



**Minutes of the Full Council Meeting of Llandeilo Town Council held at the Shire Hall,  
on Wednesday, 27<sup>th</sup>, May 2009 at 7.30 p.m.**

**Present:** The Mayor Cllr Edward Thomas , The Deputy Mayor Cllr Charlotte Leadbeater, Cllr Colin Jenkins, Cllr Ros Bellamy, Cllr Chris Parish, Cllr Ieuan Gwyn, Cllr Dawn Wallace, Cllr Roy Davies, Cllr Hugh Towns, Cllr Richard Wallace, Cllr Julia Jones  
Mr Roger Phillips ( Town Clerk )  
Mr. Christopher Plummer ( Financial Officer)  
Mr Des Davies ( Technical Officer)

**Apologies :** Cllr Fran Murphy

**Police Matters** .PC Vernon Thomas apologised for not being able to attend but asked Cllr Colin Jenkins to report that there had been 3 drug offences detected during the month, 2 of which were of possession and 1 of production. There was also 1 case of assault and 1 of shoplifting. Both had been detected. There was 1 case of theft for which enquiries are on going

**Min 44 / May /09 County Councillor's Report .**

County Councillor Ieuan Jones wished to extend his congratulations to the Mayor, Cllr Edward Thomas on his excellent year of service to the community. CC Jones stated that the first stage of residents parking in the Town was due to be trialled shortly. Discussion took place regarding Bank Buildings traffic. Consultations regarding the tri –level proposals for secondary school reorganisation in Dinefwr were taking pace with the parents of the primary schools who would be most affected by any changes.

**Min 45/ May / 09 Previous Minutes**

The Minutes of the Full Council Meeting held in the Chamber at the Shire Hall on Wednesday, April 22nd, 2009 were read and confirmed as a true record .  
Proposed by Cllr Ieuan Gwyn seconded by Cllr Charlotte Leadbeater. All were in favour.

The Minutes of the Planning Committee Meeting held in the Chamber at the Shire Hall on Wednesday, May 13<sup>th</sup> ,2009 were read and confirmed as a true record and recommended for acceptance. Proposed by Cllr Colin Jenkins and seconded by Cllr Dawn Wallace. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, May 13th, 2009 were read and confirmed as a true record and recommended for acceptance with the following amendments ;  
*Min 37 /May / 09. Accounts for payment .* Add an invoice from Charles B.Sams for work carried out in Shire hall for £189.02  
*Min 38/ May / 09. Account Balances.* Add – the Finance Officer reported that he had submitted a VAT claim for £ 6,326.11.  
*Min 40 /May /09 Other financial Matters.*  
Balance carried forward should read £ 39, 588.86 and not £ 39, 58.86.

*Min 40 / May/ 09.( 4).* Add the word Consort to -The Clerk would make enquires from Fatterini regarding a suitable Unisex medal to be presented annually to the Past Mayors.

These were minutes were proposed by Cllr Ros Bellamy and seconded by Cllr Ieuan Gwyn. All were in favour.

#### **Min 46 / May / 09 Matters arising from previous meetings**

Re: Min 19/Apr /09 Cllr Roy Davies reported that the Council's nomination of Mr Dennys Smith for a lifetime achievement award given by Trinity University College had been unsuccessful . It was agreed to resubmit the nomination if invitations for awards were made next year.

#### **Min 47 / May / 09 Correspondence requiring a response**

1. The following tenders for carrying out repairs to the portico and front elevation of Shire were opened at the meeting :-  
Prospect Construction - £ 8,122.30  
DC & MC Moses - £ 8,350.00  
No quotation had been submitted by Mr Siggery  
It was proposed by Cllr Ros Bellamy and seconded by Cllr Dawn Wallace that the Council accept the lowest tender. All were in favour.
2. Dyfed Archaeological Trust re. Emergency lighting to be fitted at the Shire hall. Mr Ken Murphy had agreed to the Trust making a contribution of £1,000 towards the cost of installing the lights which had been estimated to cost between £ 5-6000. Noted.
3. WAG – Consultation on proposed changes to Account and Audit Regulations 2005 Act. The Finance Officer would read and report back to the next meeting/
4. CCC – Publication of Background Topic papers re. the LDP. Cllr Roy Davies would read and report back to the next Full Council meeting.
5. CCC – Jonathan Fern re. the sale of the Old Market Hall. Noted.

#### **Min 48 / May / 09 Correspondence for information**

1. M& W Wales Fire Authority – Strategic Plan 2010- 2015. Cllr Colin Jenkins would read and report back.
2. Shelter Cymru – Summer events 2009. Noted.
3. Norwich Union – change of name to Aviva. Noted.
4. CCC . Course in Playground inspections
5. Zurich seminars 2009. Noted.
6. One Voice Wales. Notice of Annual Conference on October 10<sup>th</sup>,2009.
7. Welsh language Board – New booklet . Noted

#### **Min 49 / May /09 Financial Matters.**

1. Accounts for payment.

Dyfed Archaeological Trust ( Design and erection of signage)	£ 1,334.00
Edward Thomas ( Llandeilo RFC Reception)	£ 44.70
Edward Thomas ( Llandeilo RFC Reception)	£ 4.35
Orchardweb ( website updates)	£ 30.00
J.W.Thomas ( printing leaflets)	£ 250.00

J.W.Thomas ( printing menu cards) £ 120.00  
These were passed for payment. Proposed by Cllr Ros Bellamy and seconded by  
Cllr Julia Jones. All were in favour.

2. Audit 2008-9

The Annual Governance Statement was completed by Councillors and recorded  
by the Finance Officer . This was proposed by Cllr Ieuan Gwyn and seconded by  
Cllr Richard Wallace.

**Min 50 / May / 09 The Technical Officer's Report.**

The Technical Officer circulated a comprehensive report to Council on all technical  
matters. He stated that the first grass cutting of the footpaths had been completed. It was  
agreed that the cutting down of trees from the Council allotment should wait until the  
statutory bird nesting season was finished.

It was proposed by the Mayor that the National Flags purchased for the World  
Sheepdog trials be put up again for the summer to welcome visitors to the Town in  
readiness for the Penlan park events, the Music and Flowers Festival and the Llandeilo  
Show. Cllr Charlotte Leadbeater seconded. All were in favour. Mr Davies would make  
arrangements with the contractor used last year.

Cllr Hugh Towns thanked Mr Davies on the excellent report.

**Min 51/ May / 09 Transportation and Highway Matters for discussion**

Cllr Colin Jenkins reported that the double yellow lines promised for Bank Buildings  
road had still not been painted along Bank buildings. Also many vehicles including the  
CCC Refuse lorry was travelling the wrong way down the road. It was proposed by Cllr  
Colin Jenkins and seconded by Cllr Richard Wallace that the Clerk write to CCC  
Highways stating the Council's disappointment at the traffic problems.. Copies were  
also to be sent . Copies were also to be sent to the Police and the parking supervisor for  
their comments. All were in favour.

**Min 52 / May / 09 Staff Appraisal 2008-9 Action Points**

The Mayor had held a group meeting with the three Officers regarding the Staff  
Appraisal.

The main action points were :

- a) The answering machine would be replaced by a telephone using the BT 1571  
service that the Council could access remotely. This would improve efficiency  
of contact.
- b) The Officers would meet quarterly to discuss common issues.
- c) The Clerk and the Finance Officer would be provided with external hard drives  
to use as back up to their files.

These measures were seconded by Cllr Charlotte Leadbeater. All were in favour.

**Min 53 / May / 09 The Mayor's Report.**

Cllr Edward Thomas gave a report of the functions attended on behalf of the Council  
during the month. He stated that Cllr Charlotte Leadbeater and the Technical Officer  
would attend the Penlan park inspection being carried out on 29<sup>th</sup> May . The inspectors  
were to judge if the park would qualify for a green flag award .

The Mayor gave thanks to the Clerk, the Finance Officer and the Technical Officer for their hard work during his year of Office. He also thanked all the Councillors for their support and assistance during the year.

#### **Min 54 / May / 09 Summer Events at Penlan park**

Cllr Charlotte Leadbeater circulated a report of the subgroup on the Revels in the park event to be held on June 20<sup>th</sup>. All arrangements were in place. It was agreed that there would be a short meeting on June 3<sup>rd</sup> following the Resumed AGM for all Councillors who were available to help on the day.

#### **Min 55 / May / 09 Other Reports**

- 1) Cllr Roy Davies stated that he had submitted two projects for consideration by the Tywi Afon yr Oesoedd project. He felt that the project on the Council allotment could be further investigated.
- 2) Cllr Davies would also investigate whether it was possible for the Council to work with the Civic Trust in the Open Doors Project in September.
- 3) Cllr Ros Bellamy stated that the application for the Calor Gas Village of the year would be submitted on may 28<sup>th</sup>, 2009.

#### **Min 56 /May /09 Any items of business that by reason of special circumstance the Chair decides should be considered as a matter of urgency, pursuant to section 100 B (4)(B) of the local Government Act 1972**

Cllr Hugh Towns asked on behalf of Llandeilo CP School for permission for their school council to hold their meetings in the Council chamber. It was agreed unanimously.

The Mayor , Cllr Edward Thomas presented a photograph to the Council of Lord Dynevor , the High Sheriff of Dyfed , Claire Mansel Lewis and himself , taken at the opening of the Centenary Celebrations of Penlan Park

The meeting ended at 9.10pm