



**Minutes of the Full Council Meeting of Llandeilo Town Council held at the Shire Hall,
on Wednesday, October 24th , 2007 at 7.30 p.m.**

Present: The Deputy Mayor Cllr Edward Thomas, Cllr Dawn Wallace,
Cllr. Colin Jenkins, Cllr Roy Davies, Cllr Ros Bellamy,
Cllr Charlotte Leadbeater, Cllr Ieuan Gwyn, Cllr Hugh Towns.
Mr Roger Phillips (Town Clerk)
Mr. Christopher Plummer (Financial Officer)
Mr Des Davies (Technical Officer)

Apologies: The Mayor Cllr Richard Wallace, Cllr Fran Murphy, Cllr Christopher Parish, Cllr Roy Davies.

Police Matters : PC Vernon Thomas stated that only two offences had been recorded during October, one common assault and one possession of controlled drugs. An initiative to deliver leaflets to vulnerable people giving advice on how to remain safe at home was about to start. Fliers were also delivered to shopkeepers warning them not to sell flour and eggs to young people in advance of Halloween.

Min 175 / Oct /07 The County Councillor's Report

County Councillor Ieuan Jones stated that he had been approached by Mr Mike Rees, regarding planting daffodils on the approaches to the Town. This would be discussed by the Council.

As the Civic Hall Trustees had reported at a public meeting that there was insufficient funds available to decorate the hall, CC Jones stated that he would make a grant of £1500 available for this purpose.

CC Jones also reported that he had spoken with Mr Emyr John , CCC, regarding the estimated cost of work to upgrade Penlan Park, which was likely to be in the region of £20,000.

Min 176/ Oct / 07 Previous Minutes

The Minutes of the Full Meeting held in the Chamber at the Shire Hall , on Wednesday, September 26th, 2007 were approved and signed as a true and accurate record with the following amendment

Min 155/ Sept/07 change to read – As the specific information was not available to the Civil Engineer to make a report, this item was deferred until the next full council meeting.

Cllr Colin Jenkins proposed and Cllr Charlotte Leadbeater seconded. All were in favour.

The Minutes of the Planning Committee held in the Chamber at the Shire Hall, on Wednesday, October 10th were read and confirmed as a true record, and recommended to Full Council for acceptance.

Proposed by Cllr Charlotte Leadbeater and seconded by Cllr Dawn Wallace. All were

in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, October 10th , 2007 were read and confirmed as a true and accurate record and recommended to Full Council for acceptance .

It was proposed by Cllr Ieuan Gwyn that the Council accept the recommendation of Minute 172/Oct/ 07 . This was seconded by Cllr Ros Bellamy. All were in favour.

Min 177/ Oct / 07 There were no Matters arising from previous meetings

Min 178/ Oct/ 07 To Consider Outstanding Planning Applications for Decisions

E/17127 Amended plans for front & rear single storey extension and side first floor extension at 11, Carmarthen Road

Comment : Objection as the extension is not in keeping with the scale and nature of the existing property. Enforcement action should be taken to remedy the situation.

E/17453 Change of use of stable to accommodation ancillary to dwelling and change of use of outbuilding to staff accommodation. Construction of garages at Llwynhelig, Penybanc, Llandeilo. LISTED BUILDING

Comment : No objection. Commend the fact that a historic building is being restored.

CCC Tree Conservation work at the following was not objected

1. Works to trees at 3, Abbey Terrace
2. Works to trees at Dinefwr Park

Min 179/ Oct / 07 To Consider Correspondence requiring a response

1. Welsh Water – Notice of Essential Water Upgrades in the Town. It was decided to take up the offer of a Public consultation from Welsh Water. The suggested date was for Saturday, December 1st between 10am- 1pm at the Shire Hall.
2. Dyfed Powys Police Authority – Policing Plan consultation 2008-2011. It was agreed that the Council's response should include the following three priorities
 - i) Underage drinking in public places
 - ii) Alcohol related crime.
 - iii) Car related crime/illegal parking
3. Mr Mike Rees – regarding flower beds. It was decided to refer the letter to the Gardening Club.
4. Mr & Mrs Pugh.- regarding a footpath. It was proposed by Cllr Ros Bellamy and seconded by Cllr Hugh Towns that the Technical Officer be asked to contact Mr & Mrs Pugh .
5. CCC Licensing Policy consultation .
Cllr Hugh Towns offered to study the document and make observations on behalf of the Council.

Min 180 / Oct/ 07 Correspondence for information

1. Miss T. Swindells – re Penlan Park . Noted
2. Mr Brian Day – re Penlan park. Noted.
3. Mr David Rice – Re Penlan Park. Noted.
4. CCC – re Over 50+ forum. Noted.
5. One Voice Wales Magazine. Noted.
6. Fire & Rescue – Performance Indicators. Noted.
7. WAG – Copies of A Shared Responsibility. To be discussed at the November Meeting.
8. CCC – agricultural determination of farm track. Noted.
9. Dyfed Powys Police Meetings. Noted.
10. CAVS Notice of AGM at the National Botanic Gardens on 15.11.07. Noted.

Min 181/ Oct/ 07 Financial Matters.

1. Accounts for Payment

Charles Sams (Electrical)	£ 119.32
The Technical Officer (mobile phone card)	£ 10.00
Carmarthen & Pumsaint Farmers Ltd (protective jackets)	£ 169.20
Zurich Municipal Insurance	£ 3,322.77
Festive Lighting (Christmas Lights)	£ 4,335.75
Festive Lighting (Christmas Lights)	£ 282.00

These were passed for payment, proposed by Cllr Hugh Towns and seconded by Cllr Charlotte Leadbeater. All were in favour.

The Finance Officer stated that Zurich Insurance had received the application form for the additional cover for the Firework display.

It was agreed that a review of the contents insurance cover for Shire Hall would be discussed at the next Finance meeting.

2. Other Financial Matters – Account Balances

LTC Current Account (24.10.07)	£ 8,872.81
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3. The Council's Bank Accounts.

The Finance Officer had been asked to review the types of accounts available to the Council. As a result, Mr Plummer recommended the £ 50,000 be transferred into a Business High Interest deposit bond for three months. Cllr Ieuan Gwyn proposed that the recommendation be accepted. This was seconded by Cll Colin Jenkins. All were in favour.

4. Standing Order to WCVA.

The Finance Officer requested that for the current month that the standing order to WCVA be increased by £ 800 from £ 587.73 to take into account the back pay due to the three officers. Cllr Hugh Towns proposed that this be done and it was seconded by Cllr Ieuan Gwyn. All were in favour.

5. The Royal British Legion's Poppy Appeal.

Cllr Ieuan Gwyn proposed that a donation of £50 be made in lieu of this year's appeal to include the presentation of a wreath. Cllr Ros Bellamy seconded the proposal. All were in favour. Arrangements for the parade and service on November 11th were announced.

Min 182/ Oct / 07 Financial Regulations and Standing Orders

The Procedures Sub group had reviewed the Financial Regulations and the Standing Orders and Cllr Hugh Towns presented draft versions for the Council to discuss.

Financial Regulations Section 6.6 was to be amended.

Section 9.3 – Donation guidelines . For Band C, Cllr Hugh Towns proposed ‘up to £300, or more in exceptional circumstances. Cllr Charlotte Leadbeater seconded. All were in favour.

Standing Orders. The Motion to the next Full Council is that these draft Standing Orders replace the existing Standing Orders.

Cllr Ros Bellamy proposed the Suspension of Standing Order No 6B in order that Council business could be completed.

Min 183/ Oct / 07 The Centenary Celebrations of Penlan park

The Deputy Mayor Cllr Edward Thomas reported that he intended holding a public meeting with interested parties and organisations regarding the park on Tuesday, November 6th at the Shire Hall at 7pm.

Min 184/ Oct / 07 Mayor’s Report

The Mayor Cllr Richard Wallace submitted a report of the functions attended on behalf of the Council .

Min 185/ Oct / 07 Fireworks Subgroup Report.

The Mayor reported on the sub group meeting. All arrangements were in hand. The insurance cover had been arranged. Arrangements were to be made for the use of a night safe for the immediate banking of monies following the event.

The programmes were distributed to the Councillors who would distribute them to advertisers and the Town Residents.

Min 186/ Oct/ 07 Christmas Lights Subgroup Report

Tenders for the 2007 electrical works contract were opened prior to the meeting by the Mayor with the Technical Officer in attendance. They were as following :

1. Installation of Power points
Davies Electrical £ 1680 +vat
Charles Sams £ 2401 + vat
2. The erection and connection of the lights
Davies Electrical £ 1510 +vat
Charles Sams £ 1795 + vat

It was proposed by Cllr Hugh Towns that the lowest tenders be accepted and that the brackets be tested by an independent company. This was seconded by Cllr Ieuan Gwyn. All were in favour. The form issued by CCC was not to be returned as the Council did not accept that the brackets needed to be tested by CCC as the festive lighting regulations did not apply. The independent testing carried out was to satisfy the Council that the work had been carried out properly. Permission was given to the Technical Officer to go to the second contractor if the nominated contractor failed to complete the work in time.

Min 187/ Oct/ 07 The Technical Officer’s Report.

The Technical Officer stated that the contractor Lorne Stewart had not submitted a report of the remedials required for the central heating system at the Shire Hall. Mr Davies was given permission to have a budget of approx £250 to purchase a new mixer unit.

Min 188/ Oct/ 07 Time did not allow for any further business

The meeting ended at 10.00pm