

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, July 10th, 2013 in the Shire Hall, Llandeilo at 8.19 pm.

Present : The Mayor Cllr Dawn Wallace, Cllr Neil Craven-Lashley,
Cllr Colin Jenkins , Cllr Robert Jones, County Cllr Edward Thomas,
Cllr Richard Wallace, Cllr Gordon Kilby
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Des Davies (Technical Officer)

Apologies: Cllr Christopher Parish, Cllr Geraint Price, Cllr David Williams, Cllr Julia Jones.

Min 114/ July / 13 Accounts for payment

| Accounts for Payment | Net | Vat | Total |
|--|----------|---------|-----------|
| Circus Dayze (Penlan park event) | £ 200.00 | | £ 200.00# |
| City Loo Hire (Penlan park event) | £ 125.00 | £ 25.00 | £ 150.00* |
| Des Davies(reimbursement for batteries) | £ 12.24 | | £ 12.24# |
| Absolute Marquees (Penlan Park DD385 | £ 443.00 | £ 88.60 | £ 531.60* |
| Orchardweb (website updates) | £ 40.00 | | £ 40.00* |
| WCVA (June Admin Payroll) | £ 20.25 | £ 4.05 | £ 24.30* |
| SLCC (Council Reference Book) | £ 63.00 | | £ 63.00* |
| Lyn Llewellyn (Internal Auditor) | £ 245.00 | | £ 245.00# |
| Clerk's home broadband June-Sept 2013) | £ 117.90 | | £ 117.90# |

Method of payment * Bacs # cheque

These were all recommended for payment. Proposed by Cllr Colin Jenkins and seconded by Cllr Edward Thomas. All were in favour.

Min 115/ July / 13 Income Received since 12th June 2013 to date

| | |
|---|------------|
| HMRC (VAT return 2012-13) | £ 5,062.33 |
| Dyfed Archaeological Trust Rent 2 nd Quarter | £ 3,219.27 |
| Cash/ Cheques (Penlan Park flyer sponsors) | £ 75.00 |
| Bank Interest | £ 18.00 |

Min 116/ July / 13 Account balances

| | |
|--------------------------------------|-------------|
| LTC Current Account (as at 09.07.13) | £ 18,529.11 |
| LTC Deposit Account (as at 09.07.13) | £ 10,643.11 |
| LTC Mayor's account (as at 20.06.13) | £ 2,915.00 |
| LTC High Interest Deposit Bond | £ 20,000.00 |

Min 117/ July/ 13 Other Financial Matters

1. Budget Report to the end of June 2013.
The Finance Officer presented a comprehensive report to the Committee.
2. Quarterly Check Report
The Chair, Cllr Neil Craven Lashley reported on the checks carried out. He had taken six

samples, 2 each randomly from April, May & June 2013. Each payment had the invoice present and the correct minute numbers shown. The Mayor's donations to her chosen charities as a result of her fundraising efforts would be recorded at the next Full Council meeting.

3. Three Year Budget Forecast.

It was decided not to make any changes at the present time

4. Requests for Financial Assistance.

- a) URDD GOBAITH CYMRU – Carmarthenshire Appeal. As no statement of accounts had been provided this request was deferred.
- b) Welsh National Memorial – Flanders - £ 100 proposed by Cllr Edward Thomas, seconded by Cllr Richard Wallace. All were in favour.
- c) Llandeilo Town Band. Band C . £300 proposed by Cllr Colin Jenkins, seconded by Cllr Gordon Kilby. All were in favour.
- d) Teigrod Teilo Football Club. Band C. £300 proposed by Cllr Richard Wallace, seconded by Cllr Robert Jones. All were in favour.

5. Purchase of a fancy dress costume. It was proposed by Cllr Edward Thomas that this costume be purchased for the Easter Town Promotion event. Cllr Colin Jenkins seconded. All were in favour.

Min 118 / July /13 Finance related Correspondence

1. Cllr Neil Craven-Lashley re the Public Firework display on November 1st 2013. The Firework Subgroup made a request for an increase in the Firework budget of £1,000. This was to allow the subgroup to purchase additional fireworks as well as providing entertainment at the event. Cllr Robert Jones proposed this increase and Cllr Gordon Kilby seconded. All were in favour.
2. National Garden of Wales legacy appeal.
The Clerk requested permission to approach the National Botanic Garden, Aberglasney Gardens and The National Trust at Dinefwr Park to find out if there were corporate or other forms of membership suitable for Town & Community Councils. Cllr Colin Jenkins proposed that the Clerk contact the foresaid organisations. Cllr Richard Wallace seconded. All were in favour.
3. Welsh Tapas Festival September 6-8th. It was proposed by Cllr Neil Craven Lashley , seconded by Cllr Richard Wallace that the agreed £225 be sent as a donation from the Council. All were in favour.
4. Mr Huish, Church Street had made a request under the Freedom of Information Act for details of expenses paid to Councillors. It was proposed by Cllr Edward Thomas , seconded by Cllr Dawn Wallace that these details be sent to Mr Huish. The only expenses paid had been as reimbursements for travelling to training courses on behalf of the Council.
5. Chris Burns, CCC Assistant Chief Executive with notification of available grants of £500 to improve Council websites. It was proposed by Cllr Neil Craven Lashley, seconded by Cllr Richard Wallace that the Clerk applied for the grant. All were in favour.
6. Technical Officer's Overtime.
Mr Davies had submitted a request for payment for the extra hours worked for the Penlan Park event. This was for 14.5 extra hours at a cost of £138.76. Mr Davies also requested reimbursement of £37.80 for the mileage used in collecting and returning boilers to Gorseinon. Cllr Edward Thomas proposed that these requests be paid. Cllr Richard Wallace seconded. All were in favour.

Min 119 / July / Apr /13 Financial Implications of the Technical Officer's Report

It was proposed by Cllr Dawn Wallace and seconded by Cllr Robert Jones that the recommendation of the Planning Committee be accepted for the Tender of Charles Sams to carry out the five year electrical testing at Shire Hall. All were in favour.

It was proposed by Cllr Dawn Wallace seconded by Cllr Colin Jenkins that the tender of £820 recommended by the Planning Committee be accepted for carrying out the load testing of the Christmas lights' brackets. All were in favour.

Min 120/ July /13 There were no other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Meeting ended 9.15pm