

# *Cyngor Tref Llandeilo Fawr*

## *Llandeilo Fawr Town Council*



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### **Minutes of the Full Council Meeting of Llandeilo Town Council held on Wednesday, October 22<sup>nd</sup> 2014 in the Shire Hall, Llandeilo at 7.30 pm.**

**Present :** The Mayor Cllr Neil Craven-Lashley, The Deputy Mayor Cllr Gordon Kilby, Cllr Colin Jenkins, Cllr Julia Jones, Cllr Eifion Davies, Cllr Geraint Price, Cllr Christopher Parish, County Cllr Edward Thomas.  
Mr Roger Phillips ( Town Clerk )  
Mr Christopher Plummer ( Finance Officer )  
Mr Des Davies ( Technical Officer )

**Apologies:** Cllr Dawn Wallace, Cllr Richard Wallace, Cllr Robert Jones.

Prior to the meeting Mr Iwan Cray, Commander of the Carmarthenshire & Ceredigion Mid & West Wales Fire & Rescue service gave a presentation to Council. He was keen that as many homes as possible in Llandeilo having fire safety checks. At present only 13 % of homes had received this safety check. The number of fire incidents had fallen in recent years, much of this due to education and community strategies. Some £6 million of savings had been made over the last 10 years. Mr Cray invited people to comment on the service's future strategic plans on its online website.

#### **Police Matters.**

PCSO Louise Lewis stated that there had been no reported crimes during the month. The Police were attending local schools giving presentations on firework safety. PCSO Lewis was asked by the Mayor to remind children of the Council's firework display on November 7<sup>th</sup> in Cae William.  
Cllr Christopher Parish asked if the Police had received complaints regarding speeding vehicles travelling through Ffairfach. PCSO Lewis stated that the traffic control department had been notified.

#### **Min 173 / Oct / 14 The County Councillor's Report**

County Councillor Edward Thomas had circulated his report to Council. He reported that at the last Business Forum, a request had been made for better signage for the main car park. This had been forwarded to SWTRA and Mr John McEvoy, CCC Road Traffic Manager. Mr McEvoy was looking at better parking provisions for disabled drivers.  
There had been a good outcome from the recent Sports Forum, which included an approach to Robert Sully CCC regarding the Tregib site.  
CCC had agreed to allow free car parking for the 3 days of the Festival of Senses.

#### **Min 174 / Oct /14 Previous Minutes**

The Minutes of the Full Council Meeting held in the Chamber at the Shire Hall on Wednesday, September 24<sup>th</sup> 2014 were read and confirmed as a true record with the following amendment :-  
*Re Min 153/Sept /2014 re DD474 change £150 to £45.*  
This was proposed by Cllr Christopher Parish and seconded by Cllr Gordon Kilby. All were in favour.

The Minutes of the Planning Committee Meeting held in the Chamber at the Shire Hall on Wednesday, October 8<sup>th</sup> 2014 were read and recommended for acceptance with the following amendment :-

*The Mayor had given his apologies for non attendance at the meeting*

This was proposed by Cllr Christopher Parish, seconded by Cllr Geraint Price. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, October 8<sup>th</sup> 2014 were read and recommended for acceptance with the following amendment :-

*Add the name of Mr Christopher Plummer to those present.*

This was proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas All were in favour.

#### **Min 175/ Oct /14 Matters arising from the previous meetings**

Re Min 156/Sept/14 Cllr Colin Jenkins proposed that the new process for processing tender documents commence immediately. The Technical Officer will produce the specifications of tender and the clerk will send the documents out to contractors by the signed for service and the tenders opened by the Clerk with two Councillors and the Technical Officer in attendance. Cllr Edward Thomas seconded. All were in favour.

Re.Min 157/Sept/14 The Mayor asked the Clerk to contact Mark Davies for copies of photographs taken at the last Mayor's Dinner.

#### **Min 176/ Oct /14 Transportation & Highways**

Cllr Edward Thomas regarding correspondence sent to SWTRA requesting that drains along Rhosmaen Street be cleaned to remove leaves which were blocking the drains. SWTRA would request CCC Highways Department to do the work.

#### **Min 177 / Oct /14 Correspondence that requires a response**

1. Swansea Bay City Region Meeting at Carmarthen Town Council Offices on 19<sup>th</sup> November at 7.00pm.It was agreed that Cllr Christopher Parish and Cllr Gordon Kilby would represent the Council.
2. Anthony Peynado re. the childrens play area in Parc Le Conquet.Noted
3. Colbert Shepherd, Villages against Supersize Turbines.  
It was proposed by Cllr Colin Jenkins seconded by Cllr Gordon Kilby that the Clerk reply to seek further information. All were in favour.  
It was proposed by Cllr Julia Jones seconded by Cllr Christopher Parish that the Clerk send the letter to Edwina Hart, WAG and SWTRA. All were in favour.
4. Richard Hughes, Llandeilo Rotary Club re. possible joint projects with the Council. It was agreed that the Clerk contact the Llandeilo Rotary Club regarding the Mayor addressing the Club.

#### **Min 178 / Oct /14 Correspondence for information**

1. OVW Carmarthen Area meeting on October 28<sup>th</sup> in St Clears. Cllr Christopher Parish would attend
2. Aled Llyr. Letter of thanks for the donation.
3. Wendy Huggett OVW re. grants for 'green projects'

#### **Min 179 / Oct /14 Financial Matters**

1. Accounts for Payment	Net	Vat	Total
Des Davies ( mobile phone top up)	£ 20.00		£ 20.00#
WCVA ( payroll July)	£ 20.25	£ 4.05	£ 24.30*

Konica Minolta ( July)photocopier.	£ 1.14	£ 0.23	£ 1.37*
Morgan & Morgan (paper & printer ink)	£ 45.52	£ 8.70	£ 52.22*
Westward Energy DD 467( boiler service)	£ 202.00	£ 40.40	£ 242.40*
Morgan & Morgan (stationery)	£ 49.18	£ 9.84	£ 59.02*
Des Davies ( postage )	£ 13.02		£ 13.02#
Konica Minolta ( August photocopier)	£ 2.98	£ 0.60	£ 3.58*
JW Thomas ( flyers for fireworks display)	£ 132.00		£ 132.00*

Method of payment \* Bacs #cheque . dd direct debit.

These were all recommended for payment. Proposed by Cllr Julia Jones and seconded by Cllr Gordon Kilby. All were in favour.

## 2. Other Financial Matters

### i) Banking matters.

The finance Officer reported that having spoken with HSBC Customer Advocates, the Council's Deposit Bond of £20,000 had now been re-invested, and £50 recompense was made to the Council for the inconvenience caused by the bank.

## **Min 180 / Oct / 14 Planning Matters**

### 1.Planning application E/30848 .

Removal of conditions 4,5,6 on plot adjacent to 11, Clarence Road.

It was proposed by Cllr Eifion Davies, seconded by Cllr Colin Jenkins that the Clerk be asked to contact the Planning Officer to check on whether the applicant had complied with the conditions if this was compulsory.

### 2.Application for Premises Licence for the National Trust at 99, Rhosmaen Street.

There were no objections .This was proposed by Cllr Edward Thomas, seconded by Cllr Julia Jones. All were in favour.

## **Min 181 / Oct /14 The Technical Officer's Report**

Mr Davies had circulated a report to Members in advance of the meeting. Mr Davies stated that Cllr Edward Thomas had been successful in moving the footpath 69/7 sign to a more visible location. Mr Davies requested time to discuss risk assessments for outdoor events. It was agreed to place this on the Planning Agenda for November.

Following a reported leak in the kitchen of Shire Hall, Mr Davies contacted a local plumber as an emergency.

Cllr Geraint Price proposed that the Technical Officer obtain quotations to have the Shire Hall front pillars cleaned. Cllr Christopher Parish seconded. All were in favour.

## **Minute 182 / Oct /14 The Mayor's report**

The Mayor Cllr Neil Craven-Lashley presented a report of all the events and functions he had attended on behalf of the Council. He thanked the Deputy Mayor Cllr Gordon Kilby for substituting for him on two occasions.

## **Minute 183/ Oct/14 Other Reports**

### 1.Fireworks Subgroup

Cllr Neil Craven-Lashley circulated a written report. The Rugby Club was in agreement to share the £150 cost of the entertainment at the event. The Technical Officer had arranged for Charles Sams to set up lights in front of the grandstand for the Town Band's performance. The Mayor and Cllrs Edward Thomas, Christopher Parish, Eifion Davies, Colin Jenkins, Julia Jones all agreed to assist at the event.

The Llandeilo Town Band would play at the event.

## 2. The Procedures Subgroup Report.

The Mayor circulated a written report of the last meeting. It was agreed that priority was to be given to producing a Staffing Policy.

The following recommendations were made to Council to adopt as procedures:-

- i) that in future, tenders would be drawn up by the Technical Officer and forwarded to the Town Clerk for posting by recorded delivery. On their return they would be date stamped by the Clerk and only opened in the presence of two Councillors, the Clerk and Technical Officer.

This was proposed by Cllr Edward Thomas, seconded by Cllr Christopher Parish. All were in favour.

- ii) That the Clerk draw up an advert to request local contractors including general builders, electricians, carpenters, plumbers, printers to compile lists as part of a directory from whom the Council would send suitable tenders for Town and Council Asset work. This advert to be placed on the Council website, the Council noticeboard, local press and on social media sites.

This was proposed by Cllr Gordon Kilby, seconded by Cllr Julia Jones. All were in favour.

## 3. Bypass Forum

Cllr Edward Thomas gave a report on the meeting held that very morning. It was chaired by CC Colin Evans, Executive Board member CCC. The Council was represented as well by Cllr Colin Jenkins and Cllr Gordon Kilby.

Of recent air quality surveys at ten sites in the town all exceeded the EU allowance for Pollutants. The next meeting would be held early in the New year following a meeting with Edwina Hart WAG minister.

## **Min 184/ Oct /14 Other items of business that by reason of special circumstances, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(B) of the local Government Act 1972**

The Mayor announced that this year's Christmas dinner would take place in Cafe Braz on December 17<sup>th</sup>

The Mayor informed the Members that the Remembrance parade would commence from the Market Hall on Sunday, November 9<sup>th</sup> at 10.15 am in readiness for the Church service.

Meeting ended 9.15 pm