



**Minutes of the Full Council Meeting of Llandeilo Town Council held at the Shire Hall,
on Wednesday, March 28th, 2007 at 7.30 p.m.**

Present: Deputy Mayor Cllr Richard Wallace, Cllr. Ieuan Gwyn, Cllr Dawn Wallace, Cllr. Charlotte Leadbeater, Cllr. Colin Jenkins, Cllr. Edward Thomas, Cllr Roy Davies, Cllr Fran Murphy.
Mr Roger Phillips (Town Clerk)
Mr. Christopher Plummer (Financial Officer)
Mr. Des Davies (Technical Officer)

Apologies: Cllr Ros Bellamy, Cllr Pam Steane Price, County Cllr Ieuan Jones. Cllr Hugh Towns attended the second half of the meeting

Police Matters : PC Howie Davies introduced Robert Smith, the newly appointed Community Support Officer. Cllr Charlotte Leadbeater reported that his presence had been noticed around the Town. and congratulated the support officers on their work.. PC Davies stated that as a result of a patrol by the Support Officers on Saturday evening in the Crescent Road car park one person was arrested due to possession of illegal substances. He also said that anyone found drunk in a public place, including Penlan park would be arrested. It was the intention of the Police to hold "surgeries" in the community in the near future. Cllr Richard Wallace complained again about the slow response time from the call centre in dealing with an obstruction in Bank Buildings.

Min 222/ Mar / 07 Previous Minutes

The Minutes of the Full Meeting held in the Chamber at the Shire Hall, on Wednesday, 28th February, 2007 were approved and signed as a true and accurate record with the following amendments :

Min 201/ Feb / 07 The Fireworks Subgroup report was deferred to the next meeting.

Min 205 / Feb / 07, The Agenda item on Website Updates was deferred to the next meeting.

Cllr Ieuan Gwyn proposed and Cllr Colin Jenkins seconded. All were in favour.

The Minutes of the Planning Committee held in the Chamber at the Shire Hall, on Wednesday, 14th March were read and confirmed as a true record, with the following addition:

Min 215 / Mar / 07 following the phrase to ensure that the architectural integrity of the Market Hall,(add)- as well as an element of public access be maintained.

Cllr Roy Davies proposed and Cllr Edward Thomas seconded. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, March 14th, 2007 were read and confirmed as a true and accurate record

Proposed by Cllr Ieuan Gwyn and seconded by Cllr Colin Jenkins. All were in favour.

Min 223/ Mar / 07 There were no matters arising from previous meetings

Min 224 / Mar / 07 County Councillor Report.

County Councillor Ieuan Jones was unable to attend the meeting to give his monthly report.

Min 225 / Mar / 07 Financial Matters.

- 1 Accounts for Payment

Geraint Price (display materials Fireworks display)	£ 129.59
Proposed by Cllr Colin Jenkins, seconded by Cllr Edward Thomas	
WCVA (Payroll March 07)	£ 159.76
WCVA (Admin March 07)	£ 34.66
Proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins	
Mr Des Davies (Key)	£ 2.25
Proposed by Cllr Edward Thomas, seconded by Cllr Charlotte Leadbeater	
BT (Office Telephone charges)	£ 64.66
Proposed by Cllr Edward Thomas, seconded by Cllr Colin Jenkins	
Dewis (translation of minutes)	£ 207.90
Proposed by Cllr Ieuan Gwyn, seconded by Cllr Dawn Wallace.	
Outstanding Payment to D. Siggery (Shire Hall)	£ 645.03
Proposed by Cllr Ieuan Gwyn, seconded by Cllr Edward Thomas	
Wyatt & Watts (structural engineers- Shire Hall)	£ 111.60
Proposed by Cllr Ieuan Gwyn, seconded by Cllr Edward Thomas	
Regan Norris (professional services final payment)	£ 84.13
Proposed by Cllr Ieuan Gwyn , seconded by Cllr Edward Thomas	

2. Other Financial Matters
Transfer of funds. The Finance Officer recommended , that, as most of the money had been paid for the Shire Hall renovations, money be transferred from the Current account to the deposit account. Cllr Colin Jenkins proposed a transfer of £ 35,000 . This was seconded by Cllr Edward Thomas. All were in favour.

3. Shire Hall Rent.
Cllr Ieuan Gwyn reported that the lease codicil regarding the change in rent charged to Cambria Archeological Trust would result in the rent income increasing from £11,167 to £12,563 per annum beginning on April 1st , 2007. Cllr Ieuan Gwyn proposed the acceptance of these rent changes. Cllr Dawn Wallace seconded . All were in favour.

4. Office Equipment.
 - i) A quotation from Mr Dilwyn Thomas for £750 ex VAT to fit kitchen units was proposed for acceptance by Cllr Ieuan Gwyn. Cllr Edward Thomas seconded . All were in favour.
 - ii) Cllr Colin Jenkins proposed that a desk be purchased for the Office up to the value of £179 + vat from Advantage or for £100 from Cambria if their offer of a desk is suitable Cllr Edward Thomas seconded the proposal . All were in favour.
 - iii) Laptop for Town Clerk. The Clerk presented a report highlighting the need for a laptop. Cllr Colin Jenkins proposed that the Clerk be allowed to purchase a laptop to the specification that he desires up to a maximum of £700. Cllr Edward Thomas seconded . All were in favour.

5. Llandeilo in Bloom
Cllr Colin Jenkins reported that the Gardening Club were keen to take over the running of this project, commencing this Spring .Cllr Charlotte Leadbeater proposed that the Council give permission to the Gardening Club to

undertake this very welcomed project. Cllr Dawn Wallace seconded the proposal. All were in favour.

Cllr Colin Jenkins proposed that a letter be sent to ask the Community Association to return the appropriate chequebooks to the Council so that donations may be paid to the Gardening Club in the future. Cllr Dawn Wallace seconded the proposal. All were in favour.

Min 226 / Mar / 07 Transportation and Lighting

1. Joint meeting regarding Car parking charges. Cllr Richard Wallace reported on the meeting also attended by Cllr Dawn Wallace. This meeting involved representatives from Ammanford TC and Llandovery Chamber of Trade. It was proposed by Cllr Dawn Wallace that a letter be sent to CCC asking for a car parking charge of 20p for 2 hours, rather than the present charge of 20p for 30 minutes, which was a totally inadequate period of time. Cllr Charlotte Leadbeater seconded. All were in favour.
2. Disabled Parking Bays outside the Civic Hall.
Cllr Colin Jenkins reported on the meeting held with Sergeant Neil Jones, Mr John McEvoy, CCC Traffic Manager and representatives of the Civic Hall Trust. It appears that there had been a mix up between the Traffic Dept., the Police and the Planning Dept. over objections to the proposal. There were issues regarding the siting of disabled parking bays outside the Hall, but Sergeant Neil Jones would meet with Mr John McEvoy regarding the positioning of Loading/Unloading Bays along the whole front of the Civic Hall, giving space for 3 vehicles to stop, before moving to park in the main car park. Cllr Edward Thomas asked if Council could press for disabled bays to be placed at the nearest section of the main car park to the Hall.

Min 227 / Mar / 07 Mayor's Report

The Mayor Cllr Hugh Towns had provided a written list of all the meetings and functions attended on behalf of the Council during the past month. These were to be included on the Council website.

Min 228 / Mar / 07 Access to the Shire Hall

Cllr Colin Jenkins asked for all Councillors to be given Keys to the front door. Cllr Ieuan Gwyn, stated that there were restrictions shown on the lease to safeguard the present leaseholders.

During the discussion, Cllr Ieuan Gwyn stated that there were some errors in the lease and asked for permission to have these corrected by contacting the Council's solicitors. Cllr Edward Thomas proposed that permission be given to Cllr Gwyn. Cllr Hugh Towns seconded. All were in favour.

Cllr Hugh Towns proposed that the Mayor, Deputy Mayor, the Technical Officer and the Clerk be issued with Keys. Cllr Charlotte Leadbeater seconded the proposal.

Cllr Ieuan Gwyn put forward an amendment that in addition to the four named that keys also be issued to the Chair of Finance and the Chair of Planning. Cllr Colin Jenkins seconded the amendment.

The proposition was carried by 6 votes to 2 votes.

Min 229 / Mar / 07 The Heritage Project.

Cllr Roy Davies and Cllr Hugh Towns had met with Gwilym Hughes of Cambria regarding the Joint Launch of the Heritage trail and the Shire Hall renovation. The dates for the launch were confirmed as Friday, 20th April between 7-9 pm and Saturday, April 21st from 10-3.30 pm.

The official launch would be on the Friday evening for Civic dignitaries and invited guests, with light refreshments. An open day would be held on the Saturday with an opportunity for visitors to have a guided tour of the Heritage Trail as well as talks in the Shire Hall.

It was proposed by the Mayor, Cllr Hugh Towns, that the Council pay for the refreshments up to the value of £500. Cllr Colin Jenkins seconded. All were in favour.

Min 230/ Mar /07 The Shire Hall Project

Cllr Ieuan Gwyn reported that the builder had almost completed the snag list work. The retention element would remain until all parties were satisfied that the project was completed.

Min 231 / Mar /07Health SubGroup report.

Cllr Charlotte Leadbeater had nothing to report.

Min 232 / Mar/ 07 Community Garden Project.

Cllr Fran Murphy offered apologies on behalf of herself and Cllr Pam Steane Price for being unable to attend the course run by FCFCG. The subgroup had submitted an expression of interest to Eleri Davies of the Tywi Afon yr Oesoedd Project . The subgroup had met with Cllr Richard Wallace and the Technical officer. As a result of the meeting a verbal quotation had been received from Forge for £7000 to make a new gateway from Crescent Road into the Garden. Signs were required for volunteers to be aware that they should have their own personal insurances to work on the Garden.

These points were noted.

Min 233 / Mar / 07 Website Updates

Cllr Fran Murphy offered to work on the website with the Clerk. Cllr Richard Wallace thanked her for volunteering.

Min 234 / Mar / 07 Fireworks Subgroup Report.

Cllr Colin Jenkins circulated a report on the last sub group meeting. A new schedule had been agreed for the procedures to be followed in organising future displays.. There were still 9 outstanding programme advert payments outstanding, and they would seek to have these collected as soon as possible.

Cllr Ieuan Gwyn proposed the Suspension of Standing order No 6 for 15 minutes in order that Council business may be completed.

Min 235 / Mar / 07 Technical Officer's Report.

Tenders for the Footpath maintenance programme for 2007-8 had been received .They were as follows :

Dinefwr Landscaping £1510 (ex Vat)

Hugh Gwynne £ 990 (ex Vat)

The Mayor , Cllr Hugh Towns proposed that the lower figure be accepted. Cllr Fran Murphy seconded . All were in favour that the contract be given to Mr Hugh Gwynne.

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Min 236 / Mar /07 Correspondence for consideration

1. Welsh Language Board asking for the completion of a self assessment regarding the Council Welsh Language Policy. Cllr Roy Davies would meet to discuss with the Clerk after the Heritage Trail launch towards the end of April.
2. Invitation to attend Llangollen International Eisteddfod. . The Mayor proposed that the invite be given to the Finance Officer. Cllr Colin Jenkins seconded.
3. Email from Cllr Ros Bellamy Re – ROW Report. This was passed to the Garden Sub group for action.
4. CCC – Vacancy on Appointments Panel. Noted
5. Local Health Board – date of next panel meeting. Cllr Charlotte Leadbeater informed.

Min 237 / Mar/ 07 Correspondence for information

1. CCC Footway Maintenance Programme details.

Min 238 / Mar / 07 Matter of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Cllr Ieuan Gwyn proposed that the Annual Meeting be held on May 25th at the Shire Hall at 6.45 pm and that the Resumed AGM be held at the Shire Hall on Wednesday 30th May at 7.30pm

This was seconded by Cllr Hugh Towns. All were in favour.

Meeting ended at 9.40 p.m.