

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, October 9th 2013 in the Shire Hall, Llandeilo at 8.00 pm.

Present : Cllr Neil Craven-Lashley, Cllr Dawn Wallace, Cllr Colin Jenkins,
 Cllr Richard Wallace, Cllr Christopher Parish,
 Cllr Gordon Kilby, Cllr Geraint Price.
 Mr Roger Phillips (Town Clerk)
 Mr Christopher Plummer (Finance Officer)
 Mr Des Davies (Technical Officer)

Apologies: County Cllr Edward Thomas, Cllr Julia Jones, Cllr Robert Jones.

Min 173/ Oct / 13 Accounts for payment

Accounts for Payment	Net	Vat	Total
One Voice Wales (2 training courses)	£ 48.00		£ 48.00*
Des Davies (mobile phone top up)	£ 20.00		£ 20.00#
BT (office telephone)	£ 47.82	£ 9.56	£ 57.38dd
Charles B Sams (PAT testing)DD420	£ 68.40	£ 13.68	£ 82.08*
Zurich Insurance (annual)	£ 3,587.11	£215.22	£ 3,802.33*
D .Wallace & R. Wallace(travel exp.)	£ 20.25		£ 20.25#
Clerk (postage expenses)	£ 51.05		£ 51.05*
SLCC Annual Membership subscription	£ 100.00		£ 100.00*
Easy PC (laptop cleanup)	£ 30.00		£ 30.00*
WCVA (admin Sept)	£ 20.25	£ 4.05	£ 24.30*
WCVA (additional payroll adjustment)	£ 3.04		£ 3.04*
Festive Lighting DD418	£ 197.90	£ 44.58	£ 267.48*
Festive Lighting DD428	£ 72.00	£ 14.40	£ 86.40*
Morgan & Morgan(ink cartridges)	£ 44.48	£ 8.90	£ 53.38*
PINC (Mayor's reception)	£ 75.00		£ 75.00*
PINC (Carol Owen presentation)	£ 25.00		£ 25.00*

Method of payment * Bacs # cheque dd Direct debit

These were all recommended for payment. Proposed by Cllr Colin Jenkins and seconded by Cllr Gordon Kilby. All were in favour.

Min 174 / Oct / 13 Income Received since 11th September 2013 to date.

Cash /cheques	£ 222.00
Bank Interest	£ 18.05

Min 175/ Oct / 13 Account balances

LTC Current Account (as at 08/10/13)	£ 19,122.87
LTC Deposit Account (as at 08/10/13)	£ 10,661.16
LTC Mayor's account (as at 20.09.13)	£ 2,084.45
LTC High Interest Deposit Bond	£ 20,000.00
Lloyds Bank (Llandeilo in Bloom)	£ 350.51

Min 176/ Oct / 13 Other Financial Matters

1. Budget Report Q2 -2013/14.

The Financial Officer gave a comprehensive report to the Committee. Mr Plummer stated that the Council remained on course for completing the year within its budget. The report was accepted and recommended for acceptance.

2. Three Year Budget Forecast.

It was decided not to make any changes at the present time. Mr Plummer reminded Councillors that they should consider any new projects or initiatives properly estimated in readiness for the 2014 Budget meeting to be held on December 4th 2013.

3. Debit card Issues.

The Finance Officer stated that there were significant difficulties in the Council making use of a debit card for small purchases .It was proposed by Cllr Colin Jenkins , second by Cllr Richard Wallace that the Finance Officer be authorised to open a credit card account with the most suitable Banking company. All were in favour.

4. Barriers for the Christmas Lights.

Cllr Colin Jenkins signed the Book of Declaration of Interest and left the room. Large barriers had been offered to the Council at a cost of £130 to protect the tree following last year's vandalism. Following a discussion it was proposed by Cllr Geraint Price, seconded by Cllr Richard Wallace that the offer to purchase the barriers be declined. All were in favour. The Council would consider alternative ways of protecting the tree. On his return to the Chamber, Cllr Colin Jenkins was thanked for his kind offer.

5. Staff Salaries

The Finance Officer stated that he had received an overtime payment requests from the Clerk and the Technical Officer. It was proposed by Cllr Richard Wallace seconded by Cllr Geraint Price that the clerk be paid for the extra 19.5 hours and the Technical Officer for an additional 7 hours work. All were in favour.

6. Donation to St Johns' ambulance.

It was proposed by Cllr Colin Jenkins , seconded by Cllr Christopher Parish that a donation of £50 be made to St Johns' for their assistance at the Part in the Park on June 15th 2013. All were in favour.

7. Requests for Financial Support

i) Carmarthenshire Federation of Young Farmers Clubs.

It was proposed by Cllr Geraint Price, seconded by Cllr Colin Jenkins that the request be rejected. The Council would support the local group, namely the Llandeilo Young Farmers Club .

ii) Hafan Cymru. It was proposed by Cllr Colin Jenkins, seconded by Cllr Richard Wallace that the request be rejected. It was felt that the charity was well financed at this time.

iii) Bobath Cymru. It was proposed by Cllr Colin Jenkins seconded by Cllr Christopher Parish that a donation of £75 be given under Section 79 Band A. All were in favour.

iv) South Wales Multiple Sclerosis Therapy Centre. It was proposed by Cllr Richard Wallace, seconded by Cllr Christopher Parish that a donation of £50 be given under Section 79 Band A. All were in favour.

8. Correspondence had been received from Gary Thomas regarding unpaid invoices for sound systems provided at Council events. Due to the time elements involved, the Finance Officer would need to investigate these thoroughly and report back to the next Finance Committee meeting .

Min 177 / Oct /13 Finance related Correspondence

1. Cllr Neil Craven-Lashley reported that the subgroup had now completed the programme for the Firework display. He would contact Lewis Printers as soon as possible with a view to have the programmes ready for circulation by the Full Council meeting.
Cllr Geraint Price proposed a vote of thanks to Cllr Craven-Lashley for all his hard work in compiling the programme adverts. Cllr Richard Wallace seconded. All were in favour.
2. Alan Wardrop, secretary of Teigrod Teilo FC thanking the Council for the financial support given by the Council to the club.

Min 178 / Oct / Apr /13 Financial Implications of the Technical Officer's Report

It was proposed by Cllr Geraint Price that Mr Davies be permitted to place an order for additional lighting ropes for the repair of the Council's Christmas motifs at an estimated cost of £ 320. Cllr Richard Wallace seconded. All were in favour.

Cllr Colin Jenkins proposed a vote of thanks to Mr Davies for all the hours and hard work carried out in repairing the Christmas lights. This would save the Council a large amount of money. Cllr Richard Wallace seconded. All were in favour.

Cllr Richard Wallace thanked all Councillors who had assisted Mr Davies with the load testing at the weekend.

Min 179/ Oct /13 Other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Cllr Colin Jenkins asked for an item on providing home IT support for Councillors to be put on the Agenda for the next Finance Meeting.

Meeting ended 9.05 pm