



Llandeilo Fawr Town Council

Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, 13th May, 2009 in the Shire Hall , Llandeilo at 8.00 pm

Present: The Mayor Cllr Edward Thomas, Cllr Ros Bellamy (chair)
Deputy Mayor Cllr Charlotte Leadbeater, Cllr Colin Jenkins,
Cllr Ieuan Gwyn, Cllr Julia Jones, Cllr Dawn Wallace,
Mr Christopher Plummer, Finance Officer,
Mr Des Davies, Technical Officer.

Apologies : Cllr Chris Parish, Cllr Hugh Towns,

Min 37 / May / 09 Accounts for payment.

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| WCVA (Admin April 2009) | £ 34.79 |
| Nicholas Bailey (storage door repair) | £ 165.00 |
| M. Williams (garage rental 2009-10) | £ 374.40 |
| CCC (election expenses) | £ 474.24 |
| PC World (Printer Ink) | £ 39.99 |
| Morgan & Morgan (stationery) | £ 29.04 |
| Lewis Printers (Town Trail Brochure) | £ 568.00 |

These were passed for payment .Proposed by Cllr Dawn Wallace and seconded by Cllr Charlotte Leadbeater. All were in favour.

Min 38 / May /09 Income Received in April 2009

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|-------------------------------------|-------------|
| Dyfed Archaeological Trust (rent) | £ 3,140.75 |
| CCC (precept) | £ 15,891.34 |

Min 39 / May / 09 Account Balances

The following report of the Council's finances was recorded and **Accepted:**

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| LTC CURRENT ACCOUNT (31.4.09) | £ 20,589.29 |
| LTC DEPOSIT ACCOUNT (31.3.09) | £ 37,146.66 |
| LTC Mayor's Expense Account (20.4.09) | £ 1,260.17 |
| A Vat Expense claim had been made for | £ 6,326.11 |

Min 40 / May / 09 Other Financial Matters

- 1 Three Year Budget Forecast.
The Finance Officer had produced a 3 year Budget forecast. Councillors agreed not to make any alterations to the forecasts

2. Fixed Assets Register March 2009.
The Finance Officer thanked the Technical Officer and Cllr Colin Jenkins for their help in finalising the Asset Register .
3. The Finance Officer had completed the supporting document for the Audit Submission. He asked that the Audit be placed on the Agenda for the Full Council on May 27th.
4. The Clerk was asked to contact Fatterini to make enquiries regarding a suitable Unisex medal for future use to present Past Mayors Consort when they complete the year of Office.
5. The Mayor requested permission to hold a reception for Officials of Llandeilo R.F.C. to acknowledge their outstanding successes during the past season. This would be held in the Chamber on Thursday, May 21st at 8pm. Cllr Colin Jenkins proposed that an amount up to £ 100 be allocated for the reception. Cllr Charlotte Leadbeater seconded. All were in favour.

Min 41 / May / 09 Finance Related Correspondence

1. Letter from Mrs Kindred regarding the Christmas Festival of the Senses.
It was proposed by Cllr Colin Jenkins and seconded by Cllr Charlotte Leadbeater that the Council again sponsor the Festival by donating £ 1,000 to the Chamber of Trade . All were in favour. The Clerk was to write to the Chamber of Trade to request that a member of the Council be invited onto their organising committee . The Council would also request that the Council logo appear on all advertising material and that the Town switch on of the Christmas lights , organised by the Town Council be promoted in their brochure.
The sponsorship would be considered on an annual basis.
2. Requests for Financial Assistance
 - i) Llandeilo Tennis Club . £200 Proposed by Cllr Ieuan Gwyn , seconded by Cllr Colin Jenkins. (S137)
 - ii) Ysgol Teilo Sant PTA. £200. Proposed by Cllr Edward Thomas, seconded by Cllr Ieuan Gwyn (S145)
 - iii) Llandeilo & District Senior Citizens. £ 300. Proposed by Cllr Charlotte Leadbeater, seconded by Cllr Julia Jones. (S137)
 - iv) Llandeilo Junior Rugby. The Clerk was to ask for a financial statement as is the usual requirement before a donation could be confirmed. This will be considered when this is received.
All were in favour.

Min 42 / May / 09 Financial Aspects of the Technical Officer's Report.

a)Quotations regarding the clearing of the allotment were opened at the meeting :-

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| Hugh Gwynne, cutting down 15trees and removing rubbish and undergrowth | £700 |
| Hugh Gwynne, cutting down 15 trees | £ 580 |
| Lampeter Tree services, cutting down 15 trees, not removing timber | £ 600 |

It was proposed by Cllr Ieuan Gwyn and seconded by Cllr Edward Thomas that Mr Gwynne's quotation for £700 was accepted as it involved the removal of all rubbish and undergrowth. All were in favour.

b) Quotations regarding the fitting of heating in the Shire Hall toilets were opened at the meeting :-

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|-----------------------------------|---------|
| Westward Heating - | £ 829 |
| Terry Davies Heating and Plumbing | £ 970 |
| Hurley Building Services | £ 1,780 |

It was proposed by Cllr Colin Jenkins and seconded by Cllr Edward Thomas that the quotation from Westward Heating be accepted. All were in favour.

c) Quotations to install fire alarms and emergency lights at Shire Hall were opened at the meeting :-

| | Fire alarms | Emergency Lights |
|--------------|-------------|------------------|
| C.B.Sams | £ 3,445.00 | £ 1,436.00 |
| F.A.S. | £ 3,490.00 | £ 1,490.00 |
| Dyfed Alarms | £ 3,476.00 | £ 1,631.00 |

It was proposed by Cllr Colin Jenkins and seconded by Cllr Edward Thomas that both contracts be offered to C.B.Sams. All were in favour.

It was agreed that the Council Shire hall subgroup of Cllr Ieuan Gwyn, Cllr Colin Jenkins and the Technical Officer would meet with Mr Ken Murphy of Dyfed Archaeological Trust regarding the financial arrangements for these contracts

Min 43/ May / 09 There were no items of business that by reason of special circumstance the Chair decided should be considered as a matter of urgency, pursuant to section B (4)(B) of the local Government Act 1972.

Meeting closed at 9.05pm