

Cyngor Tref Llandeilo Fawr

Llandeilo Fawr Town Council



Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, April 23rd 2014 in the Shire Hall, Llandeilo at 7.30 pm.

Present : The Mayor Cllr Dawn Wallace, Deputy Mayor Cllr Neil Craven-Lashley, Cllr Colin Jenkins, County Cllr Edward Thomas, Cllr Geraint Price, Cllr Julia Jones, Cllr Gordon Kilby, .
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Des Davies (Technical Officer)

Apologies: Cllr Christopher Parish, Cllr Robert Jones, Cllr Richard Wallace

Police Matters.

PCSO Louise Lewis reported that there had been an incident of criminal damage in Thomas Terrace. A drug warrant had been served on a property in Market Street. The person arrested was on licence and was sent back to jail. A large amount of amphetamine was seized.

Min 18 / Apr / 14 The County Councillor's Report

County Councillor Edward Thomas had circulated his report to Council. The next CCC Panel meeting would be held on 28th May to consider the applicants for developing the Old Provisions Market. Cllr Thomas was hopeful that money could be obtained from the Tidy Towns Grants for planting flowers along the newly finished Station Road improvements. Extra car parking spaces had been created near Nigel Williams' Chemist shop. The top car park near the ambulance station was to be shut for half a day so that parking lines can be put down. Cllr Thomas had requested that CCC clean the outside of the Crescent Road Offices.

Min 19 / Mar /14 Previous Minutes

The Minutes of the Full Council Meeting held in the Chamber at the Shire Hall on Wednesday, March 26th 2014 were read and confirmed as a true record with the following amendments :-
Re Min 315/Mar/14. Cllr Richard Wallace had seconded the proposal, not Cllr Geraint Price.
Re Min / Mar/14 following the quotation of £262.55 add from Charles Sams to supply and install.

These were proposed by Cllr Colin Jenkins and seconded by Cllr Edward Thomas. All were in favour

The Minutes of the Planning Committee Meeting held in the Chamber at the Shire Hall on Wednesday, April 9th 2014 were read and recommended for acceptance with the following amendments :-

From those present delete Cllr Gordon Kilby and add Cllr Neil Craven Lashley as a late arrival.
Re.Min 3/Apr/14.(i) Re.Llandeilo Post Office consultation. Add - Cllr Geraint Price signed the Book of Declaration of Interest and left the room.
Re.Min 6/Apr/14 change the word erected to repair.

The amended minutes were proposed by Cllr Julia Jones, and seconded by Cllr Colin Jenkins. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, April 9th 2014 were read and recommended for acceptance with the following amendments :-

Re.Min 13/Apr/14 Income and Expenditure Summary

Change £97,171.26 to £92,716.31

Re.Min16/Apr/14 (6) change the word credit card to debit card.

This was proposed by Cllr Edward Thomas, seconded by Cllr Julia Jones All were in favour.

Min 20/ Apr /14 Matters arising from the previous meetings

Re.Min 318/Mar/14 Cllr Julia Jones asked the Clerk to send letters to Mr Ieuan Rees and Mr Gabriel Hummerstone to thank them for providing plans for a stone monument to mark the onset of World War 1.

Re. Min 16.6/Apr/14 Cllr Colin Jenkins asked the Finance Officer to clarify the situation of the Council's debit card. Mr Plummer stated that the Council had one in his name.

Cllr Colin Jenkins proposed that a second card be sought in the name of the Technical Officer. Cllr Geraint Price seconded. All were in favour.

Min 21/ Apr/14 Correspondence that requires a response

1. Dyffryn Cennen Community Council agreeing to meet with the Llandeilo Councillors at the Kings' Bridge to celebrate the bridge's renovation on Saturday May 17th at 11am.
2. GreenE-zine re clean up Llandeilo. This would take place on Saturday May 10th starting from Shire Hall at 10a.m. Cllr Edward Thomas agreed to pick up the equipment provided by CCC on May 9th 2014.
3. Stephen Edwards CCC re. tree in Abbeyfield. The tree had been cut down by CCC as it was affecting the boundary wall of a neighbour's property.
4. OVW Carmarthenshire Area Committee 29.4.14 Cllr Christopher Parish would be invited to represent the Council.
5. Traws Link Cymru. This is a campaign to have some of the derelict rail links in West Wales restored. It was proposed by Cllr Julia Jones and seconded by Cllr Gordon Kilby that the Council write to offer its support to the campaign. All were in favour.
6. Eifion Griffiths Llandeilo RFC agreeing that a delegation from the Club would meet informally with the Council on Wednesday 30th April in the Shire hall at 7.00p.m.

Min 22 / Apr /14 Correspondence for information

1. Transition Town Llandeilo. Notice of change of name to Transition Tywi. Noted.
2. Heart of Wales Forum Report. Noted.

Min 23 / Apr /14

1. Accounts for Payment	Net	Vat	Total
Neil Craven-Lashley(meeting travel expenses)	£ 7.20		£ 7.20*
Gwynne Fencing (Garden maintenance)	£ 195.00	£ 39.00	£ 234.00*
Ar Y Gair (translations)	£ 147.95		£ 147.00*
1415 Ltd (flags)	£ 124.50	£ 24.90	£ 149.40*
Ar Y Gair (translations)	£ 124.90		£ 124.90*

Method of payment * Bacs #cheque

These were all recommended for payment. Proposed by Cllr Geraint Price and seconded by Cllr Julia Jones. All were in favour.

2. End Of Year Accounts 2013-14.

The Finance Officer presented the end of year accounts for the Financial year ending March 31st 2014.

Mr Plummer stated that the Council's objectives had been achieved to contain costs while ensuring that the Council delivered good value for money to the population of Llandeilo. In total excess of 26% of the Budget was spent on events which take place in the Town. One of the Council's PWLB loans had been paid off.

The continued use of on-line banking had greatly improved the accounting process. The three year forecasting process remains vitally important to ensure sustainable planning.

He recommended that the Council continue to invest its reserves as an example of best practice.

3. Risk Assessment & Management.

The Finance Officer had completed this document. Cllr Colin Jenkins proposed that this is accepted. Cllr Dawn Wallace seconded.

4. The Fixed Asset Register.

The Finance Officer was grateful for the assistance provided by Cllr Colin Jenkins and the Technical Officer in completing the Register.

5. Audit 2013-14

The Councillors completed the Annual Governance Statement Questions as shown on Section 2 of the Audit document.

Cllr Colin Jenkins thanked the Finance Officer for all his hard work. Cllr Neil Craven-Lashley seconded.

6. To consider the purchase of two benches to mark the First World War.

It was agreed that the Mayor, Cllr Gordon Kilby and Cllr Robert Jones would make a recommendation to the Finance Committee on May 14th 2014.

7. To consider a project to install Cycle Racks in the top part of the main Car Park.

Cllr Edward Thomas was in the process of preparing a grant Application through Menter Cwm Gwendraeth under the RTB Future Grant Opportunity. A CRN number had now been received from the Welsh Government which was necessary for submitting applications.

Two Quotations had been received :

CCC Street Scene £ 980

Steelrite £ 1,095

It was proposed by Cllr Julia Jones, seconded by Cllr Geraint Price that the Council give permission to apply for the grant in the name of the Council.

Min 24 / Apr / 14 There were no Transportation and Highway issues.

Min 25 / Apr / 14 Notice of Motion :

'Llandeilo Town Council requests that all recipients of donations, sponsorship, grants or any commercial support over £500 agree to the principles of fairness exhibited within the Council's policies relating to

- The Welsh Language
- Equal Opportunities

- The Environment.

Any organisation failing to agree to the above principles of fairness will be deemed to be ineligible for Town Council support until that organisation accepts these principles'

Proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins.

This motion will be voted on at the next Full Council Meeting on May 28th 2014.

Min 26 / Apr /14 The Technical Officer's Report

Mr Davies had circulated a comprehensive report to Members. Mr Davies had made a series of recommendations regarding this year's Town Christmas lights, including making use of a tree in the Churchyard for decoration. It was agreed that the Clerk write a letter to the Church Parochial Council to request permission to use the Tree as a permanent fixture. The Council would bear the cost of supplying electricity to the tree.

Mr Davies had met with Mr Ken Murphy of DAT regarding fitting louvre slatted windows in e Toilets. It was agreed that the present fans could be cleaned and that these louvers were not now required.

As the fitting of blinds was not on the Council's schedule of responsibility, it was agreed not to replace the broken blinds in Shire Hall. Proposed by Cllr Julia Jones, seconded by Cllr Colin Jenkins.

One of the Crescent Road seats had been repaired at a cost of £85.

Min 27 / Apr /14 To consider Planning Application E/29582 regarding a proposed residential development of 5 dwellings.

Some Councillors had carried out a site visit and met with the developer and the architect. The planning subgroup reported that it was a well planned development . All residents close to the site had been consulted . It was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace that there were no objections and approval be recommended to the CCC Planning Officers. All were in favour.

Min 28 / Mar / 14 The Mayor's Report

Cllr Dawn Wallace gave a report on the functions attended by herself on behalf of the Council.

Min 29 / Mar / 14 Other reports

1.The Summer Event subgroup Report.

The Clerk gave an update on the arrangements made to date.

2.The Fireworks Subgroup Report

Five companies had been asked for quotations for providing fireworks and conducting the firing during the display. Three quotations had been received. The event would be held on Friday November 7th 2014.

3.The Christmas Lights Subgroup

The next meeting will be held on Tuesday, April 29th at 6pm

4.The Regeneration Subgroup

CCC would make a decision regarding the next stage of selection for the purchase of Market Hall on May 28th 2014.

The Tourist Map had now been finished and it was hoped that besides it being printed and distributed to shops it could be funded to have a large scale version put in the car park.

A QR code had been developed to provide links to websites .

Duncan Olivier had met with students from Swansea Metropolitan University regarding training courses.

Min 30 / Apr / 14 Staff Matters

Mr Desmond Davies the Technical Officer had submitted an overtime claim of 48 hours for work done in supervising the decoration of the front aspect of Shire Hall. As this had not been agreed before hand, the Mayor had set up a subgroup to consider the request. Mr Davies had provided the Council with a letter of explanation.

Mr Davies signed the Book of Declaration of Interest and left the room. The Subgroup presented their recommendations for the Full Council to consider.

Cllr Gordon Kilby proposed that the Council suspend Standing Orders 6B for a total of 10 minutes to complete Council business.

The discussions were prolonged and the allocated time passed without a resolution being put to Council. It was agreed that the issue would be voted on at the next full Council Meeting.

Min 31/ Apr /14 There were no other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Meeting ended 9.40 pm