the Technical Officer. Proposed by Cllr Richard Wallace , seconded by Cllr Dawn Wallace. All were in favour.

**6. Llandeilo in Bloom.**

Cllr Dawn Wallace, Cllr Gordon Kilby, Cllr Geraint Price. Proposed by Cllr Colin Jenkins seconded by Cllr Julia Jones . All were in favour.

**7. Summer Events in Penlan park**

The Mayor Cllr Gordon Kilby, Cllr Neil Craven-Lashley, Cllr Robert Jones, Cllr Julia Jones, Cllr Dawn Wallace. They would be joined by the Town Clerk and the Technical Officer.

Proposed by Cllr Richard Wallace and seconded by Cllr Colin Jenkins. All were in favour.

**8. Llandeilo Regeneration Subgroup**

The Mayor Cllr Neil Craven-Lashley, Cllr Colin Jenkins, Cllr Julia Jones, Cllr Robert Jones, County Cllr Edward Thomas, Cllr Dawn Wallace. Proposed by Cllr Eifion Davies seconded by Cllr Richard Wallace. All were in favour.

**Min 66 / June / 15 To Consider the payment of any Subscriptions**

- i) Annual Insurance Policy.
- ii) Membership of the Friends of the Heart of Wales Railway.
- iii) Annual Membership of the Society of Local Clerks.
- iv) Annual Subscription to One Voice Wales.

It was proposed by Cllr Colin Jenkins and seconded by Cllr Eifion Davies that all subscriptions be considered and paid by the appropriate dates. All were in favour

**Min 67 / June / 15 To inspect any deeds and trust instruments in the custody of the Council.**

1. It was confirmed that the solicitors, Hugh Williams are in possession of the deeds for the Community Garden.
2. It was confirmed that Hugh Williams has possession of the lease of the Shire Hall. Cllr Colin Jenkins proposed that these are accepted by Council. This was seconded by Cllr Edward Thomas. All were in favour.
3. Cllr Edward Thomas proposed that the Council instruct the Deputy Mayor as the longest serving Councillor to meet with the Council's solicitors, Hugh Williams to proceed with the land registration of Shire Hall. Cllr Richard Wallace seconded. All were in favour.

**Min 68 / June / 15 To Consider the Pay and conditions of the Staff**

Cllr Colin Jenkins proposed that the Staff receive the pay and conditions as per the National pay agreement. Cllr Dawn Wallace seconded. All were in favour.

**Min 69 / June / 15 To appoint the Council's Internal Auditor for the year 2015/16**

Mr Lyn Llewellyn was proposed by Cllr Eifion Davies, seconded by Cllr Edward Thomas. All were in favour.

Meeting ended at 7.05pm