

*Cyngor Tref Llandeilo Fawr*  
*Llandeilo Fawr Town Council*



**Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday 8<sup>th</sup> February 2006 at the Shire Hall, Llandeilo at 8.00pm**

**Present:** Mayor Colin Jenkins, Cllr Pam Steane Price, Deputy Mayor Cllr Hugh Towns , Cllr Fran Murphy, Cllr Ieuan Gwyn , Cllr Richard Wallace, Cllr Roy Davies, Cllr Charlotte Leadbeater, Cllr Ros Bellamy, Mr Roger Phillips Town Clerk, Mr Christopher Plummer ,Financial Officer, Mr Des Davies, Technical Officer

**Apologies :** Cllr Paul Faulkner.

**6704 / Feb / 06 Accounts for payment.**

TERRY DAVIES (Replacement wc seat at Shire Hall ) Proposed Cllr C. Jenkins, seconded Cllr I. Gwyn	£ 28.50
DAVIES ELECTRICAL ( CHRISTMAS LIGHTS ) Proposed Cllr C. Jenkins , seconded CllrC. Leadbeater	£3995.00
WCVA ( FEBRUARY PAYROLL) Proposed Cllr I.Gwyn, seconded Cllr C.Jenkins	£ 123.62
WCVA ( FEE FOR JANUARY ) Proposed Cllr I.Gwyn, seconded Cllr C.Jenkins	£ 34.66
CHARLES SAMS ( CHRISTMAS LIGHTS ) Proposed Cllr Hugh Towns ,seconded Cllr I.Gwyn All were in favour.	£2349.78
CCC. TESTING OF ANCHOR POINTS FOR LIGHTS <b>Clerk was asked to query this as it had not been scheduled.</b> Proposed Cllr C.Jenkins, seconded Cllr R.Bellamy	£ 950.00

**6705 / Feb / 06 Income received**

PRECEPT ( 4.1.06 )	£15,072.00
DYFED ARCHAEOLOGY	£ 2791.75
J.P. FIREWORKS ADVERT	£ 100.00
BANK INTEREST	£ 2.50

**.6706 / Feb / 06 Account Balances**

The following report of the Council's finances was recorded and **Accepted:**

LTC CURRENT ACCOUNT	£15,937.81
LTC DEPOSIT ACCOUNT	£39,187.24

**6707 / Feb / 06 Quarterly Checks October- December 05.**

These had been carried out by Cllr Hugh Towns and Cllr Ieuan Gwyn. The following issues were raised :-

1. Prizes for Christmas shop window competition. Receipts required for confirmation .Cllr Charlotte Leadbeater proposed that a receipt book be purchased for cash donations. Seconded by Cllr Ros Bellamy.
2. Ensure that all income received has a minute number.

**6708 / Feb / 06 Other Financial Matters.**

1. Hours of Technical Officer.

Due to the pressure of ensuring that the Firework display and the Christmas lights events were completed safely and successfully, it was reported that the Technical Officer had worked the following number of hours in excess of his normal hours

October – 26 hours

November – 10.5 hours

December - 10.5 hours

This was also due to the fact that the Council had been without a Technical Officer for the six months prior to the present appointment, which had led to a backlog of work.

It was also felt that the Technical Officer's hours of employment should be raised from 5 to 7 hours per week. This was to be recommended to the next Full Council.

Proposed by Cllr Hugh Towns and seconded by Cllr Ros Bellamy.

**6709 / Feb / 06 Audit 2006.**

Discussion regarding dates for this year's audit produced the following recommendations

1. Date of Audit – October 20<sup>th</sup>, 2006.
2. Notices regarding the Audit to be placed by September 4<sup>th</sup>, 2006
3. Accounts to be presented to Council by September 30<sup>th</sup>, 2006.

Proposed by Cllr Hugh Towns and seconded by Cllr Pam Steane Price

Mr Lyn Llewellyn was to be asked to be the Council's internal Auditor for 2006.

Proposed by Cllr Colin Jenkins and seconded by Cllr Charlotte Leadbeater.

**6710 / Feb/ 06 Finance Related Correspondence**

1. Llandeilo Church making a request for a grant towards the Churchyard maintenance  
As this had been budgetted for, Cllr Colin Jenkins proposed that £1000 be given for this purpose. Cllr Ieuan Gwyn seconded. The Church were also to be informed that in future the graveyard was to be included in the annual footpath maintenance programme.
2. Welsh Assembly Government – Notice that donations under Section 137 would be based on a maximum of £5.44 per elector
3. Greenbarns - estimate for new noticeboard as part of the Heritage Project to replace same in the Archway. Cllr Colin Jenkins would seek a meeting with the owner of the building.

The meeting closed at 9.05pm.