

# *Cyngor Tref Llandeilo Fawr*

## *Llandeilo Fawr Town Council*



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### **Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, July 23<sup>rd</sup> 2014 in the Shire Hall, Llandeilo at 7.30 pm.**

**Present :** The Deputy Mayor Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Robert Jones, Cllr Julia Jones, Cllr Dawn Wallace, Cllr Christopher Parish, County Cllr Edward Thomas.  
Mr Roger Phillips ( Town Clerk )  
Mr Christopher Plummer ( Finance Officer )  
Mr Des Davies ( Technical Officer )

**Apologies:** Mayor Cllr Neil Craven-Lashley, Cllr Eifion Davies  
Cllr Geraint Price, Cllr Richard Wallace.

Prior to the meeting Angharad Lloyd-Probert of the CCC Tourism Department gave a presentation to Council on the project to promote the castles of Dinefwr and Carreg Cennen as part of a multi million EU funded project throughout Wales.

#### **Police Matters.**

PCSO Roger Anthony stated that the Jazz Festival went well with no problems reported. The police would continue to patrol the King's bridge area. There was a lot of litter around the river bank.

#### **Min 115 / July / 14 The County Councillor's Report**

County Councillor Edward Thomas had circulated his report to Council. The CCC selection panel including Cllr Thomas had chosen their preferred applicant for the Market Hall. The applicant must now submit detailed plans to CCC.

A meeting had been held between a group campaigning to keep the Adult Education Centre open, and Matt Morden, Lifelong Learning Manager. CCC is committed to courses for next year and hopes that Coleg Sir Gar will take over the Centre in the future. However, the future of the Centre still remains perilous.

A meeting with Gwalia regarding the development of land at Maes y Farchnad was deferred until September.

#### **Min 116 / July /14 Previous Minutes**

The Minutes of the Full Council Meeting held in the Chamber at the Shire Hall on Wednesday, June 25<sup>th</sup> 2014 were read and confirmed as a true record with the following amendment :-

*Re Min / 93/June /2014 under accounts for payment, change the name James Ash to Gary Ash.*

These were proposed by Cllr Julia Jones and seconded by Cllr Colin Jenkins. All were in favour.

The Minutes of the Special Council Meeting held in the Chamber at the Shire Hall on Wednesday, July 3<sup>rd</sup> 2014 were read and confirmed as a true record.

These were proposed by Cllr Edward Thomas seconded by Cllr Christopher Parish. All were in favour

The Minutes of the Planning Committee Meeting held in the Chamber at the Shire Hall on Wednesday, July 9<sup>th</sup> 2014 were read and recommended for acceptance. This was proposed by Cllr Christopher Parish and seconded by Cllr Robert Jones. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, July 9<sup>th</sup> 2014 were read and recommended for acceptance. This was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace. All were in favour.

#### **Min 117/ July /14 Matters arising from the previous meetings**

Re.Min 91.3 / June /14. Cllr Christopher Parish asked if it was known if there were any Town & Community Councils that had sold electricity to the national grid. The Clerk had not received any response to date.

Re.Min 100/July /14. The Clerk and the Finance Officer presented a statement regarding the decision of the Council to agree payment of an honorarium to the Technical Officer against the professional advice of both Officers. Both Officers wished it noted that they disagreed with the decision and all its consequent implications. It was proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins that this be noted.

Re.Min 93.3/June/14. Cllr Christopher Parish and Cllr Robert Jones had visited the CCC Planning Office in Llandeilo only to be told that the LDP plans had been mislaid. The Councillors then visited the Town Hall in Ammanford where they were able to view the plans. There were no issues for the Council to consider.

Re.Min 103.1/June/14. Cllr Julia Jones asked Council to note that matters discussed in the Chamber remained confidential until the minutes had been approved.

#### **Min 118 / July /14 Correspondence that requires a response**

1.Simon Buckley. Letter of complaint and freedom of information request.

The Clerk explained the Council's complaints procedure. Mr Buckley had received acknowledgement of his letter. Following a discussion it was agreed that the Clerk respond to Mr Buckley with the information available.

2.Paul Egan, One Voice Wales, list of available HR Policies.

It was proposed by Cllr Colin Jenkins, seconded by Cllr Christopher Parish that the Council be able to purchase all of these at a cost of £200. This was carried by 5 votes for and 2 votes against.

3.Church in Wales Faculty application forms. Noted.

4.Louise Davies DAC Secretary. This confirmed that a Faculty permission was not required for the temporary seasonal placement of the Christmas Tree on Church grounds.

5.Robert Young re Amorial Bearings. The Clerk would respond stating that the Council does not provide these to individuals.

6.The present Llandeilo Town Council Grievance Procedure. Noted.

#### **Min 119 / July /14 Correspondence for information**

1.Tracey Kindred re. Festival of Senses .Noted.

2.OVW Carmarthen Area minutes. Cllr Christopher Parish would attend these meetings.

3.OVW Advice to Members re. Data Protection. Noted.

4.Ombudsman re. Code of Conduct information. Noted.

5.OVW Model Standing Orders. This would be discussed by the Procedures Subgroup during the summer recess.

6. Wales GSI re. consultation on provision of allotments. Noted.

7. Fionna Allan, Literature Wales letter of thanks. Noted.

### **Min 120 / July /14 Financial Matters**

1. Accounts for Payment	Net	Vat	Total
BT office phone	£ 49.27	£ 9.85	£ 59.12dd
Des Davies ( reimburse petrol Penlan Pk)	£ 7.41		£ 7.41#
Des Davies ( mobile phone top up)	£ 20.00		£ 20.00#
ABS ( Fire extinguishers service )DD457	£ 108.89	£ 21.78	£ 130.67*
Charles B Sams ( safety isolator) DD441	£ 262.25	£ 52.45	£ 314.70*
Ian Shimmin( music Penlan Park)DD455)	£ 100.00		£ 100.00#
Wrenvale Nurseries ( flower beds Penlan)	£ 805.00	£ 161.00	£ 966.00*
OVW ( Services of Paul Egan)	£ 281.30		£ 281.30*
Glasdon ( 2 benches) DD458	£ 1,861.62	£ 372.32	£ 2,233.94*
Circus Dayze ( Llandeilo Lit.Fest.)	£ 225.00		£ 225.00#

Method of payment \* Bacs #cheque . dd direct debit.

These were all recommended for payment. Proposed by Cllr Colin Jenkins and seconded by Cllr Edward Thomas. All were in favour.

#### 2. Audit 2013-14.

The Finance Officer stated that BDO the external Auditors had completed the inspection of the Council's Annual return and there were no issues for the Council to consider. The report was signed by the Deputy Mayor Cllr Gordon Kilby and the Finance Officer. Cllr Colin Jenkins proposed a vote of thanks to Mr Plummer for all his hard work. Cllr Rob Jones seconded. All were in favour.

#### 3. Quarterly Checks

The Chair of Finance, Cllr Colin Jenkins gave of the following quarterly checks that he had carried out.

28/4/14 Min 23 H.Gwynne £ 234.00 Bacs 10.

20/5/14 Min 41 C.Plummer £21.50 Bacs 16

11/6/14 Min 46 Mr Bacon £85.00 cheque 102024

26/6/14 Min 65 Lyn Llewellyn £ 250.00 cheque 102026

30/6/14 Min 63 Music Festival £ 3,500 Bacs 30

All items were correctly recorded and minuted .

#### 4. It was proposed by Cllr Colin Jenkins, seconded by Cllr Rob Jones that the agreed honorarium of £432 be paid to the Technical . This was passed by a majority.

It was proposed by Cllr Colin Jenkins that the Technical Officer be paid 14.5 hours as previously agreed for work carried out for the Penlan Park Summer event on June 14<sup>th</sup>. Cllr Dawn Wallace seconded. All were in favour

### **Min 121 / July / 14 Transportation and Highway issues.**

1.Charlotte Morgan re. Steps and handrail in Bridge street. The Clerk had reported this to SWTRA.

2. CCC Temporary Road Closure of Carmarthen Street from 14<sup>th</sup> October for 2 weeks. Noted.

3. Martin Murray CCC Rights of way officer re. enquiry from Cllr Edward Thomas regarding farm machinery damaging the Ysgubor Abad footpath. This will be monitored.

### **Min 122 / July / 14 Planning Matters**

1.Planning application E/30356.

There were no objections as long as all regulations are satisfied.

2. Location of the 2 new benches for the Town. It was proposed that the locations for siting the

benches should be as recommended by the CCC Street Scene, i.e. one would be placed on the pavement in King Street and the other on the green at the bottom of Heol y Garreg Las. This was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas. All were in favour. Cllr Edward Thomas proposed that the Council organise an event to commemorate the occasion to mark the centenary of the start of the First World War. This would be held on August 12<sup>th</sup> at 6.30pm. The Town Band, The Royal British Legion and the Vicar were to be invited to take part. Invitations were to be sent to Dyffrn Cennen and Manordeilo & Salem Councillors.

#### **Min 123 / July /14 The Technical Officer's Report**

Mr Davies had circulated a report to Members. Mr Davies stated that he had received two quotations for carrying out the load testing on the Christmas lights brackets,

Crane Ltd £1,150

Lloyds British £920.

It was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas that the lowest quotation, i.e. Lloyds British be accepted. All were in favour.

Two quotations had been received to repair a PIR light at the entrance to Shire Hall.

Charles Sams £ 65.00

Davies Electrics £ 60.00

It was proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins that the lowest quotation i.e. Davies Electrics be accepted. All were in favour.

#### **Min 124 / July /14 Notice of Motion :- That the Council adopt the Grievance Policy as recommended by One Voice Wales. Proposed by the Mayor Cllr Neil Craven-Lashley**

This was noted for further consideration.

#### **Min 125/ July / 14 CCC Consultation on the charges to Sporting Clubs**

It was proposed by Cllr Edward Thomas that the Clerk respond to the CCC questionnaire. It was imperative that any rise in charges be kept to a minimum to ensure young people and the community in general will continue to be able to take part in healthy recreational pursuits. As far as Llandeilo is concerned it already suffers from the absence of a swimming pool and very few facilities provided by CCC. Cllr Robert Jones seconded. All were in favour.

#### **Minute 126/July/14 The Mayor's report**

The Mayor Cllr Neil Craven-Lashley was unable to attend. However he had sent correspondence requesting that the Council hold a Special Full Council Meeting on Wednesday, July 30<sup>th</sup> 2014 at 7.00pm in Shire Hall, to consider the Notice of Motion presented at the present meeting.

It was proposed by Cllr Colin Jenkins to hold the Special Meeting as requested by the Mayor.

Cllr Edward Thomas seconded. All were in favour.

#### **Minute 127/ July/14 Other Reports**

1. Summer Event at Penlan Park Subgroup.

The Clerk produced a final report and balance sheet.

The following donations were agreed for participating organisations at the event :-

The Vale of Towy Motor Cycle Club £ 150

The Llandeilo Young Farmers Club £ 100

St Johns £ 50

Llandeilo CP School Choir £ 100

Llandeilo Town Band	£ 100
Tenovus Sing with Us Choir	£ 100
TOTAL	£ 600

Donations were received from Mountain View Icecream ( £100), Friends of Tenovus ( £20)  
The total expenditure for the event was £ 2,357.80 plus the additional hours of the Technical Officer .

2.Fireworks Subgroup

Cllr Christopher Parish reported that the subgroup had met with representatives of the Rugby Club and was awaiting their final decisions regarding the Council's plans for the event. The subgroup recommended to Council that there should not be a programme produced this year. The Finance Officer stated that this would place greater pressure on the budget for the event. The Council agreed to accept the recommendation.

**It was proposed by Cllr Colin Jenkins to suspend Standing Orders for 10 minutes to complete Council business.**

3. There was no Christmas lights Subgroup Report.

4. Festival of senses subgroup Report.

Permission had been received from the Vicar to switch on the lights on the Christmas Tree on the Friday evening and then switch them off until the start of Advent.

**Min 128/July /14 There was no other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972**

Meeting ended 9.40 pm