



**Minutes of the Full Council Meeting of Llandeilo Town Council held at the Shire Hall,
on Wednesday, July 25th , 2007 at 7.30 p.m.**

Present: Deputy Mayor Cllr Edward Thomas, Cllr Dawn Wallace,
Cllr. Colin Jenkins, Cllr Roy Davies, Cllr Ros Bellamy, Cllr Pam
Steane Price ,Cllr Hugh Towns, Cllr Fran Murphy,
Cllr Charlotte Leadbeater, Cllr Ieuan Gwyn
Mr Roger Phillips (Town Clerk)
Mr. Christopher Plummer (Financial Officer)
Mr. Des Davies (Technical Officer)

Apologies: The Mayor Cllr Richard Wallace. The Deputy Mayor Cllr Edward
Thomas took the Chair and wished the Mayor a speedy recovery.

Police Matters : In the absence of a Police representative, Cllr Colin Jenkins presented
a report on their behalf. Alcohol had been confiscated from a group of underage
teenagers who received cautions.

Min 119/ July / 07 Previous Minutes

The Minutes of the Full Meeting held in the Chamber at the Shire Hall , on Wednesday,
June 27th, 2007 were approved and signed as a true and accurate record
Cllr Ros Bellamy proposed and Cllr Dawn Wallace seconded. All were in favour.

The Minutes of the Planning Committee held in the Chamber at the Shire Hall, on
Wednesday, July 11th were read and confirmed as a true record, and recommended to
Full Council for acceptance
Proposed by Cllr Charlotte Leadbeater and seconded by Cllr Colin Jenkins. All were in
favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall
on Wednesday, July 11th , 2007 were read and confirmed as a true and accurate
record and recommended to Full Council for acceptance with the following
amendment :

Min 117/July/07 change the word by to proposed by Cllr Ros Bellamy.

Proposed by Cllr Ros Bellamy and seconded by Cllr Dawn Wallace. All were in
favour.

Min 120 / July / 07 Matters arising from previous meetings

With regard to Minute 116/July/ 07, the following budget changes were confirmed with
all members in favour :

1. £3,000 to be set aside for Celebrations to commemorate the Centenary of Penlan
Park
2. £1,000 to be donated to the organising committee of the World Sheepdog Trials
to be held in Llandeilo in 2008, with a further £2,000 to be set aside for a
reception.
3. £2,000 to be donated to the Llandeilo Flower and Music Festival in 2008 and an

increase of £500 to be allocated for each of the following three years. Further consideration was to be given to the idea of presenting a prize at the Annual Tregib Prize Day. The Mayor, Cllr Richard Wallace would consult with the Headteacher. Further consideration was also to be given to the concept of a Youth Council under the direction of the Town Council. Cllr Pam Steane Price stated that there was a Youth Council already organised by the Communities Association.

Min 121 / July / 07 The County Councillor Report

County Councillor Ieuan Jones stated that he was hopeful that the Local Project Fund available from CCC would provide £3- 4,000 towards the renovations taking place at Penlan Park in readiness for the Centenary in 2008. Cllr Edward Thomas reported that he would call a meeting of interested people to explore ideas for appropriate ways to celebrate the occasion.

County Councillor Ieuan Jones reported that Dyffryn Cennen Community Council had discussed the proposed route for the Llandeilo Bypass and were concerned over the risks of flooding

Min 122 / July / 07 To discuss the proposed route for the Llandeilo Bypass

Following a discussion it was agreed that Cllr Hugh Towns would compose a letter voicing the concerns expressed by members and stating that it was hoped that the Council would be consulted at each planning stage.

The Clerk was asked to send a letter to Dyffryn Cennen Community Council to request a meeting. AM Rhodri Glyn Thomas was to be sent a copy.

Min 123 / July / 07 To discuss the Use of the Shire Hall.

The correspondence received from Mr Ken Murphy, the Director of Cambria Archeology was circulated and discussed.

It was proposed by Cllr Hugh Towns and seconded by Cllr Ros Bellamy that the Council develop a lettings policy. The Procedures Committee was to devise the Policy. All were in favour. In the interim period, the following procedures were to be adopted:

- 1 Any group wishing to hold a meeting at Shire Hall should make their request to the Clerk who would then contact Cambria to make the arrangements.
- 2 Any meeting taking place after 5pm can only take place if one of the Key holders is available.
3. Any group using Shire Hall must have adequate insurance cover.
4. The Council would liaise with Mr Murphy regarding the proposals.
5. The Clerk to send letters to the groups using The Shire Hall informing them of these procedures.

Min 124 / July / 07 Financial Matters.

1 Accounts for Payment

Des Davies (Technical Officer) purchase of electrical fittings	£ 71.39
Morgan & Morgan (office stationery)	£ 35.13
Morgan & Morgan (office stationery)	£ 23.56
CCC Footway lighting charges (6 months)	£ 286.34
Lyn Llewellyn (internal Audit)	£ 150.00
One Voice Wales Annual Membership	£ 209.00

Cllr Colin Jenkins proposed that these items be paid. Cllr Ieuan Gwyn seconded. All were in favour.

2. Other Financial Matters – Account Balances

LTC Current Account (25.7.07)	£ 713.83
LTC deposit Account (25.7.07)	£ 68,176.69

The Finance Officer requested that £5000 be transferred from the deposit account to the Current account to cover for the payment of bills. Cllr Hugh Towns proposed that permission be given for the transfer of money. Cllr Ieuan Gwyn seconded the proposal. All were in favour.

3. Cllr Ieuan Gwyn reported that the Architect would not release the final payment to the contractor until September when the snagging list should be completed.
4. The Finance Officer stated that the Accounts had now been checked by the Internal Auditor, Mr Lyn Llewellyn and were ready to be sent to the External Auditors. All were in favour of accepting the accounts and the documents were signed by the designated officers.

Min 125 / July/ 07 Transportation and Lighting

The Clerk reported that he had spoken with Mr Roger Williams of the Trunk Road Agency. Mr Williams stated that the bollard at the junction of Bridge Street and Quay Street would be moved. He would also investigate the obstruction reported by a wheelchair user at the new bus stop.

Min 126/ July / 07 Mayor's Report

The Mayor Cllr Richard Wallace sent a report of the functions attended on behalf of the Council .

Min 127/ July / 07 Community Garden Project.

Following a discussion, it was proposed by Cllr Hugh Towns to ask the Technical Officer to seek estimates from Civil Engineering companies as to the cost of carrying out a survey on the area with a view to making the area safe, with two stable levels, a stepped access and adjacent wall. Cllr Pam Steane Price seconded the proposal. All were in favour.

Min 128 / July / 07 The Website Report.

Cllr Fran Murphy asked for all contributors to send in their updates electronically to the Clerk , as soon as possible.

Min 129 / July / 07 Fireworks Subgroup Report.

The Technical Officer stated that Mr Geraint Price had been asked to order the fireworks up to a maximum of £3500 excluding Vat.

Quotations had been received from JW Thomas, Llandeilo and Lewis Printers, Carmarthen for the production of this year's programme. The quotation of £985 was accepted from JWThomas for 1000 programmes with an additional 100 free posters in English , 50 free posters in Welsh and one bilingual poster. This was proposed by Cllr Ros Bellamy, and seconded by Cllr Dawn Wallace. All were in favour.

Min 130 / July / 07 Christmas Lights Subgroup Report

The Technical Officer reported that he had received approval from most premises to put up the Christmas Lights.

Min 131 / July / 07 Technical Officer's Report.

Mr Davies reported that the Kitchen had been fitted. He had received a quotation of £95 by Dilwyn Thomas for the painting of the Kitchen. It was proposed by Cllr Ieuan Gwyn and seconded by Cllr Colin Jenkins that the quotation be accepted. All were in favour.

Cllr Hugh Towns proposed that Lorne Stewart Ltd be asked to carry out the annual maintenance check on the boiler. Cllr Ieuan Gwyn seconded the proposal.

Mr Davies was given permission to ask a contractor to weed and spray the front area of the Shire Hall.

The heritage trail information plaque on the pillar of the Shire Hall was in a poor state and the Technical Officer was given permission to seek a replacement. This would include the cost of removing the damaged plaque.

Cllr Ieuan Gwyn proposed that Charles Sams, Electrical Contractors ,be asked to carry out the electrical periodic inspection on the Shire Hall and provide the council with a report of the findings. Cllr Hugh Towns seconded the proposal. All were in favour.

Cllr Ieuan Gwyn stated, that as the suspension of Standing Order No 6 had not been proposed, the meeting had passed its allotted time according to the Standing Orders.

The Deputy Mayor then declared the meeting closed.

Meeting ended at 9.35 p.m.