

Cyngor Tref Llandeilo Fawr

Llandeilo Fawr Town Council



Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, September 24th 2014 in the Shire Hall, Llandeilo at 7.30 pm.

Present : The Mayor Cllr Neil Craven-Lashley, The Deputy Mayor Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Julia Jones, Cllr Dawn Wallace, Cllr Geraint Price, Cllr Christopher Parish, County Cllr Edward Thomas.
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Des Davies (Technical Officer)

Apologies: Cllr Eifion Davies, Cllr Richard Wallace, Cllr Robert Jones.

Prior to the meeting representatives of Trawsnewid Tywi Transition gave a presentation to Council on the work of the organisation. They stated that they regarded themselves as 'providing grass routes initiatives'. These included plans for woodland management and sustainable transport. Their aim was to see Llandeilo become a low carbon town. The group were campaigning for more diverse farming and improved bus services. They were keen to develop successful links with the Council to work together on some of the current issues facing local people.

Police Matters.

PCSO Roger Anthony stated that there had been a total of 4 crimes committed over August and September. One was a theft of a sign from a private house. As a result of stop checks 3 offences of possessing cannabis were detected. Two persons from the Cross Hands area have been banned from Public houses under the BOBB scheme. One assault, domestic related had also been reported.

Cllr Dawn Wallace asked if the Police were aware of a bullying incident in Parc Le Conquet. PCSO Anthony stated that the matter had been dealt with.

Min 145 / Sept / 14 The County Councillor's Report

County Councillor Edward Thomas had circulated his report to Council. He reported that the line marking had been completed in the additional parking area near the Fire Station. Tree lopping had been completed in the Crescent Road Car park. Some resurfacing was to be undertaken in the Crescent Road car park and bollards placed to stop vehicles going up under the archway. The painting of double yellow lines in Heol y Garreg Las and Dynevor Avenue would be done as soon as the new traffic regulation order was published.

Cllr Thomas had reported to SWTRA the concerns regarding cracks in the stone bridge and complained over the state of vegetation growing on the A476/A40 roundabout impairing visibility for drivers. The next regeneration meeting would be held on September 29th with the Sports Forum meeting on October 6th 2014.

Min 146 / Sept /14 Previous Minutes

The Minutes of the Full Council Meeting held in the Chamber at the Shire Hall on Wednesday, July 23rd 2014 were read and confirmed as a true record with the following amendment :-

Re Min / 120/July /2014 under accounts for payment, change the ABS account from £130.07 to £130.67.

This was proposed by Cllr Christopher Parish and seconded by Cllr Colin Jenkins. All were in favour.

The Minutes of the Special Council Meeting held in the Chamber at the Shire Hall on Wednesday, July 30th 2014 were read and confirmed as a true record.

These were proposed by Cllr Edward Thomas seconded by Cllr Christopher Parish. All were in favour.

The Minutes of the Special Meeting held in the Chamber at the Shire Hall on Wednesday, September 9th 2014 were read and confirmed as a true record. These were proposed by Cllr Edward Thomas, seconded by Cllr Gordon Kilby. All were in favour.

The Minutes of the Planning Committee Meeting held in the Chamber at the Shire Hall on Wednesday, September 10th 2014 were read and recommended for acceptance with the following amendments :- *to those present add Cllr Geraint Price and Cllr Gordon Kilby.*

RE Min 132 when discussing planning Application E/3007/8 Cllr Geraint Price had declared an interest , signed the Book and left the room.

This was proposed by Cllr Dawn Wallace and seconded by Cllr Geraint Price. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, Sept 10th 2014 were read and recommended for acceptance with the following amendments :-

Re Min. 138/Sept/14 under accounts for payment Ar y Gair's invoice total was £ 656.35.

Re Min 139/ Sept. 14 the full title of the Menter Cwmgwen is Menter Cwm Gwendraeth.

This was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas All were in favour.

Min 147/ Sept /14 Matters arising from the previous meetings

Re Min 133/Sept/14 The Clerk was asked to contact the CCC Enforcement Officer regarding the fact that the fence around 21, Bridge Street had still not been removed.

Min 148 / Sept /14 Correspondence that requires a response

1. Cllr Richard Wallace request for permission to have leave of absence for 6 months due to ill health. **Cllr Dawn Wallace signed the book of declaration of interest and left the room.**
Cllr Colin Jenkins proposed that this be granted, seconded by Cllr Christopher Parish. All were in favour and Members wished Cllr Wallace a speedy recovery.
2. Ian Whitehead-Ross re. the new Llandeilo Welsh Medium Youth Club. Mr Whitehead-Ross was invited to address Council at the next Planning Meeting.
3. OVW re. Welsh Language Commissioner's Draft Enforcement Policy. Noted.
4. Jane Harries re. Ysgol Bro Dinefwr's Mock Bar competition participation in San Francisco. The Clerk was asked to seek details of which pupils from Llandeilo Town were to attend this event.
5. Paul Egan re. provision of Policies. It was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas that the Council purchase these at a total cost of £200. All were in favour.
6. Geoffrey Williams re Walkers are Welcome certificate of acceptance as a Walkers are Welcome Town. The Clerk was asked to place a copy on the Council noticeboard.
7. OVW request for details of the Council's expenditure. These details were already available on the Council website

Min 149 / Sept /14 Correspondence for information

1. CCC Collaborative Communities Newsletter. Noted.
2. Ysgol Bro Dinefwr, letter of thanks for the Council's donation of £300 for a community prize.
3. OVW information regarding The Law of Consultation Guidance. Noted.
4. Maggie Crimmins re . the Crescent Road garden. Noted.
5. OVW – Motions for consideration at the AGM on October 4th at Builth Wells. Noted.

Min 150 / Sept /14 Financial Matters

1. Accounts for Payment	Net	Vat	Total
Ar y Gair (translations)	£ 10.00		£ 10.00*
Ar y Gair (translations)	£ 10.00		£ 10.00*
Des Davies (mobile phone top up)	£ 20.00		£ 20.00#
BT (office phone)	£ 48.57	£ 9.71	£ 58.28dd
BT (broadband)	£ 42.00	£ 8.71	£ 50.40dd

Method of payment * Bacs #cheque . dd direct debit.

These were all recommended for payment. Proposed by Cllr Julia Jones and seconded by Cllr Dawn Wallace. All were in favour.

2. Audit 2013-14.

The Audit had now been completed and the Clerk would now send the Accounts to be put on the Council website as well as displaying the inspection notice on the Council noticeboard.

3. Banking matters.

The finance Officer reported on the difficulties he had faced with HSBC regarding re-investing the Council's deposit Bond. It was proposed by Cllr Christopher Parish, seconded by Cllr Dawn Wallace that Mr Plummer write to the Bank to complain about these difficulties. All were in favour.

4. The Finance Officer circulated notes for consideration at future meetings regarding recommended procedures.

Min 151 / Sept / 14 Transportation and Highway issues.

1. CCC Planning Enforcement investigation into construction of a barrier at CK's car park.
Cllr Colin Jenkins stated that the number of vehicles stopping and parking in Crescent Road had increased since the erection of the barrier. Councillors were concerned that drivers were abusing the private car park of CK's. There was also a need for the Traffic wardens to be more vigilant in the area. The Clerk was asked to write to the Enforcement Officer with the Council's comments. This was proposed by Cllr Colin Jenkins seconded by Cllr Christopher Parish. All were in favour.

Min 152 / Sept / 14 Planning Matters

1. Planning application E/30807 .

Conversion of flat 1& 2 to two commercial shops at 3, Market Street

Comments: No objections as long as it complies with conservation regulations. It is encouraging that these developments are taking place in the Town.

2. Planning application E/30819 (listed building) to replace 3 bay window frames and boarding below bay windows at Peppercorn, 5 King Street.

Comments : No objections.

Min 153 / Sept /14 The Technical Officer's Report

Mr Davies had circulated a report to Members. Mr Davies stated that he had placed the following orders for the Firework display as proposed by Cllr Christopher Parish, seconded by Cllr Neil Craven-Lashley. All were in favour.

DD 472 C.B.Sams Electrical £ 285.00 plus vat to provide lighting on entrance to Cae William for the display

DD 473 £250.00 plus vat S.Thomas to provide public address and music.

DD 474 £ £150 plus vat Absolute marquees to provide ten tables.

Min 154 / Sept /14 Notice of Motion :- That the Council adopt the Grievance Policy as recommended at the Special Full Council Meeting held on July 30th 2014.

Cllr Colin Jenkins proposed that the Council adopt the Grievance Policy as recommended.

Cllr Edward Thomas seconded. All were in favour.

Minute 155 / Sept /14 The Mayor's report

The Mayor Cllr Neil Craven-Lashley presented a report of all the events and functions he had attended on behalf of the Council. He made special reference to the memorable Llandeilo Twinning Association's trip to visit the twin Town of Le Conquet in August.

Minute 156/ Sept/14 Other Reports

1.Fireworks Subgroup

Cllr Neil Craven-Lashley circulated a written report. The Rugby Club was in agreement with the Council's plans for the event. The Rugby Club was to be asked if they would share the cost of £150 to booking the band Old School for the event .The Clerk confirmed that St Johns Ambulance would be in attendance and that the Town Band had also confirmed its attendance. The next meeting would be held on October 6th at 6.00pm.

2. Christmas Lights Subgroup Report.

The Bracket load testing would take place on Sunday October 5th at 6.3a.m.

3. The Procedures Subgroup Report.

The Mayor circulated a written report of the last meeting. It was agreed that priority was to be given to producing a Staffing Policy.

The following recommendations were made to Council to adopt as procedures:-

- i) that in future, tenders would be drawn up by the Technical Officer and forwarded to the Town Clerk for posting by recorded delivery. On their return they would be date stamped by the Clerk and only opened in the presence of two Councillors, the Clerk and Technical Officer.

This was proposed by Cllr Edward Thomas, seconded by Cllr Christopher Parish. All were in favour.

- ii) That the Clerk draw up an advert to request local contractors including general builders, electricians, carpenters, plumbers, printers to compile lists as part of a directory from whom the Council would send suitable tenders for Town and Council Asset work. This advert to be placed on the Council website, the Council noticeboard, local press and on social media sites.

This was proposed by Cllr Gordon Kilby, seconded by Cllr Julia Jones. All were in favour.

Min 157/ Sept /14 Other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972

The Clerk requested current photographs for Councillors either coming 'into office' or 'out of office' to update the Council website.

Meeting ended 9.15 pm