

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Mins of the Finance Committee of Llandeilo Town Council held on Wednesday, April 14th, 2010 in the Shire Hall, Llandeilo at 7.45pm.

Present : Cllr Christopher Parish (Chair), Cllr Colin Jenkins, Cllr Dawn Wallace,
Cllr Ieuan Gwyn, Cllr Julia Jones, Cllr Roy Davies.
Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Des Davies (Technical Officer)

Apologies: The Mayor Cllr Charlotte Leadbeater, Cllr Hugh Towns, Cllr Edward Thomas,
Cllr Ros Bellamy.

Min 10/April / 10 Accounts for payment

Morgan & Morgan (ink cartridge)	£ 35.21
Orchardweb (website updates)	£ 45.00
Trywydd Cyf.(Jazz in the park press release)	£ 23.00
Trywydd Cyf. (Mayor's blog, website translations)	£ 141.59
Trywydd cyf. (translation of minutes)	£ 170.34
Ar y gair (translations of minutes)	£ 358.50
Llandeilo Civic Trust (Open Door Project expenses)	£ 38.00
Mobile phone for Technical Officer	£ 79.00
Gelli Aur Appeal (prizes for dog show)	£ 80.00

Min 11/ April / 10 Income Received in March 2010

Dyfed Archaeological Trust	£ 1,000.00
(part payment for electrical installation)	
CCC (footpath maintenance grant)	£ 972.00

Min 12/ April / 10 Account balances

LTC Current Account (as at 31.3.10)	£ 11,331.14
LTC Deposit Account (as at 27.3.10)	£ 17,168.45
LTC Mayor's account (as at 20.3.10)	£ 1,225.67

Min 13/April / 10 Other Financial Matters

1. Initial Account Balances.
The Finance Officer presented the initial Account Balances for 2009-10. The Chair ,
Cllr Christopher Parish thanked Mr Plummer for his work.
2. Three Year Budget Forecast.
The Committee recommended that no changes be made to the current forecast.
3. Asset Register Report.
The Finance Officer presented the current Asset Register for discussion. It was decided
that Cllr Colin Jenkins and the Technical Officer would meet to update the register and
report back to the Finance Committee Meeting in May.

4. On Line Banking.

The Committee considered the advantages and disadvantages of setting up on-line banking accounts. The Committee proposed two recommendations :-

- i) It was proposed to recommend to the Full Council that the Financial Regulations be amended to add ,under the Accounts of Payment Item 6, Sub 6.1 , the line 'payments should be made by cheque, electronic transfer or other order drawn'. Proposed by Cllr Ieuan Gwyn, seconded by Cllr Dawn Wallace. All were in favour.
- ii) It was proposed to recommend to Full Council that the Council adopt on-line Banking in addition to manual operations. Proposed by Cllr Colin Jenkins and seconded by Cllr Julia Jones. All were in favour.

5. To Open Tender Documents for work to replace the Council Chamber Window.

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| a) Cledwyn Moses | £ 2,425 ex Vat. |
| b) Prospect Construction | £ 2,800.52 ex Vat. plus £1,000 if a new window was required |

It was proposed by Cllr Colin Jenkins that the contract be awarded to Mr Moses as the lowest tender for the work as stated in the specifications. Cllr Dawn Wallace seconded . All were in favour. Only two of the four tenders sent out were returned.

6. Annual Membership of HOWLTA.

Cllr Julia Jones proposed that the Council renew its membership at a cost of £10. Cllr Roy Davies seconded .All were in favour.

Min 14 / April /10 Financial Implications of the Technical Officer's Report

Mr Davies had received an estimate from Westward to put new brackets to hold the Shire Hall radiators for £612. This would be considered by the Shire Hall subgroup. The Church Council would be invoicing the Council for the cost of floodlighting the Church , which was £318.37.

Min 15/ April /10 There were no other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Meeting ended at 9.00pm