

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, May 14th 2014 in the Shire Hall, Llandeilo at 8.15 pm.

Present : Cllr Neil Craven-Lashley, Cllr Dawn Wallace, Cllr Colin Jenkins,
Cllr Robert Jones, Cllr Christopher Parish, Cllr Gordon Kilby,
Cllr Geraint Price, Cllr Edward Thomas, Cllr Julia Jones
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Des Davies (Technical Officer)

Apologies: Cllr Richard Wallace.

Min 41 / May / 14 Accounts for payment

Accounts for Payment	Net	Vat	Total
Charles B Sams Electrical DD450	£ 65.00	£ 13.00	£ 78.00*
Nick Wall (Mayor's chain engraving)	£ 15.00	£ 3.00	£ 18.00#
1415 Ltd (Union Flag)	£ 71.80	£ 14.46	£ 86.26*
Morgan & Morgan (stationery)	£ 2.99	£ 0.60	£ 3.59*
WCVA (April payroll)	£ 20.25	£ 4.05	£ 24.30*
Christopher Plummer (ink cartridge)	£ 21.50		£ 21.50*

Method of payment * Bacs cheque# direct debit dd

These were all recommended for payment. Proposed by Cllr Edward Thomas and seconded by Cllr Christopher Parish. All were in favour.

Min 42 / May / 14 Income received since 9th April 2014 to date

CCC Website Development Grant	£ 500.00
CCC Precept (1)	£ 17,523.00

Min 43 / May /14 Account Balances

LTC Current account as at 13/05/ 14	£ 24,997.84
LTC Deposit account as at 11/05/ 14	£ 1,694.95
LTC Mayors Account as at 20/04/14	£ 491.01
LTC High Interest Deposit Bond	£ 20,000.00

Min 44 / May/ 14 / Other Financial Matters

a) To review the Council Budget for 2014-15.

The following changes were recommended to Full Council

- i) To transfer the £1,100 raised by the Mayor from the Main Account to the Mayor's Charity Account .Proposed by Cllr Julia Jones, seconded by Cllr Gordon Kilby.All were in favour.
- ii) To reduce the allocated amount of £10,000 for Shire Hall maintenance to £5,000 with an emergency contingency of £5,000. Proposed by Cllr Colin Jenkins, second by Cllr Edward Thomas. All were in favour.

- iii) To reduce the allocated amount of £ 4,000 for donations under Section 137 to £3,000. Proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas. All were in favour.
 - iv) To reduce the allocated amount for Llandeilo In Bloom from £2,000 to £1,000. Proposed by Cllr Edward Thomas, seconded by Cllr Christopher Parish. All were in favour.
 - v) The donation of £1,000 to the National Eisteddfod in Llanelli had already been paid.
 - vi) The Crescent Road Garden. It was proposed by Cllr Colin Jenkins, seconded by Cllr Julia Jones that the allocated amount be reduced from £ 3,000 to £2,000. All were in favour.
 - vii) To reduce the allocated amount available to the Regeneration subgroup from £ 4,000 to £3,000. Proposed by Cllr Edward Thomas, seconded by Cllr Dawn Wallace. All were in favour.
 - viii) To reduce the allocated amount for Heritage projects from £ 2,000 to £1,500. Proposed by Cllr Edward Thomas , seconded by Cllr Dawn Wallace. All were in favour.
- b). Audit 2013-14.
The Finance Officer stated that all the documentation was now with Mr Lyn Llewellyn, the Internal Auditor.
- c) Requests for Financial Support.
- i) The Llandeilo & District OAP Association. It was proposed by Cllr Robert Jones that £100 be donated. Cllr Gordon Kilby seconded. All were in favour.
 - ii) Ty Cymorth (Carmarthen & District) Hospice Appeal. It was proposed by Cllr Robert Jones, seconded by Cllr Julia Jones that £100 be donated. All were in favour.
 - iii) The Finance Officer presented a spreadsheet of all donations made since 2004-5. Cllr Colin Jenkins proposed a vote of thanks to Mr Plummer. Cllr Julia Jones seconded.

Min 45 / May /14 Finance related Correspondence

1. The Legislative Reform (Payments by Parish Councils, Community Councils ad Charter Trustees) Order 2014. From the Welsh Assembly Government.
‘The Order removes an outdated requirement for every cheque or other order for the payment of money by a Town or Community Council to be signed by two members of the Council-the ”two signature rule”. With the advent of electronic banking this requirement is considered outdated. This Order removes this unnecessary burden on Town and Community Councils and facilitates the use of modern methods of banking for payments such as electronic banking to ensure financial management is adequate and effective whilst maintaining sound financial control.
The Order will not prevent present arrangements continuing if a Town and Community Council preferred to maintain the two signature rule.
It was proposed by Cllr Colin Jenkins that this information be recommended to Full Council for inclusion in the Council’s Financial Regulations. Cllr Christopher Parish seconded. All were in favour.

Min 46 / May / 14 Financial Implications of the Technical Officer’s Report

1. It was proposed by Cllr Colin Jenkins, seconded by Cllr Dawn Wallace that the Technical Officer accepts the lowest tender from contractors for repairing the floodlights at the Church. All were in favour.

2. It was agreed to accept the recommendation of the Planning Committee to have the Church Clock serviced at a cost of £ 85. Proposed by Cllr Edward Thomas, seconded by Cllr Julia Jones. All were in favour.
3. Cllr Geraint Price proposed that the Technical Officer works with the Finance Officer for the best deal for a phone contract. Cllr Julia Jones seconded.
4. Cllr Colin Jenkins proposed that the Council cease the contract for Broadband with BT. Cllr Dawn Wallace seconded.

Min 47 / May /14 There were no other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Meeting ended 9.20 pm