

*Cyngor Tref Llandeilo Fawr*  
*Llandeilo Fawr Town Council*



**Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, November 10<sup>th</sup>, 2010 in the Shire Hall, Llandeilo at 8.00 pm.**

**Present :** The Mayor Cllr Christopher Parish , Deputy Mayor Cllr Julia Jones ( Chair)  
Cllr Charlotte Leadbeater, Cllr Ros Bellamy, Cllr Edward Thomas,  
Cllr Colin Jenkins, Cllr Roy Davies  
Mr Roger Phillips ( Town Clerk )  
Mr Christopher Plummer ( Finance Officer )  
Mr Des Davies ( Technical Officer )

**Apologies:** Cllr Ieuan Gwyn

**Min 194 / November / 10 Accounts for Payment**

WCVA ( Payroll October 2010)	£ 23.79
JW Thomas ( posters/programmes re. Fireworks)	£ 850.00
GY Locksmith ( Office safe repairs )	£ 211.50
Zurich insurance ( Christmas lights event )	£ 94.50

All the above were recommended for payment. Proposed by Cllr Edward Thomas and seconded by Cllr Colin Jenkins. All were in favour.

**Min 195/ November / 10 Income Received in October 2010**

Dyfed Archaeological Trust ( quarterly rent)	£ 3,140.75
Cash received in lieu of monies for Firework programme adverts	£ 1,580.00

**Min 196 / November / 10 Account balances**

LTC Current Account (as at 31.10.10)	£ 18,481.83
LTC Deposit Account (as at 27.9.10)	£ 27,174.45
LTC Mayor's account (as at 20.10.10)	£ 1,050.01

**Min 197/ November / 10 Other Financial Matters**

1. Quarterly Check Report .  
The Finance Officer stated that this would be presented to the next Full Council meeting.
2. Three year Budget Forecast.  
It was agreed that no changes were required at present.
3. Annual Audit Report. The only issue recommended for action by the External Auditor was for the Council to be more accurate in using the correct expenditure powers labelling when making donations to various organisations. The Clerk was to seek advice from SLCC.
4. Installing Broadband for use in the Council Office.  
Cllr Edward Thomas would raise this at the next Full Council meeting. The Finance Officer was to provide details of the most competitive offers from companies.

5. Shire Hall Rent Review.

The Clerk had approval from the Committee to send the proposal letter to Dyfed Archaeological Trust.

6. The Mayor's Allowance.

The subgroup had met and asked that the Policy document agreed in March 2009 be actioned for the current financial year, with one recommended change to the policy as follows :-

**1. Annual Dinner**

**Remove bullet point 3 which states –**

**The Council will pay for the dinner tickets of up to 10 Councillors.**

This was proposed by Cllr Ros Bellamy and seconded by Cllr Charlotte Leadbeater. All were in favour.

Council will only pay for the three staff officers and the outgoing and incoming Mayors and Consorts.

The amount of £434 would be deducted from this year's Mayor's allowance and repaid to the Council to cover the deficit in this year's dinner.

Cllr Edward Thomas proposed that the Subgroup look at proposals for 2012 to secure value for money with the Mayor's Dinner, being mindful of constraints on the public purse. Cllr Ros Bellamy seconded. All were in favour.

**Min 198 / November /10 Finance related Correspondence**

1. Tracey Kindred Chamber of Trade, re. Out of Town signage. Notice of meeting to be held on December 1<sup>st</sup> at 6pm in the Angel Hotel. Noted.

2. Llandeilo Church Clock.

Estimates had been received from a company to carry put repairs to the Church clock.

It was proposed by Cllr Colin Jenkins and seconded by Cllr Edward Thomas that the Technical Officer would discuss this with the Church committee. All were in favour.

3. Davies & Craddock. The Finance Officer was to seek a quotation from the company for the Council's Annual Insurance.

**Min 199 / November /10 Financial Implications of the Technical Officer's Report**

The Technical Officer had received a verbal quotation of £95 plus Vat from Mr Moses to attempt to improve the channel for the foul water outside the Shire Hall. It was proposed by Cllr Edward Thomas and seconded by Cllr Ros Bellamy that permission be given for the work to commence. The Council were aware that if this was unsuccessful then additional costs would be incurred.

**Min 200 / November/10 Other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.**

Cllr Ros Bellamy proposed and Cllr Edward Thomas seconded the following donations to organisations which had helped make the Fireworks display a success by acting as stewards .All were in favour.

£60 – Llandeilo Young Farmers Club.

£30 – Llandeilo Rotary Club

£30 – Llandeilo & Llandovery Round Table

£ 30 – Llandeilo RFC

£ 30 – Llandeilo Fire Service Charity Fund.

Meeting ended at 9.10 pm